



Minutes of the Village of Galena Council Meeting October 27, 2025

On October 27, 2025 the Village of Galena meeting was called to order at 6:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

Roll Call

Jeff Kinnell, Mayor (Present)
Gillian Doucette, Council President (Present)
Josh Porter, Council Member (Present)
Mike Fry, Council Member (Present)

Kathy Krupa, Council Member (Present)
Pete Casuccio, Council Member (Present)
Zach Hopper, Council Member (Present)
Michelle Dearth, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor
Tom Marshall, Village Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

Minutes of September 10, 2025 Special Council Meeting

Gillian Doucette made a motion to adopt the minutes of the September 10, 2025 Council meeting. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Minutes of September 22, 2025 Council Meeting

Kathy Krupa made a motion to adopt the minutes of the September 22, 2025 Council Meeting. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Rob McCarthy from Bricker Graydon presented information on the possible Cooperative Economic Development Agreement with Berkshire Township (CEDA). The agreement would give the Village and Township more control over their respective boundaries than working as separate entities. The Village of Galena could provide sewer services to a portion of Berkshire Township. There would be no annexation agreements in place. Economically the Village and Township could split the revenues earned through Tax-Increment Financing, as well as Joint Economic Development Districts and through revenue gained by establishing a New Community Authority. Council President Gillian Doucette said there will be a public joint meeting on November 10, 2025 at 6:00 p.m. at the Berkshire Township Hall.

Ordinance No. 2025-14 (1st Reading)

An Ordinance Authorizing A Cooperative Economic Agreement Between The Village of Galena, Delaware County, Ohio, And Berkshire Township, Delaware County, Ohio.

Mayor Kinnell read the Ordinance.

Ordinance No. 2025-12 (3rd Reading)

An Ordinance Changing The Zoning Of The 84.330000 Acre Parcel Being Property Of Minerva Golf Inc. From Village Of Galena Commercial To Plan Mixed Used Development (PMUD) Based Upon The Application Of Romanelli & Hughes And The Approval Of Village Of Galena Planning And Zoning Commission And Subsequent Approval Of The Village of Galena Council.

Mayor Kinnell read the Ordinance. Gillian Doucette made a motion to table Ordinance No. 2025-12 until the November 17, 2025 Council meeting due to scheduling conflict with Romanelli & Hughes. Zach Hopper Seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes Fry-Yes Porter-Yes

Public Feedback

There was no public feedback.

Mayor's Report

Mayor Kinnell reported that the Harrison Street Road project will begin on November 3, 2025 and the Pavilion project at Miller Park will begin by the end of the month

Council President Report

Council President, Gillian Doucette reported that the costume contest will be Thursday October 30, 2025 at the Galena Commons formally known as Journey Church. Also working on Christmas event and America's 250th Birthday.

Administrative Report

Tom Marshall, Village Administrator, reported all bats are out of the Galena Village Hall. However, chimney swifts remain. Dr. Marshall had Hunter Taylor from Buckeye Wildlife explain about the chimney swifts and where they are in the Village Hall and Former Mayor Tom Hopper spoke stating that Galena is a major migratory stop for the birds. The swifts are beneficial to the community, not just because it attracts birdwatchers, but the swifts eat lots of mosquitos. He also stated if the Village were to remove the birds you would get national attention and not in a positive way.

Dr. Marshall also reported that personnel manual is complete, working on filling Maintenance Crew Leader position, the architectural plans for Village Hall are complete, new maintenance building is 80% complete and generators have been installed at all the lift stations.

Fiscal Officer Report

Fiscal Officer, Michelle Dearth, reported two cemetery plots were sold, all quarterly reporting completed and working on the 2026 budget.

Approval of Invoices for October

Zach Hopper made a motion to approve the invoices for October Josh Porter seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Approval of Financial Statements

Zach Hopper made a motion to approve the Financial Statements for October. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Zoning Officer Report

Matt Shock's report stated that. Miller Farm section 1 public infrastructure is complete up to the pump station; pump station construction is ongoing and final zoning inspection was completed 8/28/25. 24 of 33 parcels are currently in some stage of the permitting process. Columbia Gas has completed the main gas line installation, and they've obtained permits for the service lines for each house. Miller Farm Section 2 improvement plans for section 2, phases A,B, and C have been approved, and construction is underway, ROW permits for Columbia Gas installation (all sections 2 phases) have been issued. Miller Farm Section 3A construction plans have been approved and construction is underway.

Resolution No. 2025-47 (1st Reading, Emergency)

A Resolution Authorizing An Increase In The Budget In the Amount Of Four hundred Fifty-Nine Thousand One Hundred And Eighty Dollars (\$459, 180.00) For The Purpose Of Increasing Appropriations In The 4903-310-300 And Revenue Increase To Account 4903-310-0000 Fund For The Harrison Street Road Project And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to suspend the second and third reading. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes Fry-Yes Porter-Yes

Gillian Doucette made a motion to adopt Resolution No. 2025-47 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call votes:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes Fry-Yes Porter-Yes

Resolution No. 2025-48 (1st Reading, Emergency)

A Resolution Advancing Funds In the Amount Of One Hundred Fifty Thousand Dollars From The General Fund To The Capital Projects 4903 And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to suspend the second and third reading. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes Fry-Yes Porter-Yes

Gillian Doucette made a motion to adopt Resolution No. 2025-48 as an emergency. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes Fry-Yes Porter-Yes

Resolution No. 2025-49 (1st Reading)

A Resolution filling Vacancies On The Board Of Trustees For The New Community Authority (NCA).

Mayor Kinnell read the Resolution.

Resolution No. 2025-50 (1st Reading)

A Resolution Authorizing Acquisition Of An insurance Contract Through Rinehart-Walters-Danner Insurance Agency for Multiple Lines Of Municipal Insurance Through The Ohio Plan.

Mayor Kinnell read the Resolution.

Resolution No. 2025-51 (1st Reading)

A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For All Properties Within the Village Of Galena Calendar Year 2026.

Mayor Kinnell read the Resolution.

Resolution No. 2025-52 (1st Reading)

A Resolution Approving A Service Agreement With Professional Package Plant Services For Calendar Year 2026; Setting Compensation.

Mayor Kinnell read the Resolution.

Resolution No. 2025-53 (1st Reading)

A Resolution Ratifying A Management Agreement Between The Village Of Galena And 8687 Columbus Sharks Regarding Ruffner Park.

Mayor Kinnell read the Resolution.

Resolution No. 2025-54 (1st Reading)

A Resolution Authorizing A Contract With The City Of Delaware Foer Prosecutorial Services For Calendar year 2026.

Mayor Kinnell read the Resolution.

Resolution No. 2025-55 (1st Reading)

A Resolution Appointing Kenneth J Molnar Company LPA As Legal Counsel (solicitor) For The Village Of Galena For Calendar Year 2026.

The Mayor read the Resolution.

Ordinance No. 2025-15 (1st Reading)

An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc.

Committee Reports

None.

Other Business

None.

Executive Session

None.

Adjournment

Mike Fry made a motion to adjourn and Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council adjourned at 6:53 p.m.

Next Meeting

The next Council meeting will be held on November 17, 2025 at 6 p.m. in Council Chambers at the Galena Village Hall and on Teams.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Michelle Dearth, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.