



Minutes of the Village of Galena Council Meeting October 23, 2023

On October 23, 2023, the Village of Galena Council meeting was called to order at 7:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Jill Love.

Roll Call

Jill Love, Mayor (Present)
Todd Musacchio, Council Member (Present)
Josh Porter, Council Member (Present)
Mike Fry, Council Member (Absent)

Kathy Krupa, Council President (Absent)
Michelle Dearth, Fiscal Officer (Present)
Zach Hopper, Council Member (Present)
Chris Durrence, Council Member (Present)

Also Present

Ken Molnar, Solicitor
Levi Koehler

Jean Sylvester, Village Administrator

A List of those in attendance is attached at the end of the minutes.

Mike Fry arrived at 7:15 p.m.

Minutes of September 25, 2023 Council Meeting

Chris Durrence made a motion to adopt the minutes of the September 25, 2023 Council meeting. Josh Porter seconded the motion and the motion passed unanimously in a 4-0 voice vote.

Delaware Public Health District

Jennifer Wilson, Delaware Public Health District reported that the Health Department has a renewal levy on the ballot and they have drive-thru clinics for the flu and COVID vaccines, but they do not have pediatric COVID vaccines.

Playground Discussion

Gillian Doucette, 630 Flintlock Dr. updated Council about the playground progress. The funding will be available this year to purchase the equipment. The plan didn't duplicate any equipment that kids would be playing on at school and it should take about 6-8 weeks for completion hopefully in May 2024.

Dave Staats, 687 Fescue asked if there were plans to get water there for a public restroom. Ms. Banten replied no there is no plan in this stage but could possibly be in future stages.

Guest Participation

There was no guest participation.

Resolution No. 2023-12 (1st Reading, Emergency)

A Resolution Authorizing Acquisition Of An Insurance Contract Through Rinehart-Walters-Danner Insurance Agency For Multiple Lines Of Municipal Insurance Through The Ohio Plan; And, Declaring An Emergency.

Mayor Love read the Resolution.



**Minutes of the Village of Galena Council Meeting
October 23, 2023**

Resolution No. 2023-13 (1st Reading, Emergency)

A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For All Properties Within The Village Of Galena For Calendar Year 2024; And, Declaring An Emergency.

Mayor Love read the Resolution.

Resolution No. 2023-14 (1st Reading, Emergency)

A Resolution Approving A Service Agreement With Professional Package Plant Services For Calendar Year 2024; Setting Compensation; And Declaring An Emergency.

Mayor Love read the Resolution.

Resolution No. 2023-15 (1st Reading, Emergency)

A Resolution Ratifying A Management Agreement Between The Village Of Galena And 8687 Columbus Sharks Regarding Ruffner Park; And, Declaring An Emergency.

Mayor Love read the Resolution.

Resolution No. 2023-16 (1st Reading, Emergency)

A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Underwood Property Solutions, LLC; And, Declaring An Emergency.

Mayor Love read the Resolution.

Resolution No. 2023-17 (1st Reading, Emergency)

A Resolution Adopting Rules Of Council For Calendar Year 2024; And, Declaring An Emergency.

Mayor Love read the Resolution.

Resolution No. 2023-18 (1st reading, Emergency)

A resolution Authorizing A Contract With the City Of Delaware For Prosecutorial Services For Calendar Year 2024; And, Declaring An Emergency.

Mayor Love read the Resolution.

Resolution No. 2023-19 (1st Reading, Emergency)

A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For Calendar Year 2024; setting Compensation; And, Declaring An Emergency.

Mayor Love read the Resolution.

Resolution No. 2023-20 (1st Reading, Emergency)

A Resolution Authorizing A Contract With Marshall Engineering To Provide Technical Expertise For The New Wastewater Treatment Plant; And Declaring An Emergency.

Mayor Love read the Resolution.

Resolution No. 2023-21 (1st Reading, Emergency)



**Minutes of the Village of Galena Council Meeting
October 23, 2023**

A Resolution Authorizing An Increase In The Budget In The Amount Of Two Thousand Dollars For The Purpose Of Appropriation Of The Cemetery Grant Funds; And, Declaring An Emergency.

Mayor Love read the Resolution. Todd Musacchio made a motion to suspend the second and third reading. Chris Durrence seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Todd Musacchio made a motion to adopt Resolution No. 2023-21 as an emergency. Chris Durrence seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Resolution No. 2023-22 (1st Reading, Emergency)

A Resolution Appointing Jean Sylvester As The Village Of Galena Village Administrator And Deputy Zoning Inspector for Calendar Year 2024; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Love read the Resolution.

