



Minutes of the Village of Galena Council Meeting June 23, 2025

On June 23, 2025 the Village of Galena meeting was called to order at 6:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

Roll Call

Jeff Kinnell, Mayor (Present)
Gillian Doucette, Council President (Present)
Josh Porter, Council Member (Absent)
Mike Fry, Council Member (Present)

Kathy Krupa, Council Member (Present)
Pete Casuccio, Council Member (Present)
Zach Hopper, Council Member (Present)
Michelle Dearth, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor
Tom Marshall, Village Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

Minutes of May 19, 2025 Council Meeting

Kathy Krupa made a motion to adopt the minutes of the May 19, 2025 Council meeting Zach Hopper seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Delaware Public Health Department

Kelsey Kuhlman, Delaware Public Health District shared with Council about the Walk-in Mobile Clinic, Ag Tire recycling at the Morrow County Fairgrounds, information about poison hemlock and Delaware Suicide Prevention Coalitions t-shirt contest.

Landscape Architect-Kathy Moran

Kathy Moran, landscape architect from Yardmaster's presented to Council an idea for re-developing the Village Square. Drawing is available upon request.

Mark Rufner from KEM spoke to Council about safety on the Village Square by adding a four way stop at Columbus and Front Street. and two on Sunbury Road. He also talked about placing a speed table on Columbus Street. Pictures of proposed items are available upon request.

Public Participation

Mary Howard, 1765 S Galena Rd. wanted to get some clarification about the Growth Strategy still being in draft form on the website. Mayor Kinnell said it will be in draft form until it is approved by the Council. Ms. Howard also asked about the legislation pertaining to the Village Hall rental, as to whether there was any consideration for non-profits on the price. Mayor Kinnell responded there is no consideration. Council

President, Gillian Doucette responded also that the Village looked at other municipalities when setting the price.

Resolution No. 2024-25 (Postponed until 6-23-25, Emergency)

A Resolution Adopting Rules Of Council For Calendar Year 2025; And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to postpone until the June 23, 2025 Council meeting. Pete Casuccio seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Resolution No. 2025-33 (3rd Reading, Emergency)

A Resolution Authorizing An Intergovernmental Agreement Between The City Of Sunbury, Village of Galena, And Township Of Berkshire, Delaware County, Ohio And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to to adopt Resolution No. 2025-33 as an emergency. Pete Casuccio seconded the motion and the motion passed in a 4-1 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fry-No

Resolution No. 2025-34 (3rd Reading)

A Resolution To Repeal And Replace The Rules, Regulations And Reservation Application For The Village Municipal Building.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to adopt Resolution No. 2025-34. Zach Hopper seconded the motion and the motion passed in a 4-1 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fry-No

Resolution No. 2025-35 (2nd Reading)

A Resolution Incorporating The Village Growth Strategy To Become Part Of The Comprehensive Plan For The Village Of Galena.

Mayor Kinnell read the Resolution.

Ordinance No. 2025-10 (2nd Reading)

An Ordinance Prohibiting Parking On Certain Areas Of Harrison Street Not Previously Designated And Declaring An Emergency.

Mayor Kinnell read the Ordinance.

Ordinance No. 2025-11 (2nd Reading)

An Ordinance Providing For Final Acceptance Of The Public Improvements Of The Estate of Blackhawk Phase D.

Mayor Kinnell read the Ordinance. Zach Hopper made a motion to suspend the third reading. Pete Casuccio seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fry-Yes

Gillian Doucette made a motion to adopt Ordinance No. 2025-11 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fry-Yes

Mayor's Report

Mayor Kinnell reported that Romanelli and Hughes submitted a formal application to the Village and the Planning and Zoning Commission conducted an "open hearing" on June 18, 2025. The Commission is working through the proposal and reviewing requested divergences from the developer. The Mayor had a discussion about what to do with the 1792 S Old 3C Hwy property that is owned by the Village.

A motion was made by Zach Hopper to tear down the barn after the annexation of the property is complete. Kathy Krupa seconded the motion and the motion passed in a 4-1 voice vote. Mike Fry voted no.

Mary Howard, 1765 S Galena Road mentioned that there are places that salvage old wood, and Council President Gillian Doucette asked if she could send the information about the places to the Village.

Council decided to wait for the annexation of the property to be complete before discussing what should be done with the property.

Council President Report

Council President, Gillian Doucette reported that Harlem Township is writing a formal document about a possible partnering with the Village to provide sewer service, which could be a steady stream of income for the Village.

Pete Casuccio left the meeting at 7:04 p.m.

Administrative Report

Tom Marshall, Village Administrator, reported that the RFQ for the Harrison Street project has been published, Decker Construction will be installing the speed tables at Miller Park and southwest corner of the Village Square, crack sealing is 80% complete, ODNr grant application was submitted for Miller Park and John Bland Park, and the WWTP is running well with no OEPA violations.

Fiscal Officer Report

Fiscal Officer, Michelle Dearth, reported the OWDA and OMAC annual reports were completed and submitted, she attended the RITA annual meeting and has been preparing for the auditors who will be here June 23-24 to audit years 2023 and 2024.

Approval of Invoices for June

Kathy Krupa made a motion to approve the invoices for June. Zach Hopper seconded the motion and the motion passed unanimously in a 4-0 voice vote.

Approval of Financial Statements

Kathy Krupa made a motion to approve the Financial Statements for June. Zach Hopper seconded the motion and the motion passed unanimously in a 4-0 voice vote.

Zoning Officer Report

Matt Shock's report stated that the Blackhawk Phase-D construction debris has been cleaned up, and the subdivision is ready for final acceptance. Miller Farm section 1 public infrastructure is complete up to the pump station; pump station construction is ongoing. 19 of 33 parcels are currently in some stage of the permitting process. Columbia Gas has completed the main gas line installation, and they've obtained permits for the service lines for each house. Miller Farm Section 2 improvement plans for section 2, phases A,B, and C have been approved, and construction is underway. Miller Farm Section 3A construction plans have been approved. Miller Farm road widening is complete.

Executive Session

Solicitor Ken Molnar stated the reason for executive session was 121.22G3 for pending litigation.

Gillian Doucette made a motion to adjourn to executive session. Zach Hopper seconded the motion and the motion passed unanimously in a 4-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Fry-Yes

Council adjourned to executive session at 7:27 p.m.

Gillian Doucette made a motion to reconvene to regular session. Mike Fry seconded the motion and the motion passed unanimously in a 4-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Fry-Yes

Council reconvened at 7:45 p.m.

Committee Reports

Kathy Krupa reported that the concrete has been poured in the living area of the new fire station and later in the week the bays should be poured.

Mayor Kinnell thanked Josh Porter for the Memorial Day Celebration.

Mike Fry reported the for the 4th of July there will be flags placed all around the square.

Other Business

None.

Adjournment

Gillian Doucette made a motion to adjourn and Mike Fry seconded the motion and the motion passed unanimously in a 4-0 voice vote.

Council adjourned at 7:47 p.m.

Next Meeting

The next Council meeting will be held on July 28, 2025 at 6 p.m. in Council Chambers at the Galena Village Hall and on Teams.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Michelle Dearth, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.