

Village of Galena Council Meeting Agenda  
Monday, June 28, 2021 7 p.m.  
Galena Village Hall, Council Chambers,  
109 Harrison St., Galena, OH 43021  
And Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/8688157832?pwd=MDITYmVmd0lNNVA2QU9hUUIlS0xoZz09>

Meeting ID: 868 815 7832

Passcode: 622207

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Roll Call

Minutes of May 24, 2021 Council Meeting

Guest Participation:

Son of Thurman's Burger Bash to Cure Cancer Cycling Event - Cassie Swackhammer & Jamie Stevens

Movies at Ruffner Park 7/16 - Jacob Conrad (rain date 7/23)

Stacy McGrath- American Cancer Society Pan Ohio Hope Ride

Administrator's Report – Jeff White

Mayor's Report – Jill Love

Fiscal Officer Report – Suzanne Rease

Payment of Invoices for June

Approval of Financial Statements

Code Compliance Report – Kenneth Levi Koehler

Wastewater Treatment Report – Brian Rammelsberg

Resolution No. 2021-02 (3<sup>rd</sup> Reading) A Resolution Ratifying A Contract Between The Village Of Galena And The Greater Galena Civic Association (GGCA) For Summerfest 2021.

Resolution No.2021-04 (1<sup>st</sup> Reading, Emergency) A Resolution Ratifying A Contract Between The Village Of Galena And Riding In Style For Son Of Thurman Burger Bash Ride To Cure Cancer, And Declaring An Emergency

Ordinance No. 2021-09 (3<sup>rd</sup> Reading) An Ordinance Ratifying Closing Portions Of Walnut Street, Columbus Street, And Middle Street On August 27, 2021 From Midnight Until August 28, 2021 At Midnight And Portions Of Park Street On August 27, 2021 From Midnight Through August 30, 2021 At 5 p.m. For Summerfest.

Ordinance No. 2021-13 (1<sup>st</sup> Reading, Emergency) An Ordinance Certifying Delinquent Sewer Service Accounts To The County Auditor For Lien Certification For The Period Of August 31, 2020 Through August 31, 2021 And Declaring An Emergency.

Ordinance No. 2021-14 (1<sup>st</sup> Reading, Emergency) An Ordinance Ratifying Closing Portions Of West, Park, Water And Middle Street On July 17th, 2021 From 11 A.M. Until 1:30 P.M. For Son Of Thurman Burger Bash Ride To Cure Cancer.

MORPC Report & Delaware County Regional Planning Commission Report – Jill Love

BST&G Fire Board Report – Ruben Minor

Planning and Zoning Commission Report – Kathy Krupa

Other Commission Reports

Other Business

Executive Session

Adjournment



**Minutes of the Village of Galena Council Meeting  
May 24, 2021**

On May 24, 2021 the Village of Galena Council meeting was called to order at 7:01 p.m. in an online Zoom meeting by Mayor Jill Love.

**Roll Call**

Jill Love, Mayor (Present)  
David Simmons, Council Member (Present)  
Todd Musacchio, Council Member (Present)  
Eric Johnston, Council Member (Absent)  
Mike Fry, Council Member (Present)

Kathy Krupa, Council Member (Present)  
Ruben Minor, Council President (Present)  
Suzanne Rease, Fiscal Officer (Present)

**Also Present**

Jeffrey White, Village Administrator  
Michelle Dearth, Asst. Fiscal Officer

Ken Molnar, Solicitor

A List of those in attendance is attached at the end of the minutes.

**Ordinance No. 2021-05 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Accepting The Annexation Of 6.073 Acres More Or Less, To The Village of Galena And Declaring An Emergency.**

Mayor Love read the Ordinance. Ruben Minor made a motion to suspend the second and third reading. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Fry-Yes

David Simmons made a motion to adopt Ordinance No. 2021-05 as an emergency. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Fry-Yes

A Public Hearing is scheduled for Monday, March 22, 2021 at 7:00 p.m. (And continued to 5-24-2021) regarding the application of James M. Alt representing Ehab Eskander for an INITIAL DEVELOPMENT PLAN for the following described property:

Situated in the Village of Galena, in the Township of Berkshire, in the County of Delaware, and the State of Ohio.  
Being known as: 1811 South Galena Rd., Parcel number:41742001016000.

The hearing was opened at 7:05 p.m. Solicitor Ken Molnar swore in anyone who was speaking.

Levi Koehler explained that this is the 3<sup>rd</sup> reading for the re-zoning and development plan.

Steve Butler, Architect for the proposed project explained the changes that have been made to the project, and addressed Council questions and concerns.

Levi Koehler explained that the drawings shown are not what was approved by the Planning and Zoning Commission. Council would be approving what was recommended 3 months ago and the new plan will go back to Planning and Zoning as an amendment.

David Simmons made a motion to close the hearing. Ruben Minor seconded the motion and the motion passed in a 5-0 voice vote.

The hearing closed at 7:20 p.m.

#### **Ordinance No. 2021-06 (3<sup>rd</sup> Reading, Emergency)**

**An Ordinance Accepting The Recommendation Of The Galena Zoning And Planning Commission For The Rezoning Of Approximately 6.073 Acres, More Or Less, From Berkshire Township Agricultural Zoning To Planned Commercial Office District In The Village Of Galena; And, Declaring An Emergency.**

Mayor Love read the Ordinance.

#### **Ordinance No. 2021-06 (3<sup>rd</sup> Reading, Emergency) (AMENDED)**

**An Ordinance Accepting The Recommendation Of The Galena Zoning And Planning Commission For The Rezoning Of Approximately 6.073 Acres, More Or Less And Under The Condition The Plan Submitted To Council Is Presented To The Planning And Zoning Commission, From Berkshire Township Agricultural Zoning To Planned Commercial Office District In The Village Of Glena; And, Declaring An Emergency.**

David Simmons made a motion to adopt Ordinance No. 2021-06 as an emergency with the condition that the new Development plan be submitted to the Planning and Zoning Commission for approval. (See amended Ordinance above). Mike Fry seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes    Minor-Yes    Simmons-Yes    Musacchio-Yes    Fry-Yes

#### **Minutes of April 26, 2021 Council Meeting**

David Simmons made a motion to adopt the minutes of the April 26, 2021 Council meeting with corrections (Burns request related to the purchase of a cemetery plot and correction on the Memorial Day ceremony). Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

#### **Guest Participation**

Cindy Ernt from the Big Walnut Civic Association announced that the Fourth of July events will take place on July 3<sup>rd</sup> with a rain date of July 4<sup>th</sup>. There is also an Eagle Dash run for kids on July 11<sup>th</sup>.

Nancy Murphy and Grace Piper representing the GGCA gave an update on Summerfest. Bands have been scheduled, working on getting vendors, there will be a creature corner, petting zoo, carriage rides and a safety street. They have been in touch with the Governor's office and Health Department to make sure they are following the COVID guidelines. The GGCA has also started Greater Galena Gathering meetings for anyone in the community, where there has been discussion about shared events between the townships and Village.

#### **Administrator's Report**

Village Administrator Jeff White reported that he has been meeting with contractors to discuss potential maintenance treatments for the Walnut creek Trail pavement. He has also been meeting with concrete contractors to get quotes for repairing curbs/gutters and pedestrian ramps on the Village square. The county has awarded the construction contract to The Shelly Company for the paving project on Joe Walker Road. The County engineer's office notified us that the scope of work by The Shelly Company does not

include the curb and gutter removal/extension and the associated grading to direct the water away from the new pavement. The curb and gutter work need to be completed prior to the new pavement being placed, and the Village Administrator will be meeting with the County engineer and Village engineer to determine the scope of work needed.

Jeff White reported that the Village plans on having an in-person Council meeting on June 28, 2021 and we will need trained on the new equipment. Jeff will set up the training for the staff, Mike Fry and David Simmons. Council discussed restriction for the meeting which will include every other row being utilized for the public in the Council Chambers and the public will still be able to access the meeting via zoom.

### **Mayor's Report**

Mayor Jill Love reported that the beautification committee has been actively working on the square. The businesses on the square are generously donating to the project. The next planting date is set for May 15<sup>th</sup>. A ribbon cutting ceremony for Son of Thurman's and Talulas will take place on May 29<sup>th</sup> at 10:00 a.m. Romanelli and Hughes, Baker Tilly and Bricker and Eckler met with the Village formally in a public finance meeting to continue to discuss additional finance options for the Blackhawk development on Friday April 23<sup>rd</sup> on Zoom. The proposed plan continues to be available to the public in the Village office. The finance committee, with guidance from Bricker & Eckler, has been discussing various financing options for the Blackhawk Development.

### **Fiscal Officers Report**

Fiscal Officer Suzanne Rease reported that quarterly sewer bills were completed and sent to residents on May 3<sup>rd</sup> and are due on June 10<sup>th</sup>. Auditors from the auditing firm bhm CPA Group, Inc. were here for 3 days doing the Villages audit for 2019 and 2020. They sent a draft audit for review and Michelle and I sent our responses to their findings. Additional time was spent compiling more information for the State Auditors regarding the Mayor's pay. The Village had 7 new residents and the Galena Village Hall and the shelter house at Ruffner Park were each rented twice.

### **Approval of Financial Statements**

Kathy Krupa made a motion to approve the financial statements. David Simmons seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Fry-Yes

### **Payment of Invoices for May**

David Simmons made a motion to approve the invoices for May. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Fry-Yes

### **Code Compliance Report**

Levi Koehler's report stated that Storm Water inspections have been conducted at the Retreat at Dustin, and Phase 2 construction is underway. Arrowhead Lake Estates Phase 2 construction is underway. Miller Farm engineering has been approved by the Planning and Zoning Commission and some details are being worked out by the Village Engineer and the Development Agreement is under review by Village staff. Galena Crossing's Development Plan and rezoning has been approved by the Planning and Zoning Commission, and recommended it, with conditions to the Village Council. The development plan for the veterinary clinic at 51 Middle St. was approved.

### **Wastewater Treatment Plant Report**

Brian Rammelsberg's report stated that there were no violations for the month. There were 16 new sewer taps for the month. The chemical feed system had been moved and tested. Flowline cleaned the Columbus St. lift station and the grease trap at the plant on April 23<sup>rd</sup>. There was a high flow at the plant due to heavy

rain on May 9<sup>th</sup>, and some things at the plant had to be reset due to a power outage. The flow on that day was 261,849 gallons, a normal flow is 70,000.

**Resolution No. 2021-02 (2<sup>nd</sup> Reading)**

**A Resolution Ratifying A Contract Between The Village Of Galena And The Greater Galena Civic Association (GGCA) For Summerfest 2021.**

Mayor Love read the Resolution.

**Resolution No. 2021-03 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing The Solicitation For Bids For Construction Of The Walnut Street Culvert Replacement Project And Declaring An Emergency.**

Mayor love read the Resolution. David Simmons made a motion to suspend the second and third reading. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Fry-Yes

Ruben Minor made a motion to adopt Resolution No. 2021-03 as an emergency. David Simmons seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Fry-Yes

**Ordinance No. 2021-09 (2<sup>nd</sup> Reading)**

**An Ordinance Ratifying Closing Portions Of Walnut Street, Columbus Street, And Middle Street On August 27, 2021 From Midnight Until August 28, 2021 At Midnight And Portions Of Park Street On August 27, 2021 from Midnight Through August 30, 2021 At 5 P.M. For Summerfest.**

Mayor Love read the Ordinance.

**Ordinance No. 2021-09 (2<sup>nd</sup> Reading) (No Action Taken)**

**An Ordinance Adopting A Revised Zoning Ordinance For the Village Of Galena.**

Mayor Love read the Ordinance. The Ordinance is available on the Village website: [www.galenaohio.gov](http://www.galenaohio.gov).

**Delaware Regional Planning Commission Report**

Mayor Love reported there was nothing going on in our area.