Resolution No. 2023-23 (1st Reading, Emergency)

A Resolution Authorizing An Agreement With The Ohio Department Of Natural Resources For A Pass-through Grant For Construction Of A Park and/Or Recreation Area.

Mayor Love read the Resolution. Josh Porter made a motion to suspend the second and third reading. Chris Durrence seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Mike Fry made a motion to adopt Resolution No. 2023-23 as an Emergency. Josh Porter seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Ordinance No. 2023-05 (Tabled, Emergency)

An Ordinance Regulating The Placement Of Displays And Structures On The Vilalge Square; Providing A Location For Use; And Providing For Advance Permitting And Declaring An Emergency.

Mayor Love read the Ordinance. Mike Fry made a motion to table until the November 20, 2023 Council meeting. Josh Porter seconded the motion and the motion passed in a 4-1 roll call vote:

Porter-Yes Durrence-Yes Musacchio-Yes Fry-Yes Hopper-No

Ordinance No. 2023-11 (1st Reading, Emergency)



**Minutes of the Village of Galena Council Meeting
October 23, 2023**

An ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc., And Declaring An Emergency.

Mayor Love read the Ordinance.

Ordinance No. 2023-14 (1st Reading, Emergency)

An Ordinance Adopting Modifications To The Galena Income Tax Ordinance And Declaring An Emergency.

Mayor Love read the Ordinance.

A Public Hearing Is Scheduled For Monday October 23, 2023 At 7:00 P.M. Regarding An Amendment To The Zoning Ordinance Of 2021.

Chris Durrence made a motion to open the hearing at 7:22 p.m. Josh Porter seconded the motion and the motion passed in a 5-0 voice vote.

Solicitor Ken Molnar swore in anyone who was speaking.

Levi Koehler read to Council the changes to the Zoning Ordinance and the recommendation from the Planning and Zoning Commission.

Chris Durrence made a motion to close the hearing. Josh Porter seconded the motion and the motion passed in a 5-0 voice vote.

The hearing was closed at 7:28.

Recording of the meeting is available on the Village website.

Ordinance No. 2023-13 (1st Reading, Emergency)

An Ordinance Adopting An Amendment Revising Portions Of The Zoning Code And Declaring An Emergency.

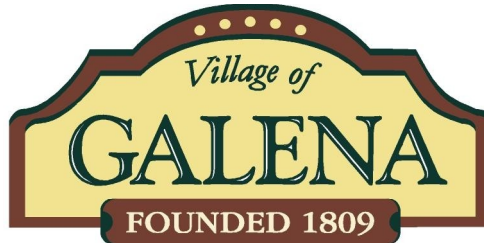
Mayor Love read the Ordinance. Mike Fry made a motion to suspend the second and third reading. Josh Porter seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Josh Porter made a motion to adopt Ordinance 2023-13 as an emergency. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Musacchio-Yes Fry-Yes Hopper-Yes

A Public Hearing Is Scheduled For Monday, October 23, 2023 At 7:00 P.M. Regarding A recommendation For Approval From the planning And Zoning Commission On A Development Plan Application Submitted by M/I Homes For Miller Farm.



Minutes of the Village of Galena Council Meeting October 23, 2023

Todd Musacchio made a motion to open the hearing at 7:30. Josh Porter seconded the motion and the motion passed in a 5-0 voice vote.

Solicitor Ken Molnar swore in anyone who was speaking.

Levi Koehler read his report and played a video describing the plan.

Josh Barkan from M/I Homes answered questions that Council had about the proposed development plan.

Mike Fry made a motion to close the hearing. Josh Porter seconded the motion and the motion passed unanimously in a 5-0 voice vote.

The hearing closed at 8:07.

Recording of the meeting is available on the Village website.

Executive Session

Zach Hopper made a motion to adjourn to executive session to discuss Real Estate 121.G2 and Personnel 121.22G1. Todd Musacchio seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Council adjourned to executive session at 8:09.

Chris Durrence made a motion to return to regular session at 9:37 p.m. Josh Porter seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Ordinance No. 2023-12 (1st Reading, Emergency)

An Ordinance Adopting The Amendment To The Development Plan For Miller Farm Subdivision As Recommended To council For Approval By The Planning and Zoning Commission.

