



Minutes of the Village of Galena Council Meeting May 19, 2025

On May 19, 2025 the Village of Galena meeting was called to order at 6:01 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

Roll Call

Jeff Kinnell, Mayor (Present)
Gillian Doucette, Council President (Present)
Josh Porter, Council Member (Present)
Mike Fry, Council Member (Absent)

Kathy Krupa, Council Member (Present)
Pete Casuccio, Council Member (Present)
Zach Hopper, Council Member (Present)
Michelle Dearth, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor
Tom Marshall, Village Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

Minutes of April 28, 2025 Council Meeting

Kathy Krupa made a motion to adopt the minutes of the April 28, 2025 Council meeting Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Delaware Public Health Department

Not Present.

Public Participation

None.

Mayor's Report

Mayor Kinnell shared the Village's project schedule for the rest of the year.

Council President Report

Council President, Gillian Doucette reported that legislation is on the agenda to approve a donation of \$2,500.00 to the Big Walnut Civic Association for the fireworks. It is now public knowledge that there have been conversations with Harlem Township about providing sewer.

Administrative Report

Tom Marshall, Village Administrator, reported that the new ring central phone system is being activated. Street sweeping and crack sealing has been completed. Decker has been selected for the speed table project and agreement has been signed. Working on long-term CIP updates. 170 Harrison Street demolition is complete final grading pending. Sewer rate and capacity study is in progress.

Fiscal Officer Report

Fiscal Officer, Michelle Dearth, reported that one cemetery plot was sold and one foundation order was poured and monument company notified.

Approval of Invoices for May

Gillian Doucette made a motion to approve the invoices for May. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Approval of Financial Statements

Gillian Doucette made a motion to approve the Financial Statements for May. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Zoning Officer Report

Matt Shock's report stated that the Blackhawk Phase-D construction debris has been cleaned up, and the subdivision is ready for final acceptance. Miller Farm section 1 public infrastructure is complete up to the pump station; pump station construction is ongoing. 12 of 33 parcels are currently in some stage of the permitting process. Columbia Gas has completed the main gas line installation, and they've obtained permits for the service lines for each house. Miller Farm Section 2 improvement plans for section 2, phases A,B, and C have been approved, and construction is underway. Miller Farm Section 3A construction plans have been approved.

Resolution No. 2024-25 (Postponed until 5-19-25, Emergency)

A Resolution Adopting Rules Of Council For Calendar Year 2025; And Declaring An Emergency.

Council President Gillian Doucette went through the proposed changes and there was Council discussion about the changes.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to postpone until the June 23, 2025 Council meeting. Pete Casuccio seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Resolution No. 2025-13 (3rd Reading, Emergency)

A Resolution Authorizing The Filing Of A Grant Application For An ODNR Nature Works Grant.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to adopt Resolution No. 2025-13 as an emergency. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Porter-Yes

Resolution No. 2025-14 (3rd Reading, Emergency)

A Resolution To Solicit Quotes And Select The Best contractor In Excess Of The Village Administrator's Authority Not To Exceed Fifty Thousand Dollars For ODNR Park Improvements And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to adopt Resolution No. 2025-14 as an emergency. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call vote"

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Porter-Yes

Resolution No. 2025-30 (3rd Reading)

A Resolution Authorizing Acceptance Of Grant Funding From The Ohio Public Works Commission (OPWC) And Delaware County For Harrison Street Improvements and Authorizing The Village Administrator To Solicit Design-build Proposals And To Enter Into Contract With The Selected Design-builder In Excess Of The Village Administrator's Authority Not To Exceed Four Hundred Sixty Thousand Dollars.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to adopt Resolution No. 2025-30. Pete Casuccio seconded the motion and the motion passed in a 4-Yes 1-No roll call vote:

Doucette-Yes Krupa-No Hopper-Yes Casuccio-Yes Porter-Yes

Resolution No. 2025-31 (3rd Reading)

A Resolution Authorizing Solicitation Of Proposals and Selection Of The Best Qualified Proposer In Excess Of The Village Administrator's Authority Not to Exceed Five hundred Thousand Dollars For WWTP Sludge Dewatering Capital Improvements And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to adopt Resolution No. 2025-31. Zach Hopper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Porter-Yes

Resolution No. 2025-33 (2nd Reading, Emergency)

A Resolution Authorizing An Intergovernmental Agreement Between The City Of Sunbury, Village of Galena, And Township Of Berkshire, Delaware County, Ohio And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to suspend the third reading. Zach Hopper seconded the motion and the motion failed in a 4 Yes-1 No roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Porter-No

Resolution No. 2025-34 (2nd Reading)

A Resolution To Repeal And Replace The Rules, Regulations And Reservation Application For The Village Municipal Building.

