



## **Minutes of the Village of Galena Council Meeting November 20, 2023**

On November 20, 2023, the Village of Galena Council meeting was called to order at 7:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Jill Love.

### **Roll Call**

Jill Love, Mayor (Present)  
Todd Musacchio, Council Member (Absent)  
Josh Porter, Council Member (Absent)  
Mike Fry, Council Member (Present)

Kathy Krupa, Council President (Present)  
Michelle Dearth, Fiscal Officer (Present)  
Zach Hopper, Council Member (Present)  
Chris Durrence, Council Member (Present)

### **Also Present**

Ken Molnar, Solicitor

Jean Sylvester, Village Administrator

A List of those in attendance is attached at the end of the minutes.

### **Minutes of October 23, 2023 Council Meeting**

Chris Durrence made a motion to adopt the minutes of the October 23, 2023 Council meeting. Kathy Krupa seconded the motion and the motion passed unanimously in a 4-0 voice vote.

### **Delaware Public Health District**

Jennifer Wilson, Delaware Public Health District was unable to attend. She sent flyers about the holiday lights recycling and the Project Dreams program.

### **Rinehart-Walters-Danner Insurance, John Hower**

John Hower from Rinehart-Walters-Danner Insurance presented the annual insurance policy for the Village. Ken Molnar suggested an increase in the liability coverage, which Council agreed to increase to 4mil and 6 mil.

### **Grace Church of Sunbury, Jordan Kosinski**

Jordan Kosinski, Pastor from the Grace Church of Sunbury spoke with Council about renting the Galena Village Hall on Sunday's from 10:30-12:30. He said it has been difficult to find a meeting place as the church grows. He presented a Certificate of Liability and is willing to pay for the weekly usage.

Mike Fry made a motion to rent to the Grace Church of Sunbury on Sundays for two hours for \$50.00. Kathy Krupa seconded the motion and the motion passed unanimously with a 4-0 voice vote.

### **Guest Participation**

David Simmons, 127 Walnut St. presented to Council Comments on the New ADA Playground. His comments are available for review in the Village office.

Dave O'Neal, 241 Harrison St., representing the Galena Historic Foundation, asked the Village to consider splitting the remaining costs of new signs for the parks. The VFW donated \$2,500.00 towards the signs, leaving a balance of \$4,430.00.



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Kathy Krupa thanked Dave for all his hard work and recommended that the Village pay for the remaining balance of \$4,430.00 and Mike Fry agreed.

Zach Hopper made a motion to pay for the full balance of \$4,430.00. Mike Fry seconded the motion and the motion passed unanimously in a 4-0 voice vote.

Josh Barken, VP of M/I Homes, asked Council if they would consider going into executive session to talk about the proposed development. Kathy Krupa responded no that it should remain public. Council asked many questions about the development and a second reading of the Legislation was read.

**Resolution No. 2023-12 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Authorizing Acquisition Of An Insurance Contract Through Rinehart-Walters-Danner Insurance Agency For Multiple Lines Of Municipal Insurance Through The Ohio Plan; And, Declaring An Emergency.**

Mayor Love read the Resolution.

**Resolution No. 2023-13 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For All Properties Within The Village Of Galena For Calendar Year 2024; And, Declaring An Emergency.**

Mayor Love read the Resolution.

**Resolution No. 2023-14 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Approving A Service Agreement With Professional Package Plant Services For Calendar Year 2024; Setting Compensation; And Declaring An Emergency.**

Mayor Love read the Resolution.

**Resolution No. 2023-15 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Ratifying A Management Agreement Between The Village Of Galena And 8687 Columbus Sharks Regarding Ruffner Park; And, Declaring An Emergency.**

Mayor Love read the Resolution.

**Resolution No. 2023-16 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Underwood Property Solutions, LLC; And, Declaring An Emergency.**

Mayor Love read the Resolution.

**Resolution No. 2023-17 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Adopting Rules Of Council For Calendar Year 2024; And, Declaring An Emergency.**

Mayor Love read the Resolution.