**MORPC Report**

Mayor Love reported that Franklin County Commissioner and former MORPC Chair Marilyn Brown has retired. Congressman Steve Stivers has stepped down, Congressman Stivers and his staff have been friendly faces to MORPC, helping on many federal policy issues. He will be the President and CEO of the Ohio Chamber of Commerce. The Regional Housing Strategy Peer-to-Peer Exchange will take place on May 20<sup>th</sup> where they will be discussing flexible financing tools. The Metropolitan Planning Organization spells out how MORPC will use \$6 million for the planning work in transportation over the next year.

**BST&G Fire Board Report**

Ruben Minor reported that there were discussions about a levy and potential Fire Station in Berkshire Township.

**Planning and Zoning Commission Report**

Kathy Krupa had nothing else to report that hadn't already been covered in other reports.

**Other Commission Reports**

None.

**Other Business**

None.

**Executive Session**

None.

**Adjournment**

David Simmons made a motion to adjourn. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 voice vote.

The meeting adjourned at 8:47 p.m.

A recording of the meeting is available upon request.

**Next Meeting**

The next Council meeting will be held on June 28, 2021 at 7 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Assistant Fiscal Officer

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**Certification:** I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.

## Michelle Dearth

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**From:** Jill Love  
**Sent:** Wednesday, June 2, 2021 8:56 AM  
**To:** Michelle Dearth  
**Subject:** RE: Attendance List

Kathy Krupa  
David Simmons  
Ruben Minor  
Mike Fry  
Todd Musacchio  
Tim ad Heidi Erb  
Zach Hopper  
Susan Coates  
Ehab Eskander  
Steven Butler  
Jim Alt  
Susan Coates  
Grace Piper  
Nancy Murphy  
Cindy Erndt  
Jill Love  
Suzanne Rease  
Michelle Death  
Jeff White  
Lev Koehler

Thank you,

Jill

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**From:** Michelle Dearth <mdearth@galenaohio.gov>  
**Sent:** Wednesday, June 2, 2021 8:45 AM  
**To:** Jill Love <jlove@galenaohio.gov>  
**Subject:** Attendance List

Jill  
Could you please send me the attendance list from the 5-24-21 Council meeting.  
Thanks  
Michelle

# Village Administrator's Report: June 2021

(as of 6/23/21)

## COMMUNICATIONS

Performed website updates.

## DEVELOPMENT

**Arrowhead Lake Estates:** The matter of the cost of the Zoar St extension from the Heathermere subdivision to Fescue St, and the responsibility for paying for this extension, is yet to be resolved. I've sent the matter over to the village solicitor. Communication with Pulte is ongoing.

**Retreat at Dustin:** Nothing new to report since the Nov 2020 report.

**Miller Farm:** The final engineering plans for Section 1 of the development have been approved by the Planning & Zoning Commission. I have been drafting the Development Agreement. The developer (Homewood Corporation) has raised the question about how to pay for upsizing of the sanitary system required by the Village to accommodate potential future land developments in areas beyond the Miller Farm development. Jim Lipnos is analyzing Homewood's financial options.

**State Route 3 Access:** Nothing new to report since the Oct 2019 report.

**Estates at Blackhawk, Phase D:** Nothing new to report since the June 2020 report.

**46 W. Columbus Street (a.k.a. Zoar Development):** Nothing new to report since the Jan 2020 report.

**Groezinger/Wright Tracts (a.k.a. Blackhawk):** The Finance Committee met with representatives of Romanelli & Hughes (R&H) on 6/11. Otherwise, R&H has not submitted an application to initiate the planning and zoning process.

**Galena Crossing:** At its 5/24 meeting, Council accepted the annexation (Ord 2021-05) and approved the rezoning (Ord 2020-06). The Annexation Petition for 1181 S. Galena Road was filed with the Delaware County Auditor and the County Recorder on 6/17. The Certification to the Secretary of State was mailed on 6/21. I am coordinating with DCRPC to have the Village's zoning map updated to reflect the annexation and zoning changes.

The applicant is exploring options for how the development will connect to the village's sanitary sewer system. Awaiting developer to sign the agreement to cover the Village's pass-through engineering costs.

**Proposed veterinary clinic at 51 Middle Street:** The developer has signed the agreement to cover the Village's pass-through engineering costs. The design process is underway.

**New Community Authority (NCA):** Nothing new to report since the Sept 2020 report.

## PARKS & TRAILS

**Columbus Nature Preserves Advisory Council:** Meeting not held.

**Delaware County Friends of the Trail (DCFT):** Attended the board meeting of 6/14. DCFT's annual Community Ties Bike Tour is scheduled for Saturday 6/24. Participants have a choice of 31, 62, or 100-mile routes plus an 8-mile family ride. This annual fundraiser benefits the Ohio-to-Erie Trail within Delaware County, including Galena. Some participants use Community Ties as a training ride for Pelotonia. Details and registration can be found at <http://dcft.org/ct-bike-tour.html>.

**Trail R/W issue:** Nothing new to report since the Nov 2020 report.

The village maintenance crew installed the replacement drinking fountain on the village square during the week of 5/24.

Some fasteners are missing from the playground equipment at Miller Park. We are having difficulty finding the correct replacement hardware.

**Vandalism at Parks:** During the past month, Village property has been vandalized at both Ruffner and Miller Parks. A decorative concrete trash receptacle at the Ruffner picnic shelter was tipped over. The concrete shell had multiple cracks, damaged beyond repair. Also, the park reservation clipboard posted in the shelter was broken off where it was attached to a support column. At Miller Park, two of the plastic windows in the train playground set were broken out and there was graffiti spray painted in the gazebo.



## SEWER

Work by various contractors is underway to improve the chemical feed system and to install a ventilation system for the screen room.

Tours of the wastewater plant, conducted by Tom Marshall, were held for village officials on 5/26 and 5/28.

Pursuant to the Village's request, Ohio EPA has discontinued the permit for the original wastewater plant (NPDES Permit No. 4PB00106\*ED) since the Village's new wastewater plant (NPDES Permit No. 4PC00102\*CD) is fully operational. This is per letter from OEPA dated 4/30/21.

## STREETS

**Walnut Street Phase 4:** Nothing new to report since Feb 2020 report.

**N. Walnut Street Culvert:** The Village's funding application for this project has been tentatively approved by the Ohio Public Works Commission (OPWC), and we expect to receive the state's written approval in early July. Meanwhile, we have started advertising for construction bids, with the bid opening scheduled for July 8 at village hall.

I have selected a contractor to repair curbs/gutters and pedestrian ramps at several locations, mostly in the village square area. He has agreed verbally to do it all for \$7,000, which is what the Village has budgeted. He believes he will be able to complete the work prior to Summerfest, and we discussed the requirement to stage the work so that not all the parking spaces are blocked at once. I will be coordinating and communicating with the affected businesses and residents as the details become known. I will confirm the scope and price in writing with the contractor, plus obtain proof of liability insurance, before proceeding.

**Joe Walker Road Paving:** This project is to repave the dead-end section of Joe Walker Road north of Melimare Drive. The project cost is to be divided between Village of Galena and Berkshire Township, and the Village budgeted \$20,000 for its share. The county engineer awarded the construction contract to The Shelly Company, at a price of \$17,227.26 which means that the Village's share will be about half of what was budgeted (\$8,613.63 plus a 15-20% contingency). However, the county engineer's office notified us that the Village will need to perform a road drainage improvement on Joe Walker prior to Shelly Company coming to perform the pavement work. The drainage improvements are not part of Shelly's scope of work. As such, the County informed us that the Village will need to hire a separate contractor that is experienced in doing the needed curb and gutter and grading work, and that this work needs to be completed prior to Shelly's arrival which is estimated to be mid-July. Based on a site meeting with Doug Riedel of the County Engineer's Office, Mark Rufener and I developed project specifications and I sent it to 16 contracting companies requesting them to submit quotes. So far, five of them responded that they will not be participating and just two submitted quotes, both of which exceeded the amount budgeted for this project. A site meeting was held with the lowest priced contractor, Mark Rufener, Doug Riedel and me (6/23) to discuss whether the goal of the undertaking (improved road drainage) could be accomplished for no more than \$10,000. The contractor will reconsider his price. Meanwhile, another problem arose when it was observed that the County Auditor's website shows that this section of the Joe Walker Road right-of-way is identified as being owned by Maronda Homes, Inc. Instead, it should say "Dedicated Road Right of Way." This is a problem for the proposed project because by law, the Village is not allowed to spend money on something it does not own. Ken Molnar and I have been researching this matter to determine how to correct it.

## OTHER

The state health orders regarding the COVID-19 pandemic were lifted on June 2. This includes restrictions about in-person meetings. It should be noted, however, that COVID-19 is still a Class A reportable disease. Therefore, isolation and quarantine protocols remain in place (such as when an individual has been exposed or is infected).

Village of Galena has resumed holding in-person council and committee meetings at village hall, while also live-streaming via the internet. So far, the Finance Committee meeting (6/11) and the Planning & Zoning Commission meeting (6/16) were conducted this way, and the 6/28 council meeting is also planned as such.

**Sanitary sewer rate analysis:** Nothing new to report since the May 2021 report.

**Mapping of the village's sewer systems:** KEM's field work started in early June.

The Cemetery Committee met on 6/15 and discussed the matter of cemetery rules and fees, as well as various potential improvements that are not in this year's budget. This will require further research and discussion.

**Utility Registration and Right-of-Way Permit Program:** Notices were sent to the various utility companies on 4/22 (30 days after passage of the ordinance), apprising them that they are required to register with the Village of Galena. We anticipate the utilities applying around the end of July. After that, Registration Fee invoices will be sent to the utilities. Our consultant, Eric Sandine, is handling all these steps of the process.

**The Columbia Gas (CG) line installation project:** Construction involving Walnut Street and High Street commenced the week of 4/12. CG's construction contractor is Miller Pipeline. There have been a few weather delays but otherwise as of 6/16, they have had 48 days of work so far. The crew has pulled off the site until a certified welder can come, which is expected to be 7/1. After the welding and final connections are made at the High Street regulator station, the contractor will be ready for restoring the pavement and markings on Walnut Street. They currently estimate this will be finished by mid-July. Our KEM project inspector is monitoring the construction and coordinating with CG on the Village's behalf.

Submitted the Village's renewal of its NPDES/MS4 (National Pollutant Discharge Elimination System / Municipal Separate Storm Sewer System) general permit (Ohio EPA Facility Permit No. 4GQ0037\*AG) to Ohio EPA.

I have selected a contractor to repair the exterior concrete stairs at village hall and am confirming the arrangements including obtaining proof of liability insurance, before proceeding.

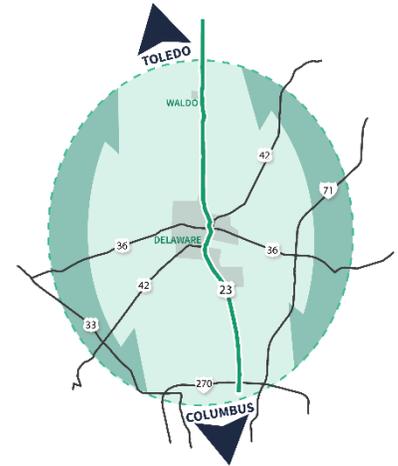
I have authorized the contractor to wash the exterior of the village hall building. He plans to perform the work on a weekend to minimize having to work around people and vehicles coming/going from the building, and he might be able to perform the cleaning as soon as the weekend of June 26-27.

We are investigating a couple malfunctioning streetlights on Melimare Dr. They are staying on continuously. Our maintenance crew is checking on the photocells.

Among many other things, Ken Molnar has been working to verify that all real estate parcels owned by the Village, have tax-exempt status at the county auditor's office.

