



Minutes of the Village of Galena Council Meeting November 18, 2024

On November 18, 2024 the Village of Galena Council meeting was called to order at 6:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

Roll Call

Jeff Kinnell, Mayor (Present)

Gillian Doucette, Council Member (Present)

Josh Porter, Council Member (Present)

Mike Fry, Council Member (Present)

Kathy Krupa, Council President (Present)

Michelle Dearth, Fiscal Officer (Present)

Zach Hopper, Council Member (Present)

Also Present

Ken Molnar, Solicitor

Tom Marshall, Village Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

Minutes of October 28, 2024 Council Meeting

Kathy Krupa made a motion to adopt the minutes of the October 28, 2024 Council meeting.

Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 voice vote.

John Hower from Rinehart-Walters-Danner was not present to give the insurance update.

Resolution No. 2024-20 (2nd Reading, Emergency)

A Resolution Authorizing Acquisition Of An Insurance Contract Through Rinehart-Walters-Danner Insurance Agency For Multiple Lines Of Municipal Insurance Through The Ohio Plan; And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Guest Participation

Mary Howard, 1765 S Galena Rd. discussed with Council the Sunbury Galena Rotary Christmas Toy Drive, unwrapped toys are being collected for People in Need. Toys will be collected until December 8th. Flyers will be placed around the Village.

Committee Updates

Kathy Krupa said the BST&G fire board is still meeting with the contractor to work through issues.

Gillian Doucette said the special events committee is still looking for volunteers and vendors for the tree lighting event. From 5-7 p.m. Journey Church will have activities. 5:45 activities on the square and 6:30 tree lighting.

Mayor's Report

Mayor Kinnell reported Alta Fiber has been invited to the December 16th meeting to address Council and the public. A committee has been formed to “explore” the idea of creating a Joint Recreation District (JRD) for the benefit of our surrounding communities. A trail study is complete and being evaluated. A grant is being completed for submission to ODOT for the Pedestrian & Bicycle safety grant.

Administrator's Report

No Report

Fiscal Officer Report

Fiscal Officer, Michelle Dearth reported that she has been working on the 2025 budget and a reminder that December's meeting is a week early.

Payment of Invoices for November

Gillian Doucette made a motion to pay invoices for November. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Approval of Financial Statements

Gillian Doucette made a motion to approve the financial statements for November. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Code Compliance Report

Interim Zoning Inspector, Alison Cherubini-Hillyer's report stated that Blackhawk Phase-D is working through a final walk-through punch list. The final development plat was approved by Planning and Zoning for Miller Farm Section 1, Stover Excavating and Norwalk Industries is working on leaks at the lift station and the public streets have been paved. The Village has received the Improvements Plan for Section 2, Phases A, B and C of Miller Farm. Decker Construction completed excavation and embankment work at the entrance of Miller Farm.

Maintenance Report

No Report.

Wastewater Report

Brian Rammelsberg's report stated that there were no violations for the month and no new sewer taps.

Interviews were conducted for the open Council seat. Michelle Parsons and Pete Casuccio were the applicants. After interviews were completed a paper ballot was submitted by all Council members and the final tally was completed by Fiscal Officer, Michelle Dearth and Council President, Kathy Krupa announced that Pete Casuccio would be the new Council person.

Council President, Kathy Krupa swore in Pete Casuccio.

Mayor Kinnell asked for a motion to appoint Michelle Parsons to the Planning and Zoning Commission due to the open seat created by Pete Casuccio being appointed to Council.

Gillian Doucette made a motion to appoint Michelle Parsons to the Planning and Zoning Commission. Kathy Krupa seconded the motion and the motion passed in a 5-1 roll call vote:

Krupa-Yes Doucette-Yes Hopper-No Casuccio-Yes Fry-Yes Porter-Yes

Michelle Parsons will be sworn in at the November Planning and Zoning Meeting.

Resolution No. 2024-17 (3rd Reading, Emergency)

A Resolution Filling Vacancies On The Board Of Trustees For the New Community Authority (NCA) And Declaring An Emergency.

Mayor Kinnell read the Resolution. Kathy Krupa made a motion to adopt Resolution No. 2024-17 as an emergency. Zach Hopper seconded the motion and the motion passed in a 5-1 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Abstain Porter-Yes

Ordinance No. 2024-11 (3rd Reading, Emergency)

An Ordinance Setting The Costs For The Certificate Of Registration Fee And The Construction Permit Fees For The Right-Of-Way Program And Declaring An Emergency.

Mayor Kinnell read the Ordinance. Gillian Doucette made a motion to adopt Ordinance No. 2024-11 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Resolution No. 2024-21 (2nd Reading, Emergency)

A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For All Properties Within The Village Of Galena For Calendar Year 2025; And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-22 (2nd Reading, Emergency)

A Resolution Approving A Service Agreement With Professional Package Plant Services For Calendar Year 2025; Setting Compensation And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-23 (2nd Reading, Emergency)

A Resolution Ratifying A Management Agreement Between The Village Of Galena And 8687 Columbus Sharks Regarding Ruffner Park; And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-24 (2nd Reading, Emergency)

A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Underwood Property Solutions, LLC; And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-25 (1st Reading, Emergency)

A Resolution Adopting Rules Of Council For Calendar Year 2025; and Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-26 (2nd Reading, Emergency)

A Resolution Authorizing A Contract With The City Of Delaware For Prosecutorial Services For Calendar Year 2025; And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-27 (2nd Reading, Emergency)

A Resolution Appointing Kenneth J. Molnar As Legal Council (Solicitor) For The Village Of Galena For Calendar Year 2025; Setting Compensation; And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-29 (2nd Reading, Emergency)

A Resolution Appointing Thomas Marshall As The Village Of Galena Village Administrator And Deputy Zoning Inspector For Calendar Year 2025; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-30 (2nd Reading, Emergency)

A Resolution Authorizing A Lease Agreement For Storage Space To Be Leased To Jeff Dutiel DBA 86-87 Columbus Sharks “Sharks”; And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-31 (2nd Reading, Emergency)

A Resolution To Hire Michelle Dearth As The Village Of Galena Fiscal Officer For Calendar Year 2025; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-32 (2nd Reading, Emergency)

A Resolution To Hire Lauren Frank As The Village Of Galena Administrative Assistant/Zoning Clerk For Calendar Year 2025; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-33 (2nd Reading, Emergency)

A Resolution To Hire Cody Hale As A Village Of Galena Maintenance Employee For The Calendar Year 2025; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-34 (2nd Reading, Emergency)

A Resolution To Hire _____ An A Maintenance Crew Leader For The Village Of Galena For Calendar Year 2025; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2024-36 (1st Reading, Emergency)

A Resolution To Hire _____ As The Village Of Galena Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator For calendar Year 2025. And, Declaring An Emergency.

Ordinance No. 2024-12 (2nd Reading, Emergency)
An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc. And Declaring An Emergency.

Mayor Kinnell read the Ordinance.

Executive Session

None.

Other Business

None.

Adjournment

Josh porter made a motion to adjourn and Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council adjourned at 7:02 p.m.

Next Meeting

The next Council meeting will be held on December 16, 2024 at 6 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Michelle Dearth, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.