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PLANNING AND ZONING COMMISSION

Minutes of the Planning and Zoning Meeting of June 26th, 2024

- Attendees: Village of Galena Mayor Jeff Kinnell, P&Z Commission Members Alison Cherubini-Hillyer, and Mike Fry. Mark Ruffner, Village Engineer was present. Tom Marshall, Interim Village Administrator. Residents of Galena present for the meeting were Tom Hopper, Zach Hopper.
- Meeting called to order at 7:04pm

ROLL CALL

- Present were P&Z Commission Members Alison Cherubini-Hillyer, Mike Fry and Mayor Jeff Kinnell. Seth Everett and Pete Cassuccio were not present.

Presentation of the Minutes from April 17th meeting

- Motion to approve – Jeff Kinnell
 - 2nd – Alison-Cherubini Hillyer
- Roll Call Vote Unanimous

GUEST PARTICIPATION;

- Zach Hopper – resident and council member passed out packets and was looking for clarification on possible fence regulations contradictions (Articles 30.02, 30.04, 30.09). He requested that the group determine what the best path forward would be.
- Mark Ruffner, Village Engineer, spoke regarding the Miller Farm Phase 1 and its Entrance from Sunbury Road. He suggested reviewing the submittals to comply with Galena's engineering requirements for Miller Farm Phase 1. Mark highlighted that the village had not located the whereabouts of Levi's approval of the plan for zoning, since Levi's departure. Mike and Alison will work to compare the submitted plan to the final plan passed by the Council.

Motion to Open Public Hearing 7:17pm.

- Jeff Kinnell
 - 2nd – Alison Cherubini-Hillyer
- Roll Call Vote Unanimous

Alison briefed everyone on current processes in zoning code compared with proposed revised processes. Alison stated the need to reference the court recorded notes where available and if necessary.

Motion to Continue Public Hearing until ~~July 17th~~, Now August 7th.

- Jeff Kinnell
 - 2nd – Mike Fry
- Roll Call Vote Unanimous

Commission discussed a path forward for discussion.

Tom Marshall – Interim Village Administrator spoke, stating that Levi Koehler, recently departed Zoning Inspector for the Village of Galena had notified him of the location of the Miller Farm Phase 1 paperwork including all approvals.

Next meeting is at 7:00 pm ~~Wednesday May 15th, 2024 Amended to June 26th, 2024~~ Wednesday August 21st, 2024

ADJOURNMENT

Motion to Adjourn at 7:53pm.

- Motion Mike Fry
 - 2nd Alison Cherubini-Hillyer
- Roll Call Vote - Unanimous