The Village has received an invoice from KE McCartney & Associates for \$952.96 (attached herewith), for services that I did not request or authorize. The work was concerning a potential real estate development referenced on the invoice as “Blackhawk Golf Course Finance Mtg and Review.” Aside from the idea of establishing a pass-through arrangement with developers which we normally do *before* committing expenditure of public funds, the fundamental question is whether these services were requested by someone who has spending authority. Also, what part of the budget should this charge be assigned to? I do not want to come under scrutiny for any question concerning the Village's fiscal process, so I am deferring to council to determine how to handle this.

I attended a stakeholder public meeting (6/23) conducted by The Ohio Department of Transportation (ODOT) about a study evaluating different options for transportation improvements between Waldo in Marion County and I-270 in Franklin County. The *Route 23 Connect: Delaware Regional Connection Study* will determine the feasibility of creating a free-flow connection between Columbus and Toledo. The study will evaluate multiple large-scale improvements, including an upgrade of the existing alignment, and a combination of the existing alignment and new connections to US-33 or I-71. Over the coming 12-15 months, there will be additional stakeholder and public meetings as concept solutions are developed and evaluated. More details about the study are provided on ODOT’s website at [transportation.ohio.gov/23connect](http://transportation.ohio.gov/23connect), including a survey for which they are seeking as much public participation as possible.



Delaware Soil & Water Conservation District will conduct a “Family Creeking Night” event at Ruffner Park, 6:30 PM, on July 22. Rain date is July 29. Register to attend by calling the Delaware SWCD office or online at the SWCD website. This is a public education outreach activity as part of the Village’s MS4 (Municipal Separate Storm Sewer System) program.

Girl Scout Troop 2530 performed a volunteer project (5/29/21) pulling non-native invasive garlic mustard plants along the Hopper Legacy Trail. The troop members are all 7<sup>th</sup> grader Big Walnut students.





Mayor's June Report 2021

Village Website [www.galenaohio.gov](http://www.galenaohio.gov)

## **Community Activities 2021. The Best Is Yet to Come!**

**Son of Thurman Burger Bash to Cure Cancer Pelotonia event July 17th**

**Son of Thurman and Tululas Ribbon Cutting was Saturday May 29<sup>th</sup> at 10am in front of Son of Thurman then Tululas. Thank you to Kathy, Todd, Mike and Alison for joining us!**

**2021 Mayor Salary as of May \$**

### **Master Plan and 2020 Zoning Code Review**

The Planning and Zoning draft was approved by the Planning and Zoning Commission on March 17, 2021 and referred to Council for review and final approval. This continues to be under Council review. Reviewed David Simmons suggestions for the Historic Overlay District and will refer his suggestions to Council for final approval.

P&Z will be working on the development maps and Master Plan in upcoming P&Z meetings.

### **Development**

Romanelli and Hughes, Baker Tilly and Bricker and Eckler met with the Village formally in a public finance meeting to continue to discuss additional finance options for the Blackhawk development on Friday April 23<sup>rd</sup> on zoom. This meeting was posted on social media. The proposed plan continues to be available to the public in the village office. The discussion revolves around a negotiation of various finance options that the finance team and Bricker and Eckler are discussing.

Miller Farms continues to be an active topic of discussion as options for drilling under the water to reach the Galena WWTP are discussed.

Tebbe Engineering proposed a plan for a new build veterinary clinic next to Tululas. Engineering is reviewing their plans.

### **Local Business**

Sourcing grants and spoke to a resident who is interested in doing a village wide recycling program. I have contacted Rumpke and hope to have the program details soon.

Son of Thurman is currently hiring! Could use additional kitchen help as well as wait staff.

Attending the Big Walnut Chamber Activities commission meetings

The Diner is now serving beer and wine.

Check out all Chamber and community events here:

[Events Calendar - Sunbury/Big Walnut Area Chamber of Commerce, OH](http://sunburybigwalnutchamber.com)  
[sunburybigwalnutchamber.com](http://sunburybigwalnutchamber.com)

**MORPC**

Sent recap sides to Council after meeting with Eileen and William

**Delaware County Regional Planning**

Nothing to report



109 Harrison Street, PO Box 386 Galena, Ohio 43021  
740-965-2484 740-965-5424 (fax)  
[srease@galenaohio.gov](mailto:srease@galenaohio.gov) [galenaohio.gov](http://galenaohio.gov)

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## **FISCAL OFFICERS REPORT JUNE 2021**

### **COUNCIL**

Michelle prepared the minutes from the May Council meeting.  
We prepared the agenda for June Council, Cemetery and Finance meetings and posted the agenda and legislation at 5 locations and e-mailed to Council and the media.  
I emailed packets to Council members.  
Prepared all the Resolutions and Ordinances.

### **SEWER**

Michelle and I processed sewer payments as they came in.  
We processed 56 ACH sewer payments and set up new accounts as needed.  
We have started to include an ACH payment form with the new resident packets, and many of the new residents are choosing ACH payments.  
We sent out 24 late letters on June 22<sup>nd</sup>.  
Ordinance 2021-13 is a first reading of sewer accounts that will be certified to the Delaware County Auditor for collection in addition to their property taxes.

### **FINANCIAL**

Michelle prepared the spreadsheet for May 2021.  
We paid the bills and completed a chart that separates bills by payment account, we use this chart to create the spreadsheet.  
Completed payroll biweekly.  
The first of each month we balance the General and Sewer Accounts. We pay Federal, State and School District Taxes, as well as Generate OPERS reports and remit payment.  
Completed bank reconciliation on UAN system.  
We are using remote deposits and positive pay several times a week.  
Interest earned for May was \$ 228.60.  
Updated spreadsheet to show revenue comparisons year to date.

### **OTHER**

UAN backup each week.  
All new resident information is complete. For each resident we set up a sewer account, send a sewer billing statement, send information to RITA about new resident, mail a new resident packet and set up auto payments for their sewer account if they choose. Update the master address list.  
Completed minutes for Finance meeting June 11, 2021.  
Attended RITA's annual meeting.  
There were 7 new residents for the month.  
We received an inquiry asking if the Village Council has lifted the ban on door-to-door sales due to public health risk.  
Attended cemetery meeting on June 15, 2021.

Suzanne Rease, Fiscal Officer  
Michelle Dearth, Assistant Fiscal Officer

2021 BUDGET VS. ACTUAL INCOME SPREADSHEET

		2020 Actual	2021 Budget	2021 Actual	2021 Actual vs 2021 Budget
JAN	MUNICIPAL INCOME TAX	\$ 35,783.00	\$ 41,660.00	\$ 31,062.65	\$ (10,597.35)
	PROPERTY TAX				
	LOCAL GOV.	\$ 1,247.00	\$ 750.00	\$ 1,294.00	\$ 544.00
FEB	MUNICIPAL INCOME TAX	\$ 38,965.00	\$ 41,660.00	\$ 59,616.31	\$ 17,956.31
	PROPERTY TAX				
	LOCAL GOV.	\$ 1,415.00	\$ 750.00	\$ 1,428.87	\$ 678.87
MARCH	MUNICIPAL INCOME TAX	\$ 49,243.00	\$ 41,660.00	\$ 33,958.00	\$ (7,702.00)
	PROPERTY TAX	\$ 53,233.00	\$ 55,860.00	\$ 60,931.82	\$ 5,071.82
	LOCAL GOV.	\$ 1,155.00	\$ 750.00	\$ 1,264.00	\$ 514.00
APRIL	MUNICIPAL INCOME TAX	\$ 35,504.00	\$ 41,660.00	\$ 64,374.00	\$ 22,714.00
	PROPERTY TAX				\$ -
	LOCAL GOV.	\$ 1,006.00	\$ 750.00	\$ 1,132.00	\$ 382.00
MAY	MUNICIPAL INCOME TAX	\$ 51,123.00	\$ 41,660.00	\$ 106,989.98	\$ 65,329.98
	PROPERTY TAX				\$ -
	LOCAL GOV.	\$ 1,084.00	\$ 750.00	\$ 1,403.28	\$ 653.28
JUNE	MUNICIPAL INCOME TAX	\$ 31,884.00	\$ 41,660.00	\$ 64,973.79	\$ 23,313.79
	PROPERTY TAX				
	LOCAL GOV.	\$ 1,200.00	\$ 750.00	\$ 1,689.18	\$ 939.18
JULY	MUNICIPAL INCOME TAX	\$ 33,703.46	\$ 41,660.00		
	PROPERTY TAX				
	LOCAL GOV.	\$ 1,388.26	\$ 750.00		
AUG	MUNICIPAL INCOME TAX	\$ 54,584.31	\$ 41,660.00		
	PROPERTY TAX		\$ 55,860.00		
	LOCAL GOV.	\$ 1,489.00	\$ 750.00		
SEPT	MUNICIPAL INCOME TAX	\$ 44,014.08	\$ 41,660.00		
	PROPERTY TAX				
	LOCAL GOV.	\$ 1,408.18	\$ 750.00		
OCT	MUNICIPAL INCOME TAX	\$ 54,279.00	\$ 41,660.00		
	PROPERTY TAX				
	LOCAL GOV.	\$ 1,259.00	\$ 750.00		
NOV	MUNICIPAL INCOME TAX	\$ 42,028.01	\$ 41,660.00		
	PROPERTY TAX	\$ 49,815.65			
	LOCAL GOV.	\$ 1,309.31	\$ 750.00		
DEC	MUNICIPAL INCOME TAX	\$ 34,537.61	\$ 41,660.00		
	PROPERTY TAX				
	LOCAL GOV.	\$ 1,333.36	\$ 750.00		
DIFFERENCE BETWEEN ACTUAL AND BUDGET THIS YEAR					\$ 119,797.88

**Bank Reconciliation**

Reconciled Date 5/31/2021

Posted 6/1/2021 9:58:15 AM

Prior UAN Balance:		\$3,161,650.91
Receipts:	+	\$197,166.89
Payments:	-	\$102,522.63
Adjustments:	+	\$0.96
Current UAN Balance as of 05/31/2021:		\$3,256,296.13
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 05/31/2021:		<u>\$3,256,296.13</u>
Entered Bank Balances as of 05/31/2021:		\$3,316,114.46
Deposits in Transit:	+	\$1,287.03
Outstanding Payments:	-	\$61,105.36
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 05/31/2021:		<u>\$3,256,296.13</u>

Balances Reconciled

Governing Board Signatures

\_\_\_\_\_  
 \_\_\_\_\_

There are no outstanding adjustments as of 05/31/2021.

