



Minutes of the Village of Galena Council Meeting September 25, 2023

On September 25, 2023, the Village of Galena Council meeting was called to order at 7:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Jill Love.

Roll Call

Jill Love, Mayor (Present)
Todd Musacchio, Council Member (Absent)
Josh Porter, Council Member (Present)
Mike Fry, Council Member (Present)

Kathy Krupa, Council President (Present)
Michelle Dearth, Fiscal Officer (Present)
Zach Hopper, Council Member (Present)
Chris Durrence, Council Member (Present)

Also Present

Ken Molnar, Solicitor

Jean Sylvester, Village Administrator

A List of those in attendance is attached at the end of the minutes.

Minutes of August 28, 2023 Council Meeting

Kathy Krupa made a motion to adopt the minutes of the August 28, 2023 Council meeting. Chris Durrence seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Minutes of September 11, 2023 Special Meeting

Kathy Krupa made a motion to adopt the minutes of the September 11, 2023 Special Meeting. Chris Durrence seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Delaware Public Health District

Jennifer Wilson, Delaware Public Health District reported that she will once again be attending the Village's monthly meetings. She reported that they are now in their new building in Delaware City and there will be an open house in the future. Flu shots are available, but they are still waiting on the COVID booster.

Guest Participation

Jan Garlock from the Ohio Wesleyan University spoke with Council about the Lifelong Learning Institute that offers classes for 55 and older adults. The classes are taught by volunteers, including professors, practitioners and others in a non-competitive environment and last approximately two hours. The fee is \$75.00 for as many classes as you want to take and you can register online, by mail or by telephone.

Mayor's Report

Mayor Love reported that there has been a lot of work done on preparing for the Galena Fall Gathering on October 14, 2023. She met with Patty Hobson regarding the playground and talked about next steps and community engagement. M/I presented at the Planning and Zoning meeting the plans for Miller Farms. The plan was approved and there will be a hearing at the October 23, 2023 Council meeting. There was also an Arrowhead discussion at the meeting.



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Village Administrator's Report

Village Administrator, Jean Sylvester reported that she wrote Grant Process and Procedures for review. She informed Council that the BWC has a grant for a scissor lift and would like to apply. It is a 4-1 match with the maximum from the Village being \$10,000 and that NCA money could be used for this purpose.

Josh Porter made a motion to approve spending up to \$10,000.00 from the NCA fund for the BWC grant. Zach Hopper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes

Fiscal Officer Report

Fiscal Officer, Michelle Dearth reported that the sewer liens were taken to the Delaware County Auditor and have been recorded. The 2021 and 2022 audit has been approved by the Auditor of State and we are waiting for the final copy. There was one new resident and the address list and new resident information was sent out.

Payment of Invoices for September

Chris Durrence made a motion to pay invoices for September. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Porter-Yes Durrence-Yes Fry-Yes Hopper-Yes

Approval of Financial Statements

Kathy Krupa made a motion to approve the Financial Statements. Chris Durrence seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Porter-Yes Durrence-Yes Fry-Yes Hopper-Yes

Code Compliance Report

Levi Koehler's report stated that there are no remaining lots at Arrowhead Lake Estates. Walkthroughs have been done and a punch list has been established. There are no remaining lots at Blackhawk Phase D. M/I is in talks with Homewood about Miller Farm, the project is in contract. At 1811 South Galena Road work is ongoing. Storm Water Inspections for phase 1 are complete; all soil has been stabilized. Columbia gas is nearing the end of the Walnut St. project. Paving will start soon.

Maintenance Report

Ted Roshon's report stated that the maintenance department has been busy mowing and trimming. Miscellaneous painting has been completed around the Village, including two offices at the Village Hall and carpeting was also installed. They are replacing boards on Walnut Creek Bridge, and there was one cremation burial.

Wastewater Report



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Brian Rammelsberg's report stated that there were no violations for the month and no new sewer taps. The fine screen motor and the raw pump's capacitor was replaced.

Resolution No. 2023-11 (1st Reading, Emergency)

A Resolution Accepting The Amounts And Rates As Determined by the Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor And Declaring An Emergency.

Mayor Love read the Resolution. Mike Fry made a motion to suspend the second and third reading. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes

Mike Fry made a motion to adopt Resolution No. 2023-11 as an emergency. Josh Porter seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes

Ordinance No. 2023-07 (3rd Reading)

An Ordinance Adopting A Comprehensive Revision OF The Subdivision Regulations Of The Village Of Galena.

Mayor Love read the Ordinance. Josh Porter made a motion to adopt Ordinance No. 2023-07. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes

Delaware Regional Planning Commission Report

Mayor Love had no report.

MORPC Report

Mayor Love had no report.

B S T & G Fire Board Report

Kathy Krupa reported that she is on the Station #2 subcommittee and that they are working on bids for a RFP Architect. The new truck will be arriving around the end of October and there will be a ribbon cutting sometime in the future.

Planning and Zoning Commission

Mike Fry reported that Planning and Zoning has made a recommendation to Council for the Miller Farm project and there will be a hearing at the October Council meeting.

Other Commission Reports



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Zach Hopper reported that he has been working with Journey Fellowship about the Halloween events. There will be a trunk or treat from 6-7:15 and a costume contest at 7:30, the Village will have a trunk and are being asked to supply the cider and donuts. This event had already been advertised by Journey.

There was much discussion about why the contest is not happening at the Village Hall as in past years.

Josh Porter and Zach Hopper will talk with Journey about possibly still doing the contest at the Village Hall and report back to Council.

Chris Durrence made a motion to allocate \$75.00 for the trick or trunk to buy candy. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Zach Hopper also questioned whether we had received the application for the Galena Fall Gathering. Mayor Love responded that it was given to the Administrator.

Executive Session

Josh Porter made a motion to adjourn to executive session to discuss real estate 121.G2. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call Vote:

Porter-Yes Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes
Council adjourned to executive session at 8:42 p.m.

Josh Porter made a motion to return to regular session at 9:23 p.m. and Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes

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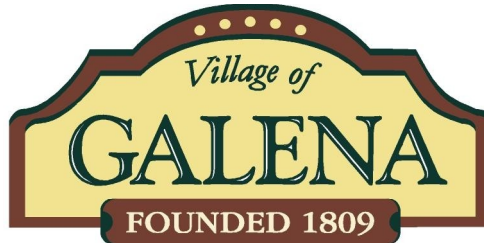
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Chris Durrence made a motion to authorize the Administrator to spend \$5,000.00 but no more than \$10,000.00 for a MAI Appraiser regarding acquisition of real estate. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes



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Adjournment

Josh Porter made a motion to adjourn. Zach Hopper seconded the motion and the motion passed unanimously in a 5-0 voice vote.

The meeting was adjourned at 9:25 p.m.

A recording of the meeting is available upon request.

Next Meeting

The next Council meeting will be held on October 23, 2023 at 7 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Michelle Dearth, Asst. Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.