



Minutes of the Village of Galena Council Meeting August 25 , 2025

On August 25, 2025 the Village of Galena meeting was called to order at 6:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

Roll Call

Jeff Kinnell, Mayor (Present)
Gillian Doucette, Council President (Present)
Josh Porter, Council Member (Absent)
Mike Fry, Council Member (Absent)

Kathy Krupa, Council Member (Present)
Pete Casuccio, Council Member (Present)
Zach Hopper, Council Member (Present)
Michelle Dearth, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor
Tom Marshall, Village Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

Minutes of July 28, 2025 Council Meeting

Gillian Doucette made a motion to adopt the minutes of the July 28, 2025 Council meeting Kathy Krupa seconded the motion and the motion passed unanimously in a 4-0 voice vote.

Delaware Public Health Department

Not present. Fiscal Officer, Michelle Dearth reported that there is a free tire disposal event on October 18th from 9am -12pm at the Delaware county Fairgrounds and up to 10 passenger tires can be disposed of.

Joint Recreational District

Halli Watson and Todd Musacchio updated Council on the Joint Recreational District (JRD). The JRD has met six times and they have the board established and they are working on figuring out what recreational facilities are needed for the area. They are getting request for qualifications and a needs assessment with a possible survey for the public. They will report back to Council as more information is available.

Public Feedback

Dave O'Neil, 244 Harrison St. updated Council that the Historic sign for the Cemetery is in the manufacturing process so hopefully soon there will be a completed sign.

Mayor's Report

Mayor Kinnell updated Council that there is a open hearing on September 10, 2025 for the Arrowhead Development with Romanelli & Hughes and that Council will be receiving the approved package by Planning and Zoning in the next few days.

Council President Report

Council President, Gillian reported that the Harlem Township discussion is still on-going and the Boy Scouts will be selling popcorn on the square on September 21 and 28th.

Administrative Report

Tom Marshall, Village Administrator, reported that digitization of files are in progress, mid-year performance reviews are complete, and bat removal is underway. Harrison Street project will be performed by Mc. B, Decker Construction will be installing speed tables at Miller Park and Southwest corner of the Village Square, crack sealing is complete and getting quotes on road markings, Big B Concrete will be installing sidewalk and cross walk ramps at Village Square, 4-way stop signs are being installed at Columbus St and Front St. The Cemetery grant was denied, the doors have been hung at the new maintenance building and getting quotes for concrete and electrical. The WWTP received a "Image Award" from the State of Ohio Water Environment Association.

Fiscal Officer Report

Fiscal Officer, Michelle Dearth, reported work has begun on the 2026 budget and the Finance committee met on August 19, 2025.

Approval of Invoices for August

Gillian Doucette made a motion to approve the invoices for August. Zach Hopper seconded the motion and the motion passed unanimously in a 4-0 voice vote.

Approval of Financial Statements

Gillian Doucette made a motion to approve the Financial Statements for August. Zach Hopper seconded the motion and the motion passed unanimously in a 4-0 voice vote.

Zoning Officer Report

Matt Shock's report stated that. Miller Farm section 1 public infrastructure is complete up to the pump station; pump station construction is ongoing. 23 of 33 parcels are currently in some stage of the permitting process. Columbia Gas has completed the main gas line installation, and they've obtained permits for the service lines for each house. Miller Farm Section 2 improvement plans for section 2, phases A,B, and C have been approved, and construction is underway. Miller Farm Section 3A construction plans have been approved and construction is underway.

Resolution No. 2025-40 (2nd Reading)

A Resolution Accepting The Amount And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor And Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2025-41 (2nd Reading)

A Resolution Transferring Funds In The Amount OF \$50,137.00 (Fifty Thousand One Hundred Thirty Seven Dollars) From Salary Mayor 1000-710-161 To Other Parks 1000-320-600.

Mayor Kinnell read the Resolution.

Resolution No. 2025-42 (2nd Reading)

A Resolution Authorizing An Application For Preservation Parks Community Park And Trail Grant And If Successful Authorizing Acceptance OF The Grant Subject To The Grant Conditions.

Mayor Kinnell read the Resolution.

Executive Session

Solicitor, Ken Molnar stated the reason for executive session was 121.22G3 for pending litigation.

Gillian Doucette made a motion to adjourn to executive session. Kathy Krupa seconded the motion and the motion passed unanimously in a 4-0 roll call vote:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes

Council adjourned to executive session at 6:38 p.m.

Gillian Doucette made a motion to reconvene to regular session. Zach Hopper seconded the motion and the motion passed unanimously in a 4-0 roll call vote:

Doucette-Yes Krupa-Yes Casuccio-Yes Hopper-Yes

Council reconvened at 7:04 p.m.

Committee Reports

None.

Other Business

Mayor Kinnell mentioned that the Village is working on a Welcome package for new residents and was inquiring if we will have/Christmas ornaments this year and Gillian Doucette commented that there will be and looking at the traditional Galena logo to be on them.

Adjournment

Gillian Doucette made a motion to adjourn and Zach Hopper seconded the motion and the motion passed unanimously in a 4-0 voice vote.

Council adjourned at 7:06 p.m.

Next Meeting

The next Council meeting will be held on September 22, 2025 at 6 p.m. in Council Chambers at the Galena Village Hall and on Teams.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Michelle Dearth, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.