Village of Galena ◆ 109 Harrison Street, PO Box 386, Galena, Ohio 43021 ◆ 740-965-2484

VILLAGE OF GALENA PLANNING & ZONING COMMISSION MEETING MINUTES

Date: September 16, 2026

Time: 7:00 PM

Location: Galena Village Hall – 109 Harrison St, Galena OH 43021

---

1. Call to Order

The regular meeting of the Village of Galena Planning and Zoning Commission was called to order at 7:00 p.m. by Mayor Jeff Kinnell**.**

2. Roll Call

Present: Mayor Jeff Kinnell, Councilman Zach Hopper, Tim Erb, and Seth Everitt.

Absent: Michelle Parsons arrived at 7:05 PM.

Additional Attendees: Matt Shock (Zoning Officer) – NOTE: sign-in sheet available upon request

3. Guest Comments

No guest comments were provided.

4. Approval of Minutes

Motion to approve August 19th minutes was made by Tim Erb and seconded by Councilman Hopper; the motion passed unanimously on a voice vote.

5. Other Business – Item #2: Miller Farm Fence Discussion

A brief discussion was held regarding the first draft of updated fence language for the Zoning Code. Matt Shock, Zoning Officer, provided context for how the fence permitting situation developed and walked the P&Z Commissioners through the proposed updated language. Language will be finalized before the October 21 open hearing.

6. Zoning Report

Matt Shock, Zoning Officer, presented his report to the Commission.

7. Next Meeting

The next regular meeting is scheduled for: October 21, 2026, at 7:00 PM

Mayor Kinnell provided a preview of the Planning & Zoning meeting schedule/workload for the coming months.

8. Adjournment

Motion to adjourn the meeting made by Councilman Hopper and seconded by Tim Erb; the motion passed unanimously on a voice vote.

The meeting was adjourned at 7:20 PM.