2,706,119.15+  
 88,801.89+  
 2,794,921.04\*

*May 2021*

## Village of Galena 2021 Budget

Account		MAY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>Budget</b>							
<b>GENERAL FUND 1000</b>							
<b>OTHER CONTRACUAL SERVICES</b>	1000-						0
Police							
<b>OPERATING SUPPLIES &amp; MATERIALS</b>	1000-310-420						
Easter				\$ 400.00		\$ 400.00	
Memorial Day				\$ 100.00		\$ 100.00	
Summerfest Sponsorship				\$ 1,250.00		\$ 1,250.00	
Halloween				\$ 800.00		\$ 800.00	
Christmas				\$ 6,500.00	1204	\$ 5,296.00	
Independence Day				\$ 600.00		600	
<b>Sub Total</b>			0	\$ 9,650.00	1204	\$ 8,446.00	
<b>OTHER-PARKS</b>	1000-320-600						
Grants				\$ 2,000.00		2000	
Playground Inspection				\$ 15,000.00		\$ -	
Walnut Creek Trail Repair				\$ 2,000.00		2000	
Pond Maintenance							
Misc				\$ 15,000.00		\$ 15,000.00	
Maintenance for Development/Trails			0	\$ 34,000.00	0	\$ 19,000.00	
<b>Sub Total</b>							
<b>PARK EQUIPMENT &amp; SUPPLIES</b>							
Playground Certified Mulch				\$ 3,500.00		\$ 3,500.00	
Flower Bed Plants & Mulch		403		\$ 2,000.00	856	\$ 1,144.00	
Tree Replacement/Removal				\$ 7,000.00		\$ 7,000.00	
Seal Safe Surfaces				\$ 300.00		\$ 300.00	
Playground Parts/Repair		147		\$ 1,500.00	154	\$ 1,346.00	
Playground Equipment Replacement				\$ 10,000.00		\$ 10,000.00	
Miscellaneous		171		\$ 500.00	212	\$ 288.00	
Backflow Testing at Village Square				\$ 100.00		\$ 100.00	
Root Ripper				\$ 500.00		\$ 500.00	
Maintenance Equipment		37		\$ 500.00	37	\$ 463.00	
Water Fountain		3819		\$ 4,000.00	3819	\$ 181.00	
<b>Sub Total</b>		4577		\$ 29,900.00	5078	\$ 24,822.00	
<b>FACILITIES</b>							
Miller Park Porta Potty		80		\$ 1,200.00	400	\$ 800.00	
Ruffner Restroom				\$ 1,200.00			
Gazebo Repairs				\$ 200.00		\$ 200.00	
Misc							

## Village of Galena 2021 Budget

Account Budget		MAY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>Sub Total</b>		80		\$ 2,600.00	400	\$ 1,000.00	
				\$ 2,400.00		\$ 2,400.00	
SALARIES COUNCIL (ZONING COMM)	1000-410-111					\$ -	
SALARIES COUNCIL STAFF (ZONING)	1000-410-112					\$ -	
Zoning Asst.		3960		\$ 51,500.00	21086	\$ 30,414.00	
Levi		53		\$ 1,250.00	407	\$ 843.00	
Jodi (Clerk)	1000-410-119	569		\$ 7,400.00	2484	\$ 4,916.00	
OPERS	1000-410-211			\$ 200.00	26	\$ 174.00	
SOCIAL SECURITY	1000-410-212			\$ 800.00	318	\$ 482.00	
MEDICARE	1000-410-213	58					
						0	
PRINTING	1000-410-324					\$ -	
ADVERTISING	1000-410-325			\$ 3,500.00	577	\$ 2,923.00	
Legal Ads		420		\$ 1,000.00	1103	\$ (103.00)	
Court Reporter				\$ 500.00		\$ 500.00	
Security						\$ -	
Misc							
<b>Sub Total</b>		420		\$ 5,000.00	1680	\$ 3,320.00	
SALARIES ADMINISTRATOR	1000-710-131	4343		\$ 56,500.00	23068	\$ 33,432.00	
SALARIES ADMIN STAFF(Asst. Admin))	1000-710-132					\$ -	
SALARY MAYOR	1000-710-161	1503		\$ 62,400.00	7004	\$ 55,396.00	
OTHER (ENG. REVIEW,ZONING ETC.)						\$ -	
OPERS	1000-710-211	941		\$ 17,700.00	3809	\$ 13,891.00	
MEDICARE	1000-710-213	91		\$ 1,850.00	485	\$ 1,365.00	
ADMINISTRATIVE ASSISTANT						\$ -	
SALARIES COUNCIL	1000-715-111			\$ 4,800.00		\$ 4,800.00	
OPERS	1000-715-211					\$ -	
SOCIAL SECURITY	1000-715-212			\$ 400.00		\$ 400.00	
MEDICARE	1000-715-213			\$ 150.00		\$ 150.00	
						\$ -	
						\$ -	
TRAINING	1000-715-348			\$ -		\$ -	
Mileage				\$ 500.00		\$ 500.00	
Meals				\$ 200.00		\$ 200.00	
Unforeseen Training Expenses						\$ -	
Training				\$ 3,000.00		\$ 3,000.00	
<b>Sub Total</b>			0	\$ 3,700.00	0	\$ 3,700.00	

## Village of Galena 2021 Budget

Account	Budget	MAY		Totals			
		Actual	Revenue	Budget	Paid	Balance-YTD	Revenue
						\$ -	
<b>DUES &amp; FEES</b>	<b>1000-715-391</b>			\$ 200.00		\$ 200.00	
Chamber of Commerce				\$ 1,000.00	1000	\$ -	
MORPC				\$ 420.00	519	\$ (99.00)	
EMA				\$ 100.00	100	\$ -	
DAS				\$ 1,000.00		\$ 1,000.00	
DGHD				\$ 700.00	721	\$ (21.00)	
DCRPC Fee						\$ -	
MFOA				\$ 55.00	55	\$ -	
OMCA				\$ 285.00		\$ 285.00	
OML				\$ 300.00	177	\$ 123.00	
Web server rental		67		\$ 400.00	400	\$ -	
Domain Name Registration (.gov / .org)		400		\$ 252.00	44	\$ 208.00	
Adobe		11		\$ 800.00		\$ 800.00	
Misc				\$ 2,500.00	1830	\$ 670.00	
Microsoft 365 Gov't				\$ 76.00		\$ 76.00	
Post Office Box (Dec)						\$ -	
Trail Interest				\$ 55.00		\$ 55.00	
Ohio Dept of Agriculture		478		\$ 8,143.00	4846	\$ 3,297.00	
<b>Sub Total</b>				\$ 49,216.00	18454	\$ 30,762.00	
<b>SALARY FISCAL OFFICER</b>	<b>1000-725-121</b>	3365		\$ 28,300.00	9312	\$ 18,988.00	
<b>SALARIES FISCAL OFFICER'S STAFF</b>	<b>1000-725-122</b>	1396		\$ 12,000.00	3548	\$ 8,452.00	
<b>OPERS</b>	<b>1000-725-211</b>	797		\$ 1,320.00	442	\$ 878.00	
<b>MEDICARE</b>	<b>1000-725-213</b>	75					
				\$ 4,000.00	876	\$ 3,124.00	
<b>UAN FEES</b>	<b>1000-725-343</b>						
<b>MAINTENANCE PERSONNEL</b>	<b>1000-730-100</b>						
Ted (40 hours/wk)		3410		\$ 44,370.00	18164	\$ 26,206.00	
						\$ -	
				\$ 39,210.00	16297	\$ 22,913.00	
Cody(32 hours/wk)		3016		\$ 12,500.00	4151	\$ 8,349.00	
<b>OPERS</b>	<b>1000-730-211</b>	929		\$ 1,300.00	526	\$ 774.00	
<b>MEDICARE</b>	<b>1000-730-213</b>	96					
<b>UTILITIES</b>	<b>1000-730-319</b>						
Delco Water		46		\$ 500.00	228	\$ 272.00	
Time Warner/Spectrum		230		\$ 2,400.00	1150	\$ 1,250.00	
AEP Electric		1261		\$ 18,500.00	7154	\$ 11,346.00	
Phone System		214		\$ 2,300.00	777	\$ 2,300.00	
Columbia Gas		254		\$ 4,000.00	2514	\$ 1,486.00	
Bresco		39		\$ 468.00	195	\$ 273.00	

## Village of Galena 2021 Budget

Account		MAY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>Budget</b>				\$ 28,168.00	12018	\$ 16,927.00	
<i>Sub Total</i>		2044					
<b>INSURANCE &amp; BONDING</b>	1000-730-351					\$ -	
Mayor (every 4 years)				\$ 200.00		\$ 200.00	
Suzanne (Every 4 years)						\$ -	
				\$ 50.00		\$ 50.00	
Jeff				\$ 50.00	50	\$ -	
Levi				\$ 50.00	50	\$ -	
Ted				\$ 50.00		\$ 50.00	
Ken						\$ -	
Jodi				\$ 80.00		\$ 80.00	
Michelle				\$ 50.00		\$ 50.00	
Cody			0	\$ 530.00	100	\$ 430.00	
<i>Sub Total</i>							
<b>PROPERTY INSURANCE PREMIUMS</b>	1000-730-352			\$ 15,000.00	52	\$ 14,948.00	
Insurance Deductible				\$ 2,727.00	2727	0	
NCA Insurance						0	
<b>OPERATING SUPPLIES &amp; MATERIALS</b>	1000-730-420						
<b>EQUIPMENT</b>				\$ 5,000.00	60	\$ 4,940.00	
Equipment				\$ 1,500.00	590	\$ 910.00	
Maintenance & Parts				\$ 3,500.00	891	\$ 2,609.00	
Vehicle & Equipment Repairs						\$ -	
Truck Lease 4 years				\$ 5,000.00	2635	\$ 2,365.00	
Mower Trade-In				\$ 1,000.00		\$ 1,000.00	
Pesticide Storage			10	\$ 500.00	296	\$ 204.00	
Misc				\$ 350.00		\$ 350.00	
Safety Equipment				\$ 1,500.00		\$ 1,500.00	
Equipment Rental			10	\$ 18,350.00	4472	\$ 13,878.00	
<i>Sub Total</i>							
<b>MAINTENANCE SUPPLIES &amp; MATERIALS</b>							
Fuel & Fluids			298	3,000.00	878	\$ 2,122.00	
Paint & Stain				\$ 1,000.00		\$ 1,000.00	
Unforeseen Maintenance Expense				\$ 1,500.00	204	\$ 1,296.00	
Welding Supplies			6	\$ 100.00	30	\$ 70.00	
Car Wash				\$ 100.00		\$ 100.00	
Tractor Weights						\$ -	
Shop Water Heater						\$ -	
<i>Sub Total</i>			304	\$ 5,700.00	1112	\$ 4,588.00	

## Village of Galena 2021 Budget

Account		MAY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>Budget</b>							
<b>REPAIRS &amp; MAINTENANCE</b>	<b>1000-730-430</b>						
<b>STREETS</b>							
Signs, Posts & Hardware				\$ 2,500.00	933	\$ 1,567.00	
Street Markings				\$ 5,000.00		\$ 5,000.00	
Street Light Repair		671		\$ 6,000.00	3130	\$ 2,870.00	
Guard Rails				\$ 1,000.00		\$ 1,000.00	
Salt & Brine Treatments				\$ 3,500.00	3963	\$ (463.00)	
Gravel & Grit				\$ 4,000.00		\$ 4,000.00	
Pothole Patching						\$ -	
Crack Sealing				\$ 500.00		\$ 500.00	
Unforseen				\$ 50,000.00		\$ 50,000.00	
Preventative Maintenance				\$ 5,000.00		\$ 5,000.00	
Right-of-Way Permit Program				\$ 7,000.00		\$ 7,000.00	
Heathermere catch basin repair						\$ -	
<b>Sub Total</b>		<b>671</b>		<b>\$ 84,500.00</b>	<b>8026</b>	<b>\$ 76,474.00</b>	
<b>Storm Water</b>	<b>1000-640-397</b>						
MS4 Storm Sewer				\$ 1,000.00	41	\$ 959.00	
Storm sewer cleaning/repair				\$ 5,000.00	2947	\$ 2,053.00	
EPA				\$ 175.00	175	\$ -	
KEM Mapping -4 years				\$ 1,300.00		\$ 1,300.00	
Education/Misc				\$ 10,000.00		\$ 10,000.00	
SWMP update				\$ 7,000.00		\$ 7,000.00	
SW Infrastructure O&M Program		0		\$ 24,475.00	3163	\$ 21,312.00	
<b>Sub Total</b>							
<b>OTHER FACILITIES</b>	<b>1000-730-430</b>						
Garage Rental		600		\$ 7,200.00	3000	\$ 4,200.00	
Maintenance Bldg/Land Purchase						0	
Maintenance Bldg New Furnance				\$ 3,500.00		3500	
Maintenance Bldg Gutters & Drainage						\$ -	
Miscellaneous						0	
Pole Building						\$ -	
Tent Shelter						\$ -	
Windows				\$ 2,500.00		2500	
<b>Sub Total</b>		<b>600</b>		<b>\$ 13,200.00</b>	<b>3000</b>	<b>\$ 10,200.00</b>	
<b>REPAIRS &amp; MAINT. BLDGS &amp; LAND</b>	<b>1000-730-431</b>						
<b>VILLAGE HALL</b>							
Windows				\$ 1,387.00		\$ 1,387.00	

