



**Minutes of the Village of Galena Council Meeting  
March 23, 2026**

On March 23, 2026 the Village of Galena meeting was called to order at 6:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

**Roll Call**

Jeff Kinnell, Mayor (Present)  
Gillian Doucette, Council President (Present)  
Jill Love, Council Member (Present)  
Mike Fry, Council Member (Present)

Kathy Krupa, Council Member (Present)  
Pete Casuccio, Council Member (Present)  
Zach Hopper, Council Member (Present)  
Michelle Dearth, Fiscal Officer (Present)

**Also Present**

Ken Molnar, Solicitor  
Tom Marshall, Village Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

A Public Hearing is scheduled for Monday March 23, 2026 at approximately 6:00 P.M. in the Council Chambers of the Galena Village Hall located at 109 Harrison Street in Galena Ohio regarding an amended development plan for the project at lot 417-434-02-009-000 at 42 W. Columbus St.

Court reporter Lauren Wilkins opened the hearing 6:00 p.m. and swore in everyone who would be speaking.

The transcript is attached.

**Minutes of the February 23, 2026 Council Meeting**

Gillian Doucette made a motion to approve the minutes of the February 23, 2026 Council Meeting. Jill Love seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Leanna Perdue, Delaware Public Health District**

Not present.

**Public Feedback**

None.

**Mayor's Report**

Mayor Kinnell reported that he has been working on the Memorial Day program, and banners and flags for America's 250 anniversary celebration have been ordered.

## Public Feedback

None.

## Council President Report

Council President, Pete Casuccio reported that the Boardwalk is open.

## Administrative Report

Village Administrator, Tom Marshall reported that we are working with the Ohio History Connection on records retention, Pavilion project continues, developing a plan for 2026 implementation of MORPC study, cemetery 2026 improvements, ADA design concept for Village Hall has been completed, new WWTP MBR I&C Engineer to start April 10<sup>th</sup> and sewer rate study is in progress.

## Fiscal Officer

Fiscal Officer, Michelle Dearth reported that 8 cemetery plots were sold, 2 full burials, and the NCA Audit is complete with no findings.

## Payment of Invoices for March

Kathy Krupa made a motion to pay the invoices for March. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 voice vote.

## Approval of Financial Statements

Kathy Krupa made a motion to approve the Financial Statements for March. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 voice vote.

## Zoning Officer Report

Zoning Officer, Matt Shock's report stated that Miller Farm Section 2A-46 of 53 parcels in development, Section 2B-23 of 33 parcels in development, Section 2C-14 of 27 parcels in development. Miller Farm Section 3A individual lot permit submittals are underway. Miller Farm Section 3B, 4A & 4B pre-con meeting occurred on 3-18-26 and infrastructure and road construction will be starting soon.

## Resolution No. 2026-01 (3<sup>rd</sup> Reading, Emergency)

### A Resolution Approving The Permanent Appropriation Budget For The Village Of Galena For Calendar Year 2026.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to adopt Resolution No. 2026-01 as an emergency. Jill Love seconded he motion passed in a 5-Yes 1-No roll call vote:

Casuccio-Yes   Doucette-Yes   Krupa-Yes   Hopper-Yes   Love-Yes   Fry-No

## Resolution No. 2026-02 (3<sup>rd</sup> Reading)

### A Resolution Transferring Funds In The Amount Of \$62,400.00 (Sixty-Two Thousand Four Hundred Dollars) From Salary Mayor 1000-710-161 To Other Parks 1000-320-600.

Mayor Kinnell read the Resolution. Jill Love made a motion to adopt Resolution 2026-02. Kathy Krupa seconded the motion and the motion passed in a 5-Yes 1-No roll call vote:

Casuccio-Yes   Doucette-Yes   Krupa-Yes   Hopper-Yes   Love-Yes   Fry-No

## Resolution No. 2026-03 (3<sup>rd</sup> Reading)

### A Resolution Adopting Rules Of Council For The Village Of Galena.

Mayor Kinnell read the Resolution. Pete Casuccio made a motion to adopt Resolution No. 2026-03 as amended. Gillian Doucette seconded the motion and the motion passed in a 5-Yes and 1Abstain roll call vote:

Casuccio-Yes Doucette-Yes Krupa-Yes Hopper-Yes Love-Yes Fry-Abstain

The following changes were made to the Rules of Council:

The Rules of Council from the prior year shall be considered at the organizational meeting. Council may consider a new set of Rules of Council or a modified set of Rules of Council and if there is no modification or change by a majority vote, the prior years Rules of Council shall continue until modified.

Jill Love made a motion and Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Dress Code-Council and Administration should adhere to a business casual dress code for meetings. No T-shirts, baggy jeans, hats, hoodies, or political statements on clothing.

Jill Love made a motion Gillian Doucette seconded the motion and the motion passed with 5-Ayes and 1-Nay voice vote.

Cell Phones-Cell phones should not be out and in use during Council meetings unless being used for official council business.

Gillian Doucette made a motion and Jill Love seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Removal of a Council Member-Any Council member may be removed from council by (2/3) vote of Council members for violations of these rules or upon any of the grounds set forth for removal in 3.07 of the Ohio Revised Code and 733.72 of the Ohio Revised Code and any other section of the Ohio Revised Code authorizing the removal of a municipal elected official.

Gillian Doucette made a motion and Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 voice vote.

No Council member should create letterhead, social media posts, or other documentation that is indistinguishable (or otherwise representative) from official Village correspondence. If such an incident occurs Council will discuss in executive session (at the next scheduled Council meeting) in order to establish whether that Council member should be disciplined or if dismissal is a necessary solution.

Pete Casuccio made a motion and Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Ordinance No. 2026-02 (3<sup>rd</sup> Reading)**

#### **An Ordinance Regulating Parking On Municipal Land And Supplementing Chapters 76 Of Ohio Basic Code.**

Mayor Kinnell read the Ordinance. Jill Love made a motion to adopt Ordinance No. 2026-02. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Casuccio-Yes Doucette-Yes Krupa-Yes Hopper-Yes Love-Yes Fry-Yes

### **Ordinance No. 2026-03 (3<sup>rd</sup> Reading, Emergency)**

#### **An Ordinance Adopting The Personnel Policies And Procedure Manual And Repealing Any Existing Or Prior Personnel Policy And Procedures Manual.**

Mayor Kinnell read the Ordinance. Kathy Krupa made a motion to adopt Ordinance No. 2026-03 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Casuccio-Yes Doucette-Yes Krupa-Yes Hopper-Yes Love-Yes Fry-Yes

**Other Business**

Council President, Pete Casuccio mentioned the Safety and Security Committee are reviewing the MORPC study, looking into more speed tables and speed signs.

Mayor Kinnell mentioned that the appraisals are being completed on the house at 1792 S Old 3C Hwy.

**Executive Session**

None.

**Adjournment**

Pete Casuccio made a motion to adjourn. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council adjourned at 7:20 p.m.

**Next Meeting**

The next Council meeting will be held on April 27, 2026 at 6 p.m. in Council Chambers at the Galena Village Hall.

Respectfully submitted, Michelle Dearth, Fiscal Officer

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**Certification:** I, Michelle Dearth, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.