Mayor Kinnell read the Resolution.

Resolution No. 2025-35 (1st Reading)

A Resolution Incorporating The Village Growth Strategy To Become Part Of The Comprehensive Plan For The Village Of Galena.

Mayor Kinnell read the Resolution.

Resolution No. 2025-36 (1st Reading)

A Resolution Authorizing The Expenditure of Fifteen Thousand Dollars (\$15,000.000 From the NCA und For Purposes Of Completing The Cemetery Fencing A The Galena Cemetery.

Mayor Kinnell read the Resolution.

Resolution No. 2025-37 (1st Reading, Emergency)

A Resolution Authorizing The Donation Of Two Thousand Five Hundred Dollars (\$2,500.00) To The Big Walnut Civic Association To be Utilized For Fireworks And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to suspend the second and third reading. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Porter-Yes

Pete Casuccio made a motion to adopt Resolution No. 2025-37 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Porter-Yes

Resolution No. 2025-38 (1st Reading, Emergency)

A Resolution Advancing Funds In The Amount Of Forty-Nine Thousand Dollars From General Fund 1000 To Grant Construction ODNR 4201 And Declaring An Emergency.

Mayor Kinnell read the Resolution. Pete Casuccio made a motion to suspend the second and third reading. Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Porter-Yes

Kathy Krupa made a motion to adopt Resolution No. 2025-38 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Porter-Yes

Resolution No. 2025-39 (1st Reading, Emergency)

A Resolution Authorizing An Increase In The Budget In The Amount Of Forty-Nine Thousand Dollars For The Purpose Of Appropriation Of The Advanced Funds To Grant Construction-ODNR Fund 4201, And Declaring an Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to suspend the second and third reading. Pete Casuccio seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Porter-Yes

Gillian Doucette made a motion to adopt Resolution No. 2025-39 as an emergency. Pete Casuccio seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Porter-Yes

Ordinance No. 2025-05 (3rd Reading, Emergency)

An Ordinance To Approve The Supplier For The Village of Galena Electric Aggregation Program And Declaring An Emergency.

Mayor Kinnell read the Ordinance. Gillian Doucette made a motion to adopt Ordinance 2025-05 as an emergency with Constellation as the provider for 12 months. Pete Casuccio seconded the motion and the motion passed with a 4-Yes and 1-Abstain vote:

Doucette-Yes Krupa-Yes Hopper-Abstain Casuccio-Yes Porter-Yes

Ordinance No. 2025-10 (1st Reading)

An Ordinance Prohibiting Parking On Certain Areas Of Harrison Street Not Previously Designated And Declaring An Emergency.

Mayor Kinnell read the Ordinance.

Ordinance No. 2025-11 (1st Reading)

An Ordinance Providing For Final Acceptance Of The Public Improvements Of The Estate of Blackhawk Phase D.

Mayor Kinnell read the Ordinance.

Executive Session

None.

Other Business

Zach Hopper reported that the Health District didn't get the grant to do a second round of collecting old tires.

Tom Marshall reported that the Records Commission met and they discussed and reviewed the records retention policy. Working with the Ohio Historic Connection to confirm what the Village needs to do.

Kathy Krupa reported that the BST&G Station #2 is underway, the trailer is on the property and major changes were made to the outside of the building plan.

Josh Porter gave an update on the Memorial Day event on May 26, 2025.

Adjournment

Gillian Doucette made a motion to adjourn and Josh Porter seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Council adjourned at 7:18 p.m.

Next Meeting

The next Council meeting will be held on June 23, 2025 at 6 p.m. in Council Chambers at the Galena Village Hall and on Teams.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Michelle Dearth, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.