## Village of Galena 2021 Budget

Account		MAY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>Budget</b>				\$ 2,500.00	292	\$ 2,208.00	
Interior Com. Room Lighting						\$ -	
Exterior Lighting						\$ -	
Security System				\$ 1,500.00	172	\$ 1,328.00	
Miscellaneous Repairs				\$ 1,000.00		\$ 1,000.00	
Replace Cellar Doors						\$ -	
Tuck Point Chimney						\$ -	
Wire for Generator				\$ 2,600.00		\$ 2,600.00	
Concrete steps Repair						0	
Paint or Replace Siding (\$6,500-Paint)				\$ 750.00		\$ 750.00	
Wash exterior Village Hall						0	
Harrison St. Deck						\$ -	
Remodel LL offices & Large Room						\$ -	
Community Room Doors						\$ -	
Carpet Cleaning						\$ -	
Pictures				\$ 350.00		\$ 350.00	
Fire Alarm & Extinguisher inspections				\$ 150.00		\$ 150.00	
Backflow Test						\$ -	
Hallway Trim						\$ -	
New Doors Upper Level				\$ 1,000.00		\$ 1,000.00	
Repairs to Council Chamber Outside Door							
<b>Sub Total</b>			0	\$ 11,237.00	464	\$ 10,773.00	
<b>TAX COLLECTION FEES</b>	1000-740-344	3198		\$ 30,000.00	9937	\$ 20,063.00	
<b>WORKERS COMPENSATION</b>	1000-790-225	227		\$ 5,000.00	909	\$ 4,091.00	
<b>POSTAGE</b>	1000-790-322	42		\$ 1,000.00	152	\$ 848.00	
<b>ACCOUNTING &amp; LEGAL FEES</b>	1000-790-341						
Village Solicitor		3776		\$ 52,000.00	3776	\$ 48,224.00	
Auditor (2020)				\$ 7,500.00		\$ 7,500.00	
Outside Counsel				\$ 10,000.00		\$ 10,000.00	
<b>OTHER PROFESSIONAL TECH SERVICES</b>	1000-790-349						
Tech Support		648		\$ 8,000.00	4842	\$ 3,158.00	
Inspections (pass thru cost)						\$ -	
Development Eng. Reviews (pass thru cost)		4791		\$ 400,000.00	53035	\$ 346,965.00	
Annexation Review Fees(Pass thru cost)				\$ 2,000.00		\$ 2,000.00	
Other Engineering		3246		\$ 20,000.00	5867	\$ 14,133.00	
Unforeseen Prof. & Tech.		1000		\$ 15,000.00	1160	\$ 13,840.00	
New IT System setup						\$ -	
<b>Sub Total</b>			9685	\$ 445,000.00	64904	\$ 380,096.00	

## Village of Galena 2021 Budget

Account		MAY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>Budget</b>						\$ -	
<b>OFFICE SUPPLIES &amp; MATERIALS</b>	1000-790-410					\$ -	
Computers				\$ 3,000.00	577	\$ 2,423.00	
Office Supplies				\$ 1,000.00		\$ 1,000.00	
Office Equipment		186		\$ 2,250.00	930	\$ 1,320.00	
Copier (lease)		106		\$ 2,000.00	482	\$ 1,518.00	
Copies		195		\$ 250.00	195	\$ 55.00	
Newspaper subscriptions				\$ 800.00		\$ 800.00	
Ohio Basic Code				\$ 200.00	6	\$ 194.00	
Meeting Refreshments/Supplies						\$ -	
Build a new website				\$ 120.00		\$ 120.00	
Electronic newsletter				\$ 50.00		\$ 50.00	
Shredding				\$ 500.00		\$ 500.00	
Misc							
<b>Sub Total</b>		487		\$ 10,170.00	\$ 2,190.00	\$ 7,980.00	
<b>OTHER-CAPITAL OUTLAY</b>	1000-800-590			\$ 100,000.00		\$ 100,000.00	
<b>PRINCIPAL(GVH)</b>	1000-850-710			\$ 20,000.00		\$ 20,000.00	
<b>INTEREST</b>	1000-850-720	5981		\$ 12,000.00	5981	\$ 6,019.00	
<b>TRANSFERS-OUT</b>	1000-910-910					0	
<b>ADVANCES-OUT</b>	1000-920-920					0	
<b>GENERAL FUND ACCT TOTALS</b>		57182	123107	\$ 1,389,116.00	\$ 266,648.00	\$ 1,107,045.00	\$ 484,599.00
<b>STREET CONSTRUCTION 2011</b>						\$ -	
<b>STREETS, HWY, SIDEWALKS, CURBS</b>	2011-620-555			0		\$ -	
Walnut St P2 Loan				\$ 2,780.00		\$ 2,780.00	
Walnut St P3 Loan				\$ 4,576.00		\$ 4,576.00	
Zoar/Arrowhead Connector				\$ 25,000.00		\$ 25,000.00	
Walnut St. Culvert-OPWC Match				\$ 15,900.00		\$ 15,900.00	
Walnut St. Culvert-OPWC Match				\$ 35,000.00		\$ 35,000.00	
Unforseen Street Expenses				\$ 49,000.00		\$ 49,000.00	
Curb Repairs				\$ 7,000.00		\$ 7,000.00	
Joe Walker Road Repair				\$ 20,000.00		\$ 20,000.00	
<b>Sub Total</b>			0	\$ 159,256.00	0	\$ 159,256.00	
<b>OTHER-CAPITAL OUTLAY</b>	2011-620-590			\$ 100,000.00		\$ 100,000.00	
<b>ACCOUNT TOTALS</b>		0	938	\$ 259,256.00	0	\$ 259,256.00	\$ 19,675.00
			0				

## Village of Galena 2021 Budget

Account		MAY		Totals			
		Actual	Revenue	Budget	Paid	Balance-YTD	Revenue
<b>Budget</b>							
<b>STATE HIGHWAY 2021</b>							
<b>REPAIRS &amp; MAINTENANCE</b>	2021-620-431			\$ 5,238.62		\$ 5,238.62	
SR3							
<b>ACCOUNT TOTAL</b>		0	4742	\$ 5,238.62	0	\$ 5,238.62	\$ 5,860.00
<b>CEMETERY 2031</b>							
<b>CONTRACTUAL SERVICES</b>	2031-240-300			\$ 500.00		\$ 500.00	
Equipment				\$ 500.00		\$ 500.00	
Pontem Support				\$ 3,300.00		\$ 3,300.00	
Excavation				\$ 3,700.00		\$ 3,700.00	
Protective Mats				\$ 3,500.00		\$ 3,500.00	
Maintenance of Pavement				\$ 5,000.00		\$ 5,000.00	
Foundations				\$ 250.00	297	\$ (47.00)	
Misc.						\$ -	
<b>ACCOUNT TOTAL</b>		0	2570	\$ 16,750.00	\$ 297.00	\$ 16,453.00	\$ 6,499.00
<b>PARKS AND REC 2041</b>				\$ 11,375.92		\$ 11,375.92	
<b>OTHER CONTRACTUAL SERVICES</b>	2041-320-390						
<b>CARES ACT 2151</b>						\$ -	
Other Professional & Technical	2151-790-349					\$ -	
Office Supplies & Materials	2151-790-410					\$ -	
<b>ACCOUNT TOTAL</b>		0		\$ -	0	\$ -	
<b>GRANT CONST-ODNR 4201</b>	4201-800-590					\$ -	
<b>SEWER OPERATING 5201</b>				\$ 75,000.00		\$ 75,000.00	
<b>CAPITAL OUTLAY</b>	5201-541-590						
<b>OTHER CONTRACTUAL SERVICES</b>	5201-541-399			\$ 49,981.00	20825	\$ 29,156.00	
Professional Package Plant Services		4165		\$ 8,000.00	1275	\$ 6,725.00	
Emergency Calls		300		\$ 20,000.00	11800	\$ 8,200.00	
Tap Inspections		3200		\$ 10,000.00		\$ 10,000.00	
Engineering						\$ -	
Depositions				\$ 20,000.00		\$ 20,000.00	
Legal Services				\$ 2,000.00	554	\$ 1,446.00	
Billing Supplies/UB MAX		445				\$ -	
Unforeseen Contractual Services						\$ 0	

## Village of Galena 2021 Budget

Account		MAY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>Budget</b>				\$ 15,000.00		\$ 15,000.00	
Suez Annual Service Agreement				\$ 6,500.00		\$ 6,500.00	
Status Control Integration/annual agree.				\$ 5,000.00		\$ 5,000.00	
OUPS Membership/Marking				\$ 1,100.00		\$ 1,100.00	
ARC GIS Online (annual subscription)				\$ 15,000.00	2132	\$ 12,868.00	
Rate Analysis (KEM)		861		\$ 3,500.00		\$ 3,500.00	
Crane Inspection/Generator Maintenance				\$ 25,000.00	328	\$ 24,672.00	
Sewer system mapping (KEM)				\$ 11,000.00		11000	
Insurance				\$ 10,000.00		10000	
SCADA Tech-Annual				\$ 3,000.00		3000	
Generator Maintenance				\$ 45,000.00	15000	30000	
Tom Marshall		3000		\$ 250,081.00	51914	\$ 198,167.00	
<b>Sub Total</b>		<b>11971</b>					
<b>REPAIRS &amp; MAINTENANCE</b>	<b>5201-549-430</b>			\$ 20,000.00	2437	\$ 17,563.00	
Chemicals		786		\$ 20,000.00	4322	\$ 15,678.00	
Lab Service				\$ 10,000.00		\$ 10,000.00	
Lab Equipment				\$ 8,500.00		\$ 8,500.00	
Replace Grates		4000		\$ 30,000.00	18000	\$ 12,000.00	
Sludge Hauling		4293		\$ 25,000.00	4293	\$ 20,707.00	
Cleaning Lines/Trash Trap				\$ 300.00		\$ 300.00	
Backflow Tests at WWTP		246		\$ 2,000.00	1532	\$ 468.00	
Supplies						\$ -	
EQ Pump Panel				\$ 600.00		\$ 600.00	
Calibrating Meters		175		\$ 15,000.00	175	\$ 14,825.00	
Repairs				\$ 2,000.00		\$ 2,000.00	
Home Grinder Pumps						\$ -	
Spare PLC						\$ -	
Spare Parts Inventory				\$ 9,000.00		\$ 9,000.00	
Columbus St & Walnut St Lift Statons				\$ 2,000.00		\$ 2,000.00	
Smoke Testing						\$ -	
Dumpster Rental				\$ 40,000.00	9179	\$ 30,821.00	
Unforeseen Repairs and Maintenance				\$ 30,000.00	6819	\$ 23,181.00	
Parts & Equipment				\$ 10,000.00		\$ 10,000.00	
Lift Station Parts				\$ 25,000.00		\$ 25,000.00	
Alum Mixing System				\$ 16,500.00	5500	\$ 11,000.00	
Ventilation System				\$ 40,000.00	40238	\$ (238.00)	
Chemical Feed System		23287		\$ 33,500.00		\$ 33,500.00	
Electrical safety upgrades 3 lift stations		32787		\$ 339,400.00	92495	\$ 246,905.00	
<b>Sub Total</b>						\$ -	
<b>SALARY ADMIN. (JEFF, MICHELLE)</b>	<b>5201-710-131</b>					\$ -	