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**Resolution No. 2023-18 (2<sup>nd</sup> Reading, Emergency)**

**A resolution Authorizing A Contract With the City Of Delaware For Prosecutorial Services For Calendar Year 2024; And, Declaring An Emergency.**

Mayor Love read the Resolution.

**Resolution No. 2023-19 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For Calendar Year 2024; setting Compensation; And, Declaring An Emergency.**

Mayor Love read the Resolution.

**Resolution No. 2023-20 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Authorizing A Contract With Marshall Engineering To Provide Technical Expertise For The New Wastewater Treatment Plant; And Declaring An Emergency.**

Mayor Love read the Resolution.

**Resolution No. 2023-22 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Appointing Jean Sylvester As The Village Of Galena Village Administrator And Deputy Zoning Inspector for Calendar Year 2024; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Love read the Resolution.

**Resolution No. 2023-24 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Approving A Temporary 2024 Budget For The Village Of Galena And Declaring An Emergency.**

Mayor Love read the Resolution.

**Resolution No. 2023-25 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Advancing Funds In the amount Of \$233,835.00 From the General Fund 1000 To Grant Construction-ODNR 4201 And Declaring An Emergency.**

Mayor Love read the Resolution.

**Resolution No. 2023-26 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing An Increase In The Budget In The amount Of Two Hundred Thirty three Thousand Eight Hundred Thirty Five Dollars For The Purpose Of Appropriation Of The Advance Funds To The Grant Construction-ODNR Fund 4201, And Declaring An Emergency.**

Mayor Love read the Resolution.

**Ordinance No. 2023-05 (Tabled, Emergency)**

**An Ordinance Regulating The Placement Of Displays And Structures On The Vilalge Square; Providing A Location For Use; And Providing For Advance Permitting And Declaring An Emergency.**



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Mayor Love read the Ordinance. Mike Fry made a motion to table until the December 18, 2023 Council meeting. Chris Durrence seconded the motion and the motion failed in a 3-1 roll call vote:

Krupa-Yes   Durrence-Yes   Fry-Yes   Hopper-No

The Ordinance tabling was not approved and the Legislation will need to be rewritten if Council chooses to pursue.

### **Ordinance No. 2023-11 (2<sup>nd</sup> Reading, Emergency)**

**An ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc., And Declaring An Emergency.**

Mayor Love read the Ordinance.

### **Ordinance No. 2023-12 (2<sup>nd</sup> Reading, Emergency)**

**An Ordinance Adopting The Amendment To The Development Plan For Miller Farm Subdivision As Recommended To council For Approval By The Planning and Zoning Commission.**

Mayor Love read the Ordinance.

### **Ordinance No. 2023-14 (2<sup>nd</sup> Reading, Emergency)**

**An Ordinance Adopting Modifications To The Galena Income Tax Ordinance And Declaring An Emergency.**

Mayor Love read the Ordinance.

### **Ordinance No. 2023-16 (1<sup>st</sup> Reading)**

**An Ordinance Adopting The Personnel Policies And Procedure Manual And Repealing Any Existing Or Prior Personnel Policy And Procedures Manuals.**

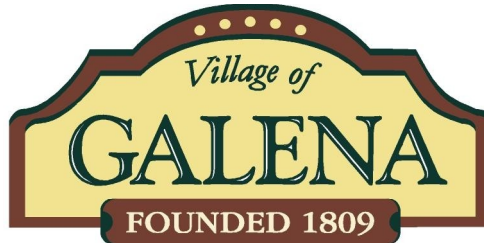
Mayor Love read the Ordinance.

### **Ordinance No. 2023-17 (1<sup>st</sup> Reading)**

**An Ordinance Amending Ordinance No. 2022-16 Titled An Ordinance Ratifying A Sanitary Sewer Billing Agreement Between The Village Of Galena And Del-Co Water Company, Inc.**

### **Mayor's Report**

Mayor Love reported that she spoke at Souders Elementary to the third-grade class about local government. The Girl Scouts came to the Village Hall to earn their government badges. Still waiting on authorization for the DORA. \$30,000 will be donated to the Galena Foundation from the Galena Fall Gathering. Attended a meeting with MORPC and the EPA to continue discussions on the 208 sewer districts. MORPC is pulling all entities together to establish firm boundaries which is critical to Galena.



