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## **PLANNING AND ZONING COMMISSION**

### ***Minutes of the Planning and Zoning Meeting of December 18<sup>th</sup>, 2024***

- Village Attendees: Village of Galena Mayor Jeff Kinnel, P&Z Commission Members, Matt Shock Village Zoning Inspector, and Lauren Frank Village Zoning Clerk
- Guests: Heidi Kinnell, Paul Sedlak, Mary Howard, Tom Hopper, Zach Hopper, Marilyn Hale

### **Meeting Called to Order at 7:00PM**

### **ROLL CALL**

- Present were P&Z Commission Members Seth Everitt, Michelle Parsons, Mike Fry, and Mayor Jeff Kinnell
- Alison Cherubini-Hillyer was sworn in by Mayor Jeff Kinnel and joined the Commission. This was approved during the Council Meeting on 12/16/2024.

### **Presentation of the Minutes from November 8<sup>th</sup> meeting**

Motion to approve- Alison Cherubini-Hillyer

2<sup>nd</sup>- Mike Fry

Roll Call Vote Unanimous

### **Presentation of the Minutes from November 20<sup>th</sup> meeting**

Motion to approve- Alison Cherubini-Hillyer

Second- Mike Fry

Roll Call Vote Unanimous

### **GUEST PARTICIPATION**

Mary Howard (1765 S Galena) had a question regarding November's meeting with Neighborhood Strategies. She asked how the Village plans to accommodate growth but does not plan to expand sewer.

Mike Fry stated it's in future budget and plans.

**PUBLIC HEARING:**

The court reporter opened the Hearing request for Brian Severs. On the record at 7:07pm. Brian was not present. The Zoning Hearing request was presented by Matthew Shock, Zoning Inspector for the Village of Galena.

***Full Transcript is Available upon request.***

*The Applicant seeks approval to change the zoning district class of his property. The current Zoning Classification is Agricultural District A-1 (Berkshire Township). The proposed zoning is Village of Galena Farm Residence District (FR-1) subject to Article 13 of the Village Zoning Ordinance. The request for rezoning from a Berkshire zoning district to a Galena zoning district is due to the applicant's request for access to the Village of Galena sewer and Wastewater Treatment Plant.*

The Zoning office suggested approval of the application.

**Motion to adjourn the public hearing at 7:13pm**

- Motion Alison Cherubini-Hillyer
- Roll Call Vote Unanimous

**Motion to make recommendations to Council**

- Motion Alison Cherubini-Hillyer
- Roll Call Vote Unanimous

**OTHER BUSINESS**

Mayor- shared the child rescue on one of the HOA owned retention ponds. A letter was sent to all residents of Galena. The Village will act by increasing signage at all retention ponds. We are encouraging HOA and residents with ponds to take some action.

**ZONING REPORT**

Presented by Matt Shock, thanked Alison for leaving the office in good standing.

All applications regarding pool fencing/ walls are on hold. The Village is currently updating zoning codes to resolve the issues. The goal is to have language for the Commissions review on January 15<sup>th</sup>. The Village will be recommending the installation of automatic pool covers.

Alison asked if language is being approved by Ken Molnar

Matt responded yes everything will be presented for legal review before acting.

Matt discussed a new process for OUPs tickets and implanting GIS site to handle OUPs as well as address assignments

The major and minor subdivision process is being updated and will be added to the Village website

## **ADJOURNMENT**

Motion to adjourn at 7:24pm

- Motion Mike Fry
- 2<sup>nd</sup> Seth Everitt