



Minutes of the Village of Galena Council Meeting November 17, 2025

On November 17, 2025 the Village of Galena meeting was called to order at 6:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

Roll Call

Jeff Kinnell, Mayor (Present)
Gillian Doucette, Council President (Present)
Josh Porter, Council Member (Absent)
Mike Fry, Council Member (Present)

Kathy Krupa, Council Member (Present)
Pete Casuccio, Council Member (Present)
Zach Hopper, Council Member (Present)
Michelle Dearth, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor
Tom Marshall, Village Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

Minutes of November 17, 2025 Council Meeting

Kathy Krupa made a motion to adopt the minutes of the November 17, 2025 Council Meeting. Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Public Feedback

Karin Underwood, 61 N Walnut St, commented about the striping on Walnut St. that there is no cut coming off of Water St. it is a straight line. Mayor Kinnell replied that he would get with her about her concern.

Paul Michael Dicesare, 79 High St, had some concerns with the Harrison St project around the culvert on his property. Mayor Kinnell replied that he will have someone look at his property.

Ordinance No. 2025-12 (Tabled Until The November 17, 2025)

An Ordinance Changing The Zoning Of The 84.330000 Acre Parcel Being Property OF Minerva Golf Inc. From Village Of Galena Commercial To Plan Mixed Used Development (PMUD) Based Upon The Application Of Romanelli & Hughes And The Approval Of Village Of Galena Planning And Zoning Commission And Subsequent Approval Of The Village of Galena Council.

Mayor Kinnell read the Ordinance. Gillian Doucette made a motion to table Ordinance No. 2025-12 until the December 15, 2025 Council meeting. Mike Fry seconded the motion and the motion passed unanimously in a 4-Yes and 1-No roll call vote:

Doucette-Yes Krupa-No Casuccio-Yes Hopper-Yes Fry-Yes

Ordinance No. 2025-14 (2nd Reading)

An Ordinance Authorizing A Cooperative Economic Agreement Between The Village of Galena, Delaware County, Ohio, And Berkshire Township, Delaware County, Ohio.

Mayor Kinnell read the Ordinance.

Mayor's Report

Mayor Kinnell reported that there is a significant amount of work going on in the Village, Pavilion, Harrison Street, Striping, and updates to the Village square.

Council President Report

Council President, Gillian Doucette reported the tree lighting event is November 30, 2025 starting at 5:00 p.m. with the tree lighting at about 5:50. The Galena Historic Foundation will be passing out ornaments and there will be hot chocolate. There were many great questions from the CEDA open house, and ae also a big thank you to the community for the fund raiser for the school snacks, they have been delivered to the school.

Administrative Report

Tom Marshall, Village Administrator's report stated that the replacement levy is in progress. Harrison Street is 95% complete. Speed table installation is complete. Delaware County Sherriff is providing special duty. Working on CIP for 2026. There was no OEPA violations at the sewer plant.

Fiscal Officer Report

Fiscal Officer, Michelle Dearth, reported that work continues on the 2026 budget. There will be a finance meeting on December 2, 2025 at 5:00 pm.

Approval of Invoices for November

Zach Hopper made a motion to approve the invoices for November. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Approval of Financial Statements

Zach Hopper made a motion to approve the Financial Statements for November. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Zoning Officer Report

Matt Shock's report stated that the site walk for As-Built was completed for Miller Farm Section 1. The pump station needs to have its generator up and running before it can be turned over to the Village. Additional items are on KEM's punch list. 28 of 33 parcels are currently in some stage of permitting process. Miller Farm Section 2 site walk for As-Built has been completed and KEM is compiling a punch list and individual lot permit submittals are ongoing. Miller Farm Section 3A construction plans have been approved and construction is underway.

Resolution No. 2025-49 (2nd Reading)

A Resolution filling Vacancies On The Board Of Trustees For The New Community Authority (NCA).

Mayor Kinnell read the Resolution.

Resolution No. 2025-50 (2nd Reading)

A Resolution Authorizing Acquisition Of An insurance Contract Through Rinehart-Walters-Danner Insurance Agency for Multiple Lines Of Municipal Insurance Through The Ohio Plan.

Mayor Kinnell read the Resolution.

Resolution No. 2025-51 (2nd Reading)

A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For All Properties Within the Village Of Galena Calendar Year 2026.

Mayor Kinnell read the Resolution.

Resolution No. 2025-52 (2nd Reading)

A Resolution Approving A Service Agreement With Professional Package Plant Services For Calendar Year 2026; Setting Compensation.