Mayor Love read the Ordinance.

Ordinance No. 2023-15 (1st Reading, Emergency)

An Ordinance Authorizing The Village Administrator To Enter Into A Contract To Purchase Real Estate Commonly Known As 1792 south Old 3 Highway, Galena, Ohio 43021 And Declaring An Emergency.

Mayor Love read the Ordinance. Zach Hopper made a motion to suspend the second and third reading. Chris Durrence seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Zach Hopper made a motion to adopt Ordinance No. 2023-15 as an emergency. Chris Durrence seconded the motion and the motion passed unanimously in a 5-0 roll call vote:



Minutes of the Village of Galena Council Meeting October 23, 2023

Porter-Yes Durrence-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Mayor's Report

Mayor Love reported that the Galena Fall Gathering event was smaller this year due to the rain but those who attended had a great time and a big "Thank you" to all the volunteers. The John Bland Park ribbon cutting was well attended by family, friends and the community. The playground grant is almost complete and we will soon be able to order equipment and make plans for the removal of existing playground and project build timeline.

Village Administrator's Report

Village Administrator, Jean Sylvester reported that we have received the \$2,000.00 grant funds for Cemetery repairs. She submitted the BWC Grant for a Scissor-Lift. She has received the Grant contract for the playground and it is being reviewed.

Fiscal Officer Report

Fiscal Officer, Michelle Dearth reported that the Income Tax Commission met and all information was sent to RITA. The Attestation report for the Ohio Pooled Collateral was completed. She is working on 2024 Budget and met with the Finance Committee to discuss.

Payment of Invoices for October

Chris Durrence made a motion to pay invoices for October. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Fry-Yes Musacchio-Yes Hopper-Yes

Approval of Financial Statements

Mike Fry made a motion to approve the Financial Statements. Chris Durrence seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Porter-Yes Durrence-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Code Compliance Report

Levi Koehler's report stated that there are no remaining lots at Arrowhead Lake Estates. Walkthroughs have been done and a punch list has been established. There are no remaining lots at Blackhawk Phase D. M/I is in talks with Homewood about Miller Farm, the project is in contract and the project has been recommended to Council for approval. At 1811 South Galena Road work is ongoing. Storm Water Inspections for phase 1 are complete; all soil has been stabilized. At the Galena Commerce Center Division 7 will be constructing a new office building.

Maintenance Report



Minutes of the Village of Galena Council Meeting October 23, 2023

Ted Roshon's report stated that the maintenance department has been busy mowing and trimming and fall clean-up. The sign at the John Bland Park has been installed and the fence at the Waste Water Treatment Plant is almost complete.

Wastewater Report

Brian Rammelsberg's report stated that there were no violations for the month and no new sewer taps. The Walnut Street pump station level controller is not working.

Delaware Regional Planning Commission Report

Mayor Love had no report.

MORPC Report

Mayor Love had no report.

B S T & G Fire Board Report

Josh Porter will be attending the meeting on November 9th.

Planning and Zoning Commission

The meeting was cancelled.

Other Commission Reports

The Cemetery Committee met in the Cemetery to discuss how to spend the \$2,000.00 from the Cemetery Grant for repairs.

Todd Musacchio reported that the Personnel committee met and wants to change the name from Assistant Fiscal Officer to Office Assistant to fill open position next year.

Todd Musacchio made a motion to change name from Assistant Fiscal Officer to Office Assistant. Zach Hopper seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Chris Durrence reported that the finance committee is still working on the sewer rates.

Zach Hopper reported that Halloween will be at the Journey Church and the Village was asked to supply the donuts.

Chris Durrence made a motion to spend up to \$80.00 on donuts for the Halloween Party. Josh Porter seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Other Business

Zach Hopper asked about reviewing the DORA informaton now that the Galena Fall Gathering is over. Mayor Love responded that it hasn't been approved yet and that it will be talked about at the November meeting.



**Minutes of the Village of Galena Council Meeting
October 23, 2023**

Adjournment

Josh Porter made a motion to adjourn. Chris Durrence seconded the motion and the motion passed unanimously in a 5-0 voice vote.

The meeting was adjourned at 10:12 p.m.

A recording of the meeting is available upon request.

Next Meeting

The next Council meeting will be held on November 20, 2023 at 7 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer Date

Mayor Date

Certification: I, Michelle Dearth, Asst. Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.