## Village of Galena 2021 Budget

Account		MAY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>Budget</b>				\$ 5,850.00	2691	\$ 3,159.00	
Jeff		449					
Ted	5201-620-100	228		\$ 2,960.00	1113	\$ 1,847.00	
Michelle	5201-725-129	410		\$ 5,350.00	2121	\$ 3,229.00	
SALARY ADMIN OFF(T. MARSHALL)	5201-710-139					\$ -	
TOM MARSHALL				\$ 1,050.00		\$ 1,050.00	
OPERS	5201-710-211			\$ 120.00		\$ 120.00	
MEDICARE	5201-710-213			\$ 7,500.00		\$ 7,500.00	
Maintenance Technician	5201-710-139					\$ -	
Unforeseen salary (contingency)							
OTHER UTILITIES	5201-730-319						
High Tide Cell (Besco)				\$ 3,500.00	3690	\$ (190.00)	
AEP		2373		\$ 40,000.00	12775	\$ 27,225.00	
DelCo Water		17		\$ 1,100.00	100	\$ 1,000.00	
Spectrum Phone and Internet		142		\$ 1,500.00	710	\$ 790.00	
Unforeseen Utilities				\$ 5,000.00		\$ 5,000.00	
<b>Sub Total</b>		<b>2532</b>		<b>\$ 51,100.00</b>	<b>17275</b>	<b>\$ 33,825.00</b>	
OTHER CAPITAL OUTLAY (OWDA)	5201-800-590			\$ 66,328.21		\$ 66,328.21	
DUES & FESS	5201-549-391			\$ 1,300.00	40	\$ 1,260.00	
EPA Sludge Fee				\$ 100.00	100	\$ -	
EPA annual discharge fee for WWTP				\$ 500.00		\$ 500.00	
SALARIES-LEGAL COUNSEL	5201-750-140			\$ 1,800.00		\$ 1,800.00	
POSTAGE	5201-790-322	163		\$ 800.00	271	\$ 529.00	
PRINCIPAL (OWDA,OPWC,DESIGN LOAN)	5201-850-710			\$ 500,000.00		\$ 500,000.00	
INTEREST (OWDA,OPWC,DESIGN LOAN)	5201-850-720					\$ -	
OTHER-OTHER	5201-541-690					\$ 0	
<b>SEWER ACCOUNT TOTALS</b>		<b>\$ 48,540.00</b>	<b>\$ 69,009.00</b>	<b>\$ 1,309,239.21</b>	<b>\$ 168,020.00</b>	<b>\$ 1,141,219.21</b>	<b>\$ 520,576.00</b>
<b>ENTERPRISE IMPROVEMENT</b>						\$ -	
Other-Debt Service(OWDA Loan)Design	5701-850-790						
<b>ANNUAL BUDGET</b>		<b>\$ 105,722.00</b>	<b>\$ 200,366.00</b>	<b>\$ 2,990,975.75</b>	<b>\$ 434,965.00</b>	<b>\$ 2,540,587.75</b>	<b>\$ 1,037,209.00</b>

## Village of Galena 2021 Budget

Account	MAY		Totals			
Budget	Actual	Revenue	Budget	Paid	Balance-YTD	Revenue

PERSONNEL HOURS	Total Hrs. Worked
Jill Love	47
Jeff White (full time) 40hrs/wk	160
Ted Roson (full time) 40 hrs/wk	160
Suzanne Rease (full time) 32 hrs/wk	128
Jodi/ Zoning 5 hrs/month	3
Michelle Dearth (part time) 12 hrs/wk	63.75
Levi Koehler (full time) 40 hrs/wk	160
Cody Hale (full time) 40 hrs/wk	160



## ZONING, FLOOD PLAIN, AND PROPERTY MAINTENANCE REPORT JUNE 9, 2021

### MAJOR SUBDIVISIONS:

- **Retreat at Dustin:** Storm Water inspections have been conducted by the Zoning Inspector and Mark Rufener of KEM. Phase 2 construction is underway.
- **Arrowhead Lake Estates:** Storm Water inspections have been conducted by the Zoning Inspector and Mark Rufener of KEM. Construction of homes is underway. Phase 2 construction is underway.
- **Blackhawk Phase-D:** Storm Water inspections have been conducted by the Zoning Inspector and Mark Rufener of KEM. Homes are under construction.
- **Miller Farm:** Engineering has been approved by the Planning and Zoning Commission. Some details are still being worked out by the Village Engineer. The Development Agreement is under review by Village staff.

### DEVELOPMENT PLANS

- **1811 South Galena Rd.:** Development plan and rezoning has been approved by council. An amendment to the development plan has been submitted for the June 16<sup>th</sup> meeting.
- **51 Middle St.:** The development plan for the veterinary clinic was approved at the April meeting. Project is in the engineering phase.

### VIOLATION PROGRESS REPORT:

**Exterior Property Maintenance:** A list of major property maintenance issues is being compiled. Pictures will be taken to document these issues. Violations will be mailed by 4/21/2021.

- **244 N. Walnut St:** Sheds in disrepair. **Correction pending.**
- **263 Heathermere Loop:** Unlicensed vehicle.
- **183 Harrison St.:** Vehicle without current tags. **Violation corrected.**
- **177 Harrison St.:** Fence in disrepair. **Violation corrected.**
- **44 High St.:** Refuse at rear of property and behind out buildings. **Correction pending.**
- **370 N. Walnut St.:** Garage in disrepair, missing roof. **Correction pending.**

### PERMITS ISSUED:

- 684 Flintlock Deck
- 641 Arrowhead New Build
- 593 Flintlock New Build
- 275 Hawking New Build
- 138 N. Walnut Driveway
- 535 Parker Run New Build
- 570 Flintlock New Build
- 404 Hawking Deck

### SIDEWALK INSPECTIONS COMPLETED:

- Three inspections: 2 Pulte, 1 Homewood

**MINOR SUBDIVISION APPROVAL:**

- None

**DEVELOPMENT INQUIRIES:**

- Several calls regarding Sambucas have been received.

# **Wastewater Treatment**

## **June 2021 Report**

### **Brian Rammelsberg, Package Plant Professionals**

- We had no violations this month.
- We had 7 new sewer taps this month.
- We did not have any heavy rains or high flows this month

**RESOLUTION NO. 2021-02 3rd READING**

**A RESOLUTION RATIFYING A CONTRACT BETWEEN THE VILLAGE OF GALENA AND THE GREATER GALENA CIVIC ASSOCIATION (GGCA) FOR SUMMERFEST 2021.**

WHEREAS, the Greater Galena Civic Association has approached the Village of Galena for authority to conduct a festival within the Village of Galena on August 28, 2021 and,

WHEREAS, Council has determined to permit the festival in accordance with the terms and provisions of this agreement which attached hereto and incorporated herein by reference.

**NOW THEREFORE BE IT RESOLVED BY THE VILLAGE OF GALENA, DELAWARE COUNTY, OHIO AS FOLLOWS:**

**Section 1:** Council hereby authorizes the Village Administrator, and in his absence the Mayor, to execute the *SummerFest Agreement 2021* which is attached hereto and incorporated herein by reference in behalf of the Village of Galena with the Greater Galena Civic Association (GGCA) regarding the conduct of such festival for the Summer of 2021.

**Section 2:** Council further grants to the Village Administrator authority to make modifications to the agreement as may be necessary in order to fulfill the intent of the agreement as set forth in the attached agreement.

**Section 3:** That it is hereby found and determined that all formal actions of this Council concerning and relating to passage of this *Resolution* were adopted in an open meeting of the Council, and that all deliberations of this Council and any of the decision-making bodies of the Village of Galena which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the Village of Galena, Delaware County, Ohio.

VOTES ON RULE SUSPENSION: Y \_\_\_\_\_ N \_\_\_\_\_

VOTES ON RESOLUTION NO. 2021-02: Y \_\_\_\_\_ N \_\_\_\_\_

\_\_\_\_\_  
Jill Love, Mayor Date

\_\_\_\_\_  
Michelle Dearth, Asst. Fiscal Officer Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Kenneth J. Molnar, Solicitor Date

Certification: I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of this resolution was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.

# SummerFest Agreement 2021

This Agreement is made by and between **Greater Galena Civic Association (GGCA)** and the **Village of Galena (Galena)** regarding the **Galena SummerFest (Festival)** scheduled to occur on August 28, 2021.

The GGCA represents that it is an Ohio Corporation not for profit in good standing; that it intends to conduct the Festival described above on August 28, 2021 and to be solely responsible for all issues associated with the Festival including its management, costs, security, insurance, liquor related issues, and any other aspect of management of the Festival.

Galena, relying upon the representations of the GGCA noted above, will grant authority to close certain public thoroughfares on the date in question and to permit the GGCA to sell and serve alcohol provided that such sale and service is in accordance with, and does not violate, any law.

The parties therefore agree as follows:

**Section 1: Management:** GGCA shall be in charge of all issues associated with the management of the Festival including but not limited to staffing, security including police, obtaining licenses, permits, insurance, and regulating vendors and the vendors' activities all in accordance with Ohio and local law. The hours of operation of the Festival shall be designated by Galena as 11 a.m.-11 p.m. and the GGCA shall honor those hours of operation.

**Section 2: Liquor Issues:** The GGCA shall bear all responsibility and liability associated with the sale and serving of beer at the Festival including but not limited to obtaining the appropriate licenses; selecting and educating those who are to serve beer; and, regulating and supervising the sale of beer in accordance with all provisions of Ohio Law. The GGCA acknowledges that a license is necessary from the State of Ohio to serve beer and that a copy of such license shall be provided to Galena at least two (2) days in advance of the Festival. The GGCA shall additionally be responsible for withholding service of beer to those members of the public who should not be served either due to age or intoxication or for any other reason. Attached hereto and incorporated herein by reference as **Exhibit A** is a diagram reflecting the permit premises. The GGCA shall take care to segregate, control, and regulate the permit premise in accordance with all applicable Ohio Laws.

**Section 3: Security:** The GGCA acknowledges that it will obtain and pay for security at the Festival to include sufficient security to control, regulate, and re-route traffic including street closing signs; to control and regulate attendees at the Festival; and, to protect public and/or private property from damage or harm as a result of the Festival and/or the actions of attendees at the Festival. The GGCA shall furnish to Galena at least five (5) days in advance of the Festival; the dates such security personnel shall be working; the hours they shall be working; and the identity of the security personnel, all of whom shall be current law enforcement officers. The GGCA shall arrange for security and the Village agrees to pay the cost thereof up to \$1,000 for the Festival. One Delaware County Sheriff's deputy will be scheduled 8 a.m.-3 p.m. and two deputies from 3 -11 p.m. downtown during alcohol service. The Mayor of the Village of Galena shall authorize the closure of public streets for purposes of a festival in accordance with the diagram attached hereto as **Exhibit A**.

**Section 4: Insurance:** The GGCA shall furnish General Liability Insurance naming Galena as the named insured through carriers acceptable to Galena in an amount no less than one million dollars (\$1,000,000.00). The policy shall cover liquor liability, fire damage, and property damage, and be in a form acceptable to Galena. GGCA shall specify the permit premises for the sale of beer and regulate customers in to and out of such premises on the day of the event. The insurance shall extend to and protect any private property damaged by patrons, guests, invitees, volunteers, employees, or subcontractors of the GGCA on the day of the Festival. The GGCA, separately by this agreement, indemnifies and will hold the Village of Galena harmless together with its elected and appointed officials, employees, subcontractors, and officers from any and all claims associated with bodily injury, property damage or any other liability or damage as a result of activity at the Festival.

**Section 5: Cost:** The GGCA shall bear all cost associated with the Festival and agrees to indemnify and hold harmless the Village of Galena, its elected and appointed officials, employees, subcontractors, and officers from any and all claims associated with indebtedness accrued for the Festival. The GGCA shall further hold Galena harmless and indemnify Galena from any and all claims of workers engaged by the GGCA for bodily injury or Workers' Compensation Claims associated with the Festival.