Mayor Kinnell read the Resolution.

Resolution No. 2025-53 (2nd Reading)

A Resolution Ratifying A Management Agreement Between The Village Of Galena And 8687 Columbus Sharks Regarding Ruffner Park.

Mayor Kinnell read the Resolution.

Resolution No. 2025-54 (2nd Reading)

A Resolution Authorizing A Contract With The City Of Delaware Foer Prosecutorial Services For Calendar year 2026.

Mayor Kinnell read the Resolution.

Resolution No. 2025-55 (2nd Reading)

A Resolution Appointing Kenneth J Molnar Company LPA As Legal Counsel (Solicitor) For The Village Of Galena For Calendar Year 2026.

Mayor Kinnell read the Resolution.

Resolution No. 2025-56 (1st Reading)

A Resolution Approving A Temporary Budget For The Village Of Galena.

Mayor Kinnell read the Resolution.

Resolution No. 2025-57 (1st Reading)

A Resolution Approving An Agreement With K.E. McCartney And Associates and Setting Compensation.

Mayor Kinnell read the Resolution.

Resolution No. 2025-58 (1st Reading, Emergency)

A Resolution Declaring It Necessary To Levy A Tax Outside Of The Ten-Mil Limitation For Current Expenses, The Same Being A Replacement Levy; Authorizing Certification To the Delaware County Auditor To Determine Tax Valuation Of The Subdivision And The Dollar Amount To Be Generated By A (2) Mill Levy And Declaring An Emergency.

Mayor Kinnell read the Resolution. Mike Fry made a motion to suspend the second and third reading.

Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes Fry-Yes

Gillian Doucette made a motion to adopt Resolution No. 2025-58 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes Fry-Yes

Ordinance No. 2025-15 (2nd Reading)

An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc.

Mayor Kinnell read the Ordinance.

Ordinance No. 2025-16 (1st Reading)

An Ordinance Modifying The Village Of Galena's Stormwater Ordinance, Ordinance No. 2022-06 And Modifying The Permit Requirements For The Work In the Drainage Or The Utility Easement Areas.

Mayor Kinnell read the Ordinance.

Committee Reports

Kathy Krupa commented that the new Fire Station is on schedule to be completed on March 31, 2026 with a celebration to follow.

Other Business

None.

Executive Session

Gillian Doucette made a motion to go into executive session for reason 121.22G1 the Discipline/Removal of Public Official. Zach Hopper seconded the motion and the motion passed with a vote of 4-Yes and 1-No roll call vote:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes Fry-No

Council adjourned to executive session at 6:25 p.m.

Pete Casuccio made a motion to reconvene to regular session. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes Fry-Yes

Council reconvened at 6:59 p.m.

After coming out of executive session Council President Gillian Doucette asked if there was any further discussion or debate?

Zach Hopper made a motion for the removal of Councilman Joshua Porter from the Village of Galena Council. Gillian Doucette seconded the motion.

Ken Molnar asked for a further explanation for the removal. Zach Hopper said Joshua has missed above the minimum threshold of two meetings prior to this one. Due to this being his third regularly scheduled meeting for Galena Council, we went into executive session to discuss whether or not he can reasonably continue serving in office. After coming out of executive session a motion and a second is on the table.

The motion passed in a 4-Yes and 1-No roll call vote:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes Fry-No

Council President Gillian Doucette said we have the opportunity to appoint immediately to fill Councilman Porter's seat. We have Jill Love who won the election to take that seat. Can we move to have her put in so we have a full council throughout the rest of the year. Can we move forward?

Councilman Mike Fry nominated Rebecca Pritchett for the seat.

Mayor Kinnell asked for a second for Mike's nomination.

There was no second.

Mayor Kinnell said seeing we have no second, do we have any other motions?

Kathy Krupa made a motion that we fill the position as per the election from the residents and that would be Jill Love.

Mayor Kinnell said we have a motion to recommend Jill Love for the remainder of the term.

Gillian Doucette seconded the motion and the motion passed in a 4-Yes 1-No roll call vote:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes Fry-Yes

Solicitor, Ken Molnar swore in Jill Love.

Adjournment

Mike Fry made a motion to adjourn. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council adjourned at 7:07 p.m.

Next Meeting

The next Council meeting will be held on December 15, 2025 at 6 p.m. in Council Chambers at the Galena Village Hall and on Teams.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Michelle Dearth, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.