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### **Village Administrator's Report**

Village Administrator, Jean Sylvester reported that she needs information for the year end/first of year newsletter. She attended the finance meeting to discuss financials for Miller Farm and sewer billing. Attended webinar on state fund grants and presented the speed reports for the month.

### **Fiscal Officer Report**

Fiscal Officer, Michelle Dearth reported that she attended the finance meeting and completed the minutes and changes to the 2024 Budget, attended the Village Fiscal Officer Training and discussed when to have the Organizational meeting.

Council's Organizational meeting will be January 3, 2024 at 6 p.m.

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### **Payment of Invoices for November**

Kathy Krupa made a motion to pay invoices for November. Chris Durrence seconded the motion and the motion passed unanimously in a 4-0 roll call vote:

Krupa-Yes Durrence-Yes Fry-Yes Hopper-Yes

### **Approval of Financial Statements**

Kathy Krupa made a motion to approve the Financial Statements. Chris Durrence seconded the motion and the motion passed unanimously in a 4-0 roll call vote:

Krupa-Yes Durrence-Yes Fry-Yes Hopper-Yes

### **Code Compliance Report**

Levi Koehler's report stated that storm water inspections are complete, all soil has been stabilized and there are no remaining lots at Arrowhead Lake Estates. Storm water inspections have been conducted and there are no remaining lots at Blackhawk Phase D. M/I is in talks with Homewood about Miller Farm, the project is in contract and the project has been recommended to Council for approval. At 1811 South Galena Road work is ongoing. Storm Water Inspections for phase 1 are complete; all soil has been stabilized. At the Galena Commerce Center Division 7 will be constructing a new office building, the engineering review has been completed and will be presented to the planning and zoning commission at the regular meeting.

### **Maintenance Report**

Ted Roshon's report stated that the maintenance department has been busy with fall clean-up, checking storm drains for blockages and checking for street light outages. They have also been helping move furniture at the Galena Village Hall.

### **Wastewater Report**

Brian Rammelsberg's report stated that there were no violations for the month and no new sewer taps. The Columbus Street pump station had a high level on 10/30 and 11/2.



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### **Delaware Regional Planning Commission Report**

Mayor Love had no report.

### **MORPC Report**

Mayor Love had no report.

### **B S T & G Fire Board Report**

Kathy Krupa reported that the new truck has arrived, but it doesn't have a name. They are working on Legislation for the ballot for the new Fire Station.

### **Planning and Zoning Commission**

Mike Fry reported that Division 7 was approved to start construction.

### **Other Commission Reports**

Zach Hopper reported that Journey Church will hold their Christmas Party until 7:30, and then everyone will walk to the square for the Tree Lighting.

### **Other Business**

Zach Hopper asked about reviewing the DORA information now that the Galena Fall Gathering is over. Mayor Love responded that it hasn't been approved yet and can be modified after approval.

Fiscal Officer Michelle Dearth asked about a special meeting to adopt legislation before the next Council meeting. The Special Meeting is November 29, 2023 at 6:00 p.m.

### **Adjournment**

Mike Fry made a motion to adjourn. Zach Hopper seconded the motion and the motion passed unanimously in a 4-0 voice vote.

The meeting was adjourned at 9:00 p.m.

A recording of the meeting is available upon request.

### **Next Meeting**

The next Council meeting will be held on December 18, 2023 at 7 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Fiscal Officer

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Fiscal Officer

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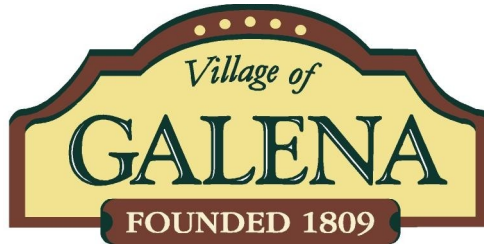
Date

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Mayor

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Date



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**Certification:** I, Michelle Dearth, Asst. Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.