**Section 6: Village Responsibilities:** The Village of Galena will provide the following in support of Summerfest:

- A. Providing storage and access to Summerfest supplies in the Water Building;
- B. Use of the Village Square, Ruffner Park, and Village parking lots;
- C. Closing streets around the Village Square, coordinating closing permits with the Delaware County Engineer's Office, and notifying safety service agencies of those closings;
- D. Coordinating with Del-Co Water and paying water service on the Village Square; and,
- E. Sponsoring police coverage and electric up to \$1,250.

The consideration for this agreement is the promises of the respective parties hereto. Those individuals signing in behalf of each entity acknowledge that they have the authority to act for the entities involved and that this agreement is the entire agreement between the parties and there are no other written or oral representations other than contained herein upon which either party is relying.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_ Greater Galena Civic Association (GGCA)

By: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_ Village of Galena

**Resolution 2021-04 (1st READING, Emergency)**

**A RESOLUTION RATIFYING A CONTRACT BETWEEN THE VILLAGE OF GALENA AND RIDING IN STILE FOR SON OF THURMAN BURGER BASH RIDE TO CURE CANCER, AND DECLARING AN EMERGENCY**

**WHEREAS,** RIDING IN STILE has approached the Village of Galena for authority to conduct a Charity ride within the Village of Galena on July 17, 2021 and,

**WHEREAS,** Council has determined to permit the Charity Ride in accordance with the terms and provisions of this agreement which attached hereto and incorporated herein by reference.

**NOW THEREFORE BE IT RESOLVED BY THE VILLAGE OF GALENA, DELAWARE COUNTY, OHIO AS FOLLOWS:**

**Section 1:** Council hereby authorizes the Village Administrator, and in his absence the Mayor, to execute the *SON OF THURMAN BURGER BASH RIDE TO CURE CANCER Agreement 2021* which is attached hereto and incorporated herein by reference in behalf of the Village of Galena with RIDING IN STILE regarding the conduct of such Charity Ride for the Summer of 2021.

**Section 2:** Council further grants to the Village Administrator authority to make modifications to the agreement as may be necessary in order to fulfill the intent of the agreement as set forth in the attached agreement.

**Section 3:** That it is hereby found and determined that all formal actions of this Council concerning and relating to passage of this *Resolution* were adopted in an open meeting of the Council, and that all deliberations of this Council and any of the decision-making bodies of the Village of Galena which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the Village of Galena, Delaware County, Ohio.

**Section 4:** Council hereby finds and determines that an emergency exists affecting the health, safety and welfare of the residents of the Village of Galena. Such emergency arising out of the necessity to hold the charity race on the selected date and by reason thereof Council authorizes this legislation to be effective immediately upon its adoption.

**VOTES ON RULE SUSPENSION:** Y \_\_\_\_\_ N \_\_\_\_\_

**VOTES ON RESOLUTION NO. 2021-04:** Y \_\_\_\_\_ N \_\_\_\_\_

\_\_\_\_\_  
Jill Love, Mayor Date Michelle Dearth, Asst. Fiscal Officer Date

**APPROVED AS TO FORM:**  
\_\_\_\_\_  
Kenneth J. Molnar, Solicitor Date

# SON OF THURMAN BURGER BASH RIDE TO CURE CANCER Agreement 2021

This Agreement is made by and between **RIDING IN STILE** and the **Village of Galena (Galena)** regarding the *JULY 17, 2021*.

The **RIDING IN STILE** represents that it is an Ohio Corporation not for profit in good standing; that it intends to conduct the **CHARITY RIDE** described above on July 17, 2021 and to be solely responsible for all issues associated with the Ride including its management, costs, security, insurance, liquor related issues, and any other aspect of management of the Charity Ride.

Galena, relying upon the representations of the **RIDING IN STILE** noted above, will grant authority to close certain public thoroughfares on the date in question and to permit the **RIDING IN STILE** to sell and serve alcohol provided that such sale and service is in accordance with, and does not violate, any law.

The parties therefore agree as follows:

**Section 1: Management:** **RIDING IN STILE** shall be in charge of all issues associated with the management of the Charity Ride including but not limited to staffing, security including police, obtaining licenses, permits, insurance, and regulating vendors and the vendors' activities all in accordance with Ohio and local law. The hours of operation of the Festival shall be designated by Galena as 7a.m.-1:30 p.m. and the **RIDING IN STILE** shall honor those hours of operation.

**Section 2: Security:** **RIDING IN STILE** acknowledges that it will obtain and pay for security at the Charity Ride to include sufficient security to control, regulate, and re-route traffic including street closing signs; to control and regulate attendees at the Charity Ride; and, to protect public and/or private property from damage or harm as a result of the Charity Ride and/or the actions of attendees at the Charity Ride. **RIDING IN STILE** shall furnish to Galena at least five (5) days in advance of the Charity Ride; the dates such security personnel shall be working; the hours they shall be working; and the identity of the security personnel, all of whom shall be current law enforcement officers

**Section 3: Insurance:** **RIDING IN STILE** shall furnish General Liability Insurance naming Galena as the named insured through carriers acceptable to Galena in an amount no less than one TBD dollars (\$TBD). The policy shall cover TBD

**Section 4: Cost:** **RIDING IN STILE** shall bear all cost associated with the Charity Ride and agrees to indemnify and hold harmless the Village of Galena, its elected and appointed officials, employees, subcontractors, and officers from any and all claims associated with indebtedness accrued for the Charity Ride. **RIDING IN STILE** shall further hold Galena harmless and indemnify Galena from any and all claims of workers engaged by the **RIDING IN STILE** for bodily injury or Workers' Compensation Claims associated with the Charity Ride.

The consideration for this agreement is the promises of the respective parties hereto. Those individuals signing in behalf of each entity acknowledge that they have the authority to act for the entities involved and that this agreement is the entire agreement between the parties and there are no other written or oral representations other than contained herein upon which either party is relying.

By: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: Kelley Douglas \_\_\_\_\_

Print Title: \_\_\_\_\_ RIDING IN STILE

By: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_ Village of  
Galena

**ORDINANCE NO. 2021-09 3<sup>rd</sup> READING**

**AN ORDINANCE RATIFYING CLOSING PORTIONS OF WALNUT STREET, COLUMBUS STREET, AND MIDDLE STREET ON AUGUST 27, 2021 FROM MIDNIGHT UNTIL AUGUST 28, 2021 AT MIDNIGHT AND PORTIONS OF PARK STREET ON AUGUST 27, 2018 FROM MIDNIGHT THROUGH AUGUST 30, 2021 AT 5 PM FOR SUMMERFEST.**

WHEREAS, all streets in the Village of Galena are open to the passage of vehicular and pedestrian traffic.

WHEREAS, the Greater Galena Civic Association will hold Summerfest on August 28, 2021.

WHEREAS, Council has determined that some portions of the public roadways are necessary to be closed for the purposes of the festival and for public safety.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF GALENA, DELAWARE COUNTY, OHIO AS FOLLOWS:**

**Section 1:** That Council hereby declares that the following streets will be closed on August 27, 2021, from midnight until August 28, 2021 at midnight:

- a. Walnut Street from Church Street to Columbus Street.
- b. Columbus Street from Walnut Street to Front Street.
- c. Middle Street from Columbus Street to Park Street.
- d. Harrison Street from WalnutStreet to High Street.

**Section 2:** That Council hereby declares that Park Street, from Middle Street to Walnut Street, will be closed on August 27, 2021, from midnight until August 30, 2021 at 5 PM.

**Section 3:** That it is hereby found and determined that all formal actions of this Council concerning and relating to passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of this Council and any of the decision making bodies of the Village of Galena which resulted in such formal actions were in meeting so open to the public in compliance with all legal requirements of the Village of Galena, Delaware County, Ohio.

**VOTES ON RULE SUSPENSION:**                      Y \_\_\_\_\_                      N \_\_\_\_\_

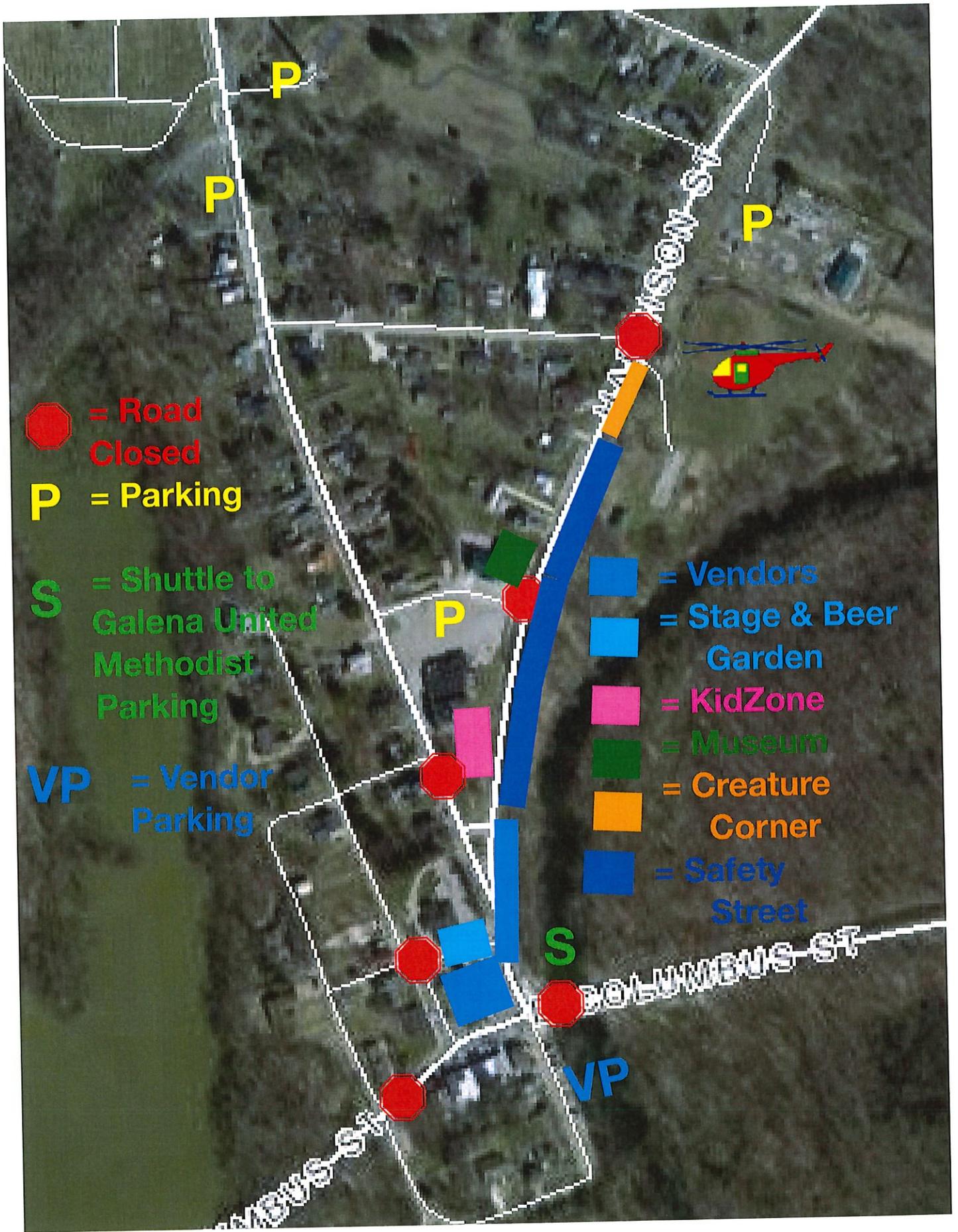
**VOTES ON ORDINANCE NO. 2021-09:**                      Y \_\_\_\_\_                      N \_\_\_\_\_

\_\_\_\_\_  
Jill Love, Mayor                      Date

\_\_\_\_\_  
Michelle Dearth, Asst. Fiscal Officer                      Date

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Kenneth J. Molnar, Solicitor                      Date



 = Road Closed

**P** = Parking

**S** = Shuttle to Galena United Methodist Parking

**VP** = Vendor Parking

-  = Vendors
-  = Stage & Beer Garden
-  = KidZone
-  = Museum
-  = Creature Corner
-  = Safety Street



**ORDINANCE NO. 2021-13 (1<sup>st</sup> Reading, Emergency)**

**AN ORDINANCE CERTIFYING DELINQUENT SEWER SERVICE ACCOUNTS TO THE COUNTY AUDITOR FOR LIEN CERTIFICATION FOR THE PERIOD OF AUGUST 31, 2020 THROUGH AUGUST 31, 2021 AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Village of Galena maintains a sanitary sewer treatment and collection system and imposes certain sanitary sewer service use charges, and,

**WHEREAS**, delinquent sanitary sewer service charges may be certified by the County Auditor for the purpose of placing liens on delinquent premises to be collected with county real estate taxes, and,

**NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF GALENA, DELAWARE COUNTY, OHIO, AS FOLLOWS:**

**Section 1:** The Fiscal Officer is authorized to present a certified copy of this legislation to the Delaware County Auditor for purposes of placing liens upon the properties reflected on the list attached hereto as *Exhibit "A"* for delinquent sanitary sewer use charges and collection of those liens with county real estate taxes, the liens accruing for the period of August 31, 2020 through August 31, 2021. Solicitor or Fiscal Officer can delete an account if paid.

**Section 2:** That it is hereby found and determined that all formal actions of this Council concerning and relating to passage of this *Ordinance* were adopted in an open meeting of the Council and that all deliberations of this Council and any of the decision making bodies of the Village of Galena which resulted in such formal actions were in meeting so open to the public in compliance with all legal requirements of the Village of Galena, Delaware County, Ohio.

**Section 3:** Council finds and determines that an emergency exists affecting the health, safety and welfare of the residents of the Village of Galena, such emergency arising out of the necessity to certify *Delinquent Sanitary Sewer Liens* to the County Auditor prior to the next regularly scheduled Village Council Meeting for certification of those liens to the tax duplicate and by reason thereof Council determines that this legislation shall take effect immediately upon its adoption.

**VOTES ON RULE SUSPENSION:**

Y \_\_\_\_\_ N \_\_\_\_\_

**VOTES ON ORDINANCE NO.: 2021-13**

Y \_\_\_\_\_ N \_\_\_\_\_

\_\_\_\_\_  
Suzanne Rease, Fiscal Officer      Date

\_\_\_\_\_  
Jill K. Love, Mayor      Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Kenneth J. Molnar, Solicitor      Date

**CERTIFICATION**

I, **Suzanne Rease, Fiscal Officer** of the **Village of Galena, Ohio** hereby certify that these documents are true and accurate copies of *Ordinance 2021-13*. An *Ordinance* certifying delinquent sanitary sewer service accounts to the county auditor for lien certification for the period of August 31, 2020 through August 31, 2021

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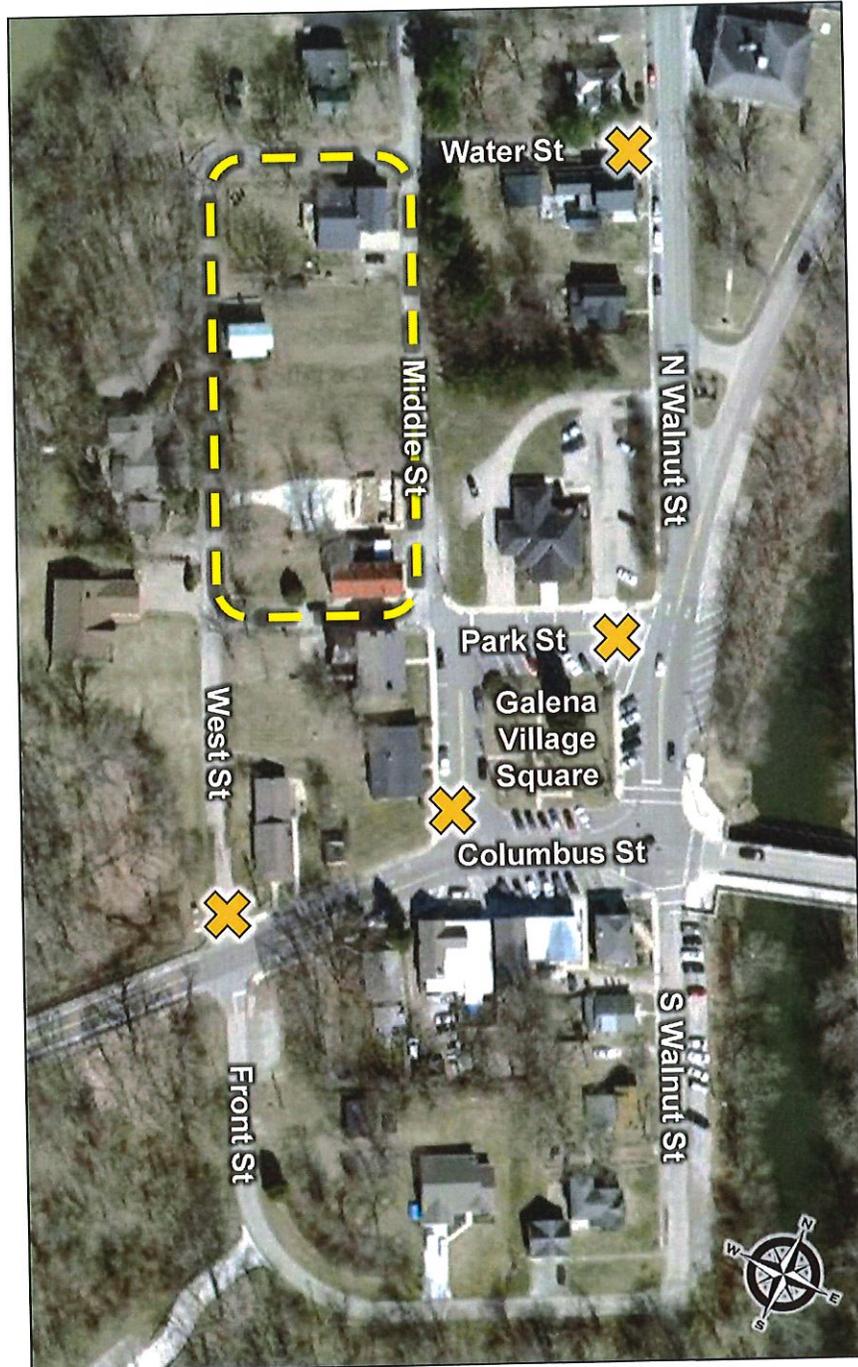
**Suzanne Rease, Fiscal Officer**

**LIENS PLACED ON DELINQUENT SEWER BILLS  
EXHIBIT "A"**

<u>Name &amp; Address</u>	<u>Auditor's Parcel No.</u>	<u>Certified Delinquent Amount From August 31, 2020 to August 31, 2021</u>
Kevin Rankin 467 Melimare Dr. Galena, OH 43021	417-440-06-010-000	\$1142.63
Jesica Kantner 141 Heathermere Loop Galena, OH 43021	417-430-10-009-000	\$1308.68
Roy Douglas Merchant 99 Walnut St. Galena, OH 43021	417-431-04-036-000 417-431-04-037-000	\$178.47
Susan Castellano 286 Hawking Dr. Galena, OH 43021	417-430-11-015-000	\$649.81
Staci Linnabary 244 Walnut St. Galena, OH 43021	417-431-05-013-000	\$649.81



# Son of Thurman Burger Bash Ride July 17, 2021



-  Street Closure
-  Children's Parade Route

**Cash Summary by Fund**

1/1/2021 to 5/31/2021

Fund #	Fund Name	Fund Balance 1/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 5/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$484,542.36	\$0.00	\$484,599.36	\$0.00	\$0.00	\$969,141.72	\$266,648.46	\$0.00	\$0.00	\$702,493.26	\$0.00	\$702,493.26
2011	Street Construction Maint. & Repair	\$221,777.96	\$0.00	\$19,675.01	\$0.00	\$0.00	\$241,452.97	\$0.00	\$0.00	\$0.00	\$241,452.97	\$0.00	\$241,452.97
2021	State Highway	\$5,239.94	\$0.00	\$5,860.17	\$0.00	\$0.00	\$11,100.11	\$0.00	\$0.00	\$0.00	\$11,100.11	\$0.00	\$11,100.11
2031	Cemetery	\$13,832.75	\$0.00	\$6,499.00	\$0.00	\$0.00	\$20,331.75	\$296.90	\$0.00	\$0.00	\$20,034.85	\$0.00	\$20,034.85
2041	Parks and Recreation	\$11,375.92	\$0.00	\$0.00	\$0.00	\$0.00	\$11,375.92	\$0.00	\$0.00	\$0.00	\$11,375.92	\$0.00	\$11,375.92
2051	Federal Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2061	State Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2151	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2901	Other Special Revenue/FEMA Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3901	Other Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3902	Sewer Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4101	SEWER CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4201	Grant Construction-odnr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	Other Capital Projects/FEMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4902	Municipal Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	Other Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5201	Sewer Operating	\$1,917,281.65	\$0.00	\$520,576.02	\$0.00	\$0.00	\$2,437,857.67	\$168,018.65	\$0.00	\$0.00	\$2,269,839.02	\$0.00	\$2,269,839.02
5701	Enterprise Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9976	Private -CLOSSEN BEQUEATH FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$2,654,050.58	\$0.00	\$1,037,209.56	\$0.00	\$0.00	\$3,691,260.14	\$434,964.01	\$0.00	\$0.00	\$3,256,296.13	\$0.00	\$3,256,296.13

Last reconciled to bank: 05/31/2021 – Total other adjusting factors: \$0.00

**Cash Summary by Fund**

May 2021

Fund #	Fund Name	Fund Balance 5/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 5/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$636,568.57	\$0.00	\$123,107.14	\$0.00	\$0.00	\$759,675.71	\$57,182.45	\$0.00	\$0.00	\$702,493.26	\$0.00	\$702,493.26
2011	Street Construction Maint. & Repair	\$240,514.49	\$0.00	\$938.48	\$0.00	\$0.00	\$241,452.97	\$0.00	\$0.00	\$0.00	\$241,452.97	\$0.00	\$241,452.97
2021	State Highway	\$6,358.48	\$0.00	\$4,741.63	\$0.00	\$0.00	\$11,100.11	\$0.00	\$0.00	\$0.00	\$11,100.11	\$0.00	\$11,100.11
2031	Cemetery	\$17,464.85	\$0.00	\$2,570.00	\$0.00	\$0.00	\$20,034.85	\$0.00	\$0.00	\$0.00	\$20,034.85	\$0.00	\$20,034.85
2041	Parks and Recreation	\$11,375.92	\$0.00	\$0.00	\$0.00	\$0.00	\$11,375.92	\$0.00	\$0.00	\$0.00	\$11,375.92	\$0.00	\$11,375.92
2051	Federal Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2061	State Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2151	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2901	Other Special Revenue/FEMA Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3901	Other Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3902	Sewer Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4101	SEWER CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4201	Grant Construction-odnr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	Other Capital Projects/FEMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4902	Municipal Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	Other Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5201	Sewer Operating	\$2,249,368.60	\$0.00	\$69,009.49	\$0.00	\$0.00	\$2,318,378.09	\$48,539.07	\$0.00	\$0.00	\$2,269,839.02	\$0.00	\$2,269,839.02
5701	Enterprise Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9976	Private -CLOSSEN BEQUEATH FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$3,161,650.91	\$0.00	\$200,366.74	\$0.00	\$0.00	\$3,362,017.65	\$105,721.52	\$0.00	\$0.00	\$3,256,296.13	\$0.00	\$3,256,296.13

Last reconciled to bank: 05/31/2021 – Total other adjusting factors: \$0.00