



## **Minutes of the Village of Galena Council Meeting June 24, 2024**

On June 24, 2024 the Village of Galena Council meeting was called to order at 7:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

### **Roll Call**

Jeff Kinnell, Mayor (Present)  
Gillian Doucette, Council Member (Present)  
Josh Porter, Council Member (Absent)  
Mike Fry, Council Member (Present)

Kathy Krupa, Council President (Present)  
Michelle Dearth, Fiscal Officer (Present)  
Zach Hopper, Council Member (Present)  
Chris Durrence, Council Member (Present)

### **Also Present**

Ken Molnar, Solicitor

Tom Marshall, Interim Chief Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

### **Minutes of May 20, 2024 Council Meeting**

Chris Durrence made a motion to adopt the minutes of the May 20, 2024 Council meeting. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

### **Guest Participation**

James Golden, from Pavement Management presented information from the road study that his company prepared for the Village of Galena.

A copy of the presentation is available upon request.

Jennifer Wilson from the Delaware Public Health District updated Council that the office in Sunbury is officially closed. A bus will be travelling around to different locations in Delaware County for mobile vaccinations. Bingocize is coming to Source Point, it is a 10-week exercise/health program in a bingo game format.

Dave O'Neil, 241 Harrison St. representing the Historic foundation reported that the signs are in and wants guidance as to where the signs should be placed. Ted Roshon will assist with this project.

### **Mayor's Report**

Mayor Kinnell reported that rumble strips have been delivered and will be installed in the next few weeks. The park dedication is Friday June 28, 2024. Mayor Kinnell has had discussions with Chris Bauserman, County Engineer about moving 55 mph sign on Old 3C closer to Plumb Rd. Going south also discussed the thick vegetation on Sunbury Rd. near Vans Valley and about the idea of a flashing stop sign or slow sign at West St coming into the square from Old 3C. Mayor Kinnell explained what to expect on the Historical Preservation there will be a first reading of a Demolition moratorium, establishment of a Historic Commission through zoning and a public awareness effort.



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Mayor Kinnell asked Council for a motion to appoint Seth Everitt to the Planning and Zoning Commission.

Chris Durrence made a motion to appoint Seth Everitt to the Planning and Zoning Commission. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Mayor Kinnell asked Council for a motion to approve Engineering and Design only, at a cost of approximately \$8,500.00, for the crosswalk directly from the Coffee Vault to the square as previously discussed.

Kathy Krupa made a motion to approve Engineering and Design for the crosswalk directly from the Vault to the square. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 voice vote.

### **Administrator's Report**

Interim Chief Administrator, Tom Marshall reported that the Blackhawk Estates final acceptance is pending. The Force main for Miller Farm Subdivision is nearly complete. Working on filling vacant positions all jobs have been advertised. Need to develop Maintenance plan for roads, parks, buildings, grounds and cemetery.

### **Fiscal Officer Report**

Fiscal Officer, Michelle Dearth reported that 206 sewer refunds were completed and mailed out. Also, working on finalizing all paperwork for the playground grant, completing the estimated revenues and levy budget estimate and the MORPC salary survey.

### **Payment of Invoices for June**

Chris Durrence made a motion to pay invoices for June. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

### **Approval of Financial Statements**

Kathy Krupa made a motion to approve the financial statements for June. Chris Durrence seconded the motion and the motion passed unanimously in a 5-0 voice vote.

### **Code Compliance Report**

Levi Koehler's report stated that Blackhawk Phase D has no remaining lots and inspections will conclude when the last remaining lot is seeded or sodded. The Miller Farm project has been approved by Council. Phase 1 begins with the force main under Big Walnut Creek. Construction has begun. The Zoning Inspector completes daily inspections of the work along with the engineering inspector. Division 7 is constructing a new office building, monthly storm water inspections have been completed and the sewer connection on Holmes St. has been completed. A list of property maintenance issues is being compiled and new violations will be sent out soon.

### **Maintenance Report**

Ted Roshon's report stated that there was full burial, mowing and trimming throughout the Village and working on removing the dirt from the playground and preparing for the ribbon cutting at Miller Park.



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**Wastewater Report**

Brian Rammelsberg's report stated that there were no violations for the month and no new sewer taps. There was a power outage at the Blackhawk lift station for 8 hours and a power outage throughout the Village.

**Resolution No. 2024-08 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing An Increase In Budget In The Amount of Forty-Two Thousand Dollars For The Purpose Of Appropriation Of The Donated Funds To Miller Park For The Purpose Of Renovation And Improvements And Declaring An Emergency.**

Mayor Kinnell read the Resolution. Mike Fry made a motion to suspend the second and third reading. Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes Doucette-Yes

Mike Fry made a motion to adopt Resolution No. 2024-08 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes Doucette-Yes

**Resolution No. 2024-09 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Transferring Funds In The Amount Of \$18,000.00 From The Contractual Services 5201-541-399 To Salary Administrator's Office 5201-710-139 And, Declaring An Emergency.**

Mayor Kinnell read the Resolution. Chris Durrence made a motion to suspend the second and third reading. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes Doucette-Yes

Chris Durrence made a motion to adopt Resolution No. 2024-09 as an emergency. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes Doucette-Yes

**Ordinance No. 2024-05 (3<sup>rd</sup> Reading, Emergency)**

**An Ordinance Enacting A Temporary Moratorium On The New Construction Of, And The Village's Acceptance, Processing, Or Approval Of Any Right Of Way Construction Applications On New Occupancy In The Public Right Of Ways Of Any Utility Placed By Underground Or Directional Boring, And Declaring An Emergency.**

Mayor Kinnell read the Ordinance. Mike Fry made a motion to adopt Ordinance No. 2024-05. After a discussion about the legislation Mike Fry made a motion to table Ordinance No. 2024 until the next



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Council meeting. Gillian Doucette seconded the motion and the motion passed unanimously in a 5-0 voice vote.

**Ordinance No. 2024-06 (2<sup>nd</sup> Reading, Emergency)**

**An Ordinance Creating Ten Incentive Districts And Declaring Improvements To Certain Real property Within The Incentive Districts To Be A Public Purpose, And Exempt From Real Property Taxation; Identifying Certain Public Infrastructure Improvements That Once Made Will Benefit Or Serve The Parcels In The Incentive Districts Requiring The Owners Of Those Parcels To Make Service Payments In Lieu of Taxes; Establishing An Incