



Minutes of the Village of Galena Council Meeting December 8 ,2025

On December 8, 2025 the Village of Galena meeting was called to order at 8:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

Roll Call

Jeff Kinnell, Mayor (Present)
Gillian Doucette, Council President (Present)
Jill Love, Council Member (Present)
Mike Fry, Council Member (Present)

Kathy Krupa, Council Member (Absent)
Pete Casuccio, Council Member (Present)
Zach Hopper, Council Member (Present)
Michelle Dearth, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor
Tom Marshall, Village Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

Minutes of November 17, 2025 Council Meeting

Jill Love made a motion to adopt the minutes of the November 17, 2025, Council Meeting. Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Ordinance No. 2025-12 (Tabled Until The November 17, 2025)

An Ordinance Changing The Zoning Of The 84.330000 Acre Parcel Being Property OF Minerva Golf Inc. From Village Of Galena Commercial To Plan Mixed Used Development (PMUD) Based Upon The Application Of Romanelli & Hughes And The Approval Of Village Of Galena Planning And Zoning Commission And Subsequent Approval Of The Village of Galena Council.

Mayor Kinnell read the Ordinance. Zach Hopper made a motion to take from the table Ordinance No. 2025-12. Gillian Doucette seconded the motion and the motion passed in a 4-Yes 1-No roll call vote:

Doucette-Yes Casuccio-Yes Hopper-Yes Fry-No Love-Yes

Zach Hopper made a motion to lay Ordinance No. 2025-12 on the tabled until January 7, 2025. Gillian Doucette said we shouldn't put a date on it. Mike Fry commented he will not be at the regular Council meeting in January. Zach made the motion to table with no specified date. Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Casuccio-Yes Hopper-Yes Fry-Yes Love-Yes

Public Feedback

Josh Porter, 138 Walnut Street, “I want to thank the residents of Galena for giving me the opportunity to serve the public’s interest. I believe I made a difference while serving with the Miller Farm Development, street safety for homeowners on Walnut and Harrison, creating a police fund while on the finance committee, and finally seeing speed bumps in town and on Walnut Street. I wish to see and do more for the future. As of now I am contesting the dismissal and removal of my Council seat from the Village Council. Please see a copy of my legal complaint that was timestamped and filed at Delaware County, Ohio.”

Josh Porter gave Fiscal Officer Michelle Dearth a copy of the legal complaint for the records.

Mayor’s Report

No report.

Council President Report

Council President, Gillian Doucette reported that she will be on medical leave and that Pete Casuccio will interim Council President.

Administrative Report

Tom Marshall, Village Administrator’s reported that Harrison Street is complete except for seed and straw. Miller Park Pavillion block is up, and work will continue throughout the winter. The Village received a grant for the Miller Park trail and he introduced new Administrative Assistant, Mallory Donkelaar.

Fiscal Officer Report

Fiscal Officer, Michelle Dearth, reported that that a finance committee meeting was held on December 2, 2025 and work continues on the 2026 budget. There was one cremation burial, and she attended the Year End Fiscal Officer’s training on December 5, 2025.

Approval of Invoices for December

Zach Hopper made a motion to approve the invoices for December. Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Approval of Financial Statements

Zach Hopper made a motion to approve the Financial Statements for December. Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Zoning Officer Report

Matt Shock’s report stated that the site walk for As-Builts was completed for Miller Farm Section 1. The pump station needs to have its generator up and running before it can be turned over to the Village. Completion of the punch list will trigger the release of the performance bond by the Village Council. Additional items are on KEM’s punch list. 28 of 33 parcels are currently in some stage of permitting process. Miller Farm Section 2 site walk for As-Builts has been completed and KEM is compiling a punch list and individual lot permit submittals are ongoing. Miller Farm Section 3A construction plans have been approved and construction is underway.

Resolution No. 2025-49 (3rd Reading, Emergency)

A Resolution filling Vacancies On The Board Of Trustees For The New Community Authority (NCA) And Declaring An Emergency.

Mayor Kinnell read the Resolution. Jill Love made a motion to adopt Resolution No. 2025-49 as an emergency. Zach Hopper seconded the motion and the motion passed in a 4-Yes 1-No roll call vote:

Doucette-Yes Casuccio-Yes Hopper-Yes Fry-No Love-Yes

Resolution No. 2025-50 (3rd Reading, Emergency)

A Resolution Authorizing Acquisition Of An Insurance Contract Through Rinehart-Walters-Danner Insurance Agency for Multiple Lines Of Municipal Insurance Through The Ohio Plan And Declaring An Emergency.

Mayor Kinnell read the Resolution. Mike Fry made a motion to adopt Resolution No. 2025-50 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Casuccio-Yes Hopper-Yes Fry-Yes Love-Yes

Resolution No. 2025-51 (3rd Reading, Emergency)

A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For All Properties Within the Village Of Galena Calendar Year 2026 And Declaring An Emergency.

Mayor Kinnell read the Resolution. Jill Love made a motion to adopt Resolution No. 2025-51 as an emergency. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Casuccio-Yes Hopper-Yes Fry-Yes Love-Yes

Resolution No. 2025-52 (3rd Reading, Emergency)

A Resolution Approving A Service Agreement With Professional Package Plant Services For Calendar Year 2026; Setting Compensation And Declaring An Emergency.

Mayor Kinnell read the Resolution. Zach Hopper made a motion to adopt Resolution No. 2025-52 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Casuccio-Yes Hopper-Yes Fry-Yes Love-Yes

Resolution No. 2025-53 (3rd Reading, Emergency)

A Resolution Ratifying A Management Agreement Between The Village Of Galena And 8687 Columbus Sharks Regarding Ruffner Park.

Mayor Kinnell read the Resolution. Zach Hopper made a motion to adopt Resolution No. 2025-53 as an emergency. Jill Love seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Casuccio-Yes Hopper-Yes Fry-Yes Love-Yes

Resolution No. 2025-54 (3rd Reading, Emergency)

A Resolution Authorizing A Contract With The City Of Delaware Foer Prosecutorial Services For Calendar year 2026 And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to adopt Resolution No. 2025-54 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Casuccio-Yes Hopper-Yes Fry-Yes Love-Yes

Resolution No. 2025-55 (3rd Reading, Emergency)

A Resolution Appointing Kenneth J Molnar Company LPA As Legal Counsel (Solicitor) For The Village Of Galena For Calendar Year 2026 And Declaring An Emergency.

Mayor Kinnell read the Resolution. Zach Hopper made a motion to adopt Resolution No. 2025-55 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Casuccio-Yes Hopper-Yes Fry-Yes Love-Yes

Resolution No. 2025-56 (2nd Reading)

A Resolution Approving A Temporary Budget For The Village Of Galena.

Mayor Kinnell read the Resolution.

Resolution No. 2025-57 (2nd Reading)

A Resolution Approving An Agreement With K.E. McCartney And Associates and Setting Compensation.

Mayor Kinnell read the Resolution.

Ordinance No. 2025-14 (3rd Reading)

An Ordinance Authorizing A Cooperative Economic Agreement Between The Village of Galena, Delaware County, Ohio, And Berkshire Township, Delaware County, Ohio

Mayor Kinnell read the Ordinance. Mayor Kinnell recommended that the Ordinance be tabled until all new seats are filled.

Mike Fry asked, did we come up with the revisions that were sent out?

Mayor Kinnell responded that he made the revisions and sent it to Berkshire and that the contract is still in negotiation.

Jill Love made a motion to lay on the table Ordinance N. 2025-14. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Casuccio-Yes Hopper-Yes Fry-Yes Love-Yes

Ordinance No. 2025-15 (3rd Reading, Emergency)

An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc. And Declaring An Emergency.

Mayor Kinnell read the Ordinance. Jill Love made a motion to adopt Ordinance No. 2025-15 as an emergency. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Doucette-Yes Casuccio-Yes Hopper-Yes Fry-Yes Love-Yes

Ordinance No. 2025-16 (2nd Reading)

An Ordinance Modifying The Village Of Galena's Stormwater Ordinance, Ordinance No. 2022-06 And Modifying The Permit Requirements For The Work In the Drainage Or The Utility Easement Areas.

Mayor Kinnell read the Ordinance.

Committee Reports

None

Other Business

None.

Executive Session

None.

Adjournment

Mike Fry made a motion to adjourn. Jill Love seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Council adjourned at 8:19 p.m.

Next Meeting

The next Council meeting will be held on December 15, 2025 at 6 p.m. in Council Chambers at the Galena Village Hall and on Teams.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Michelle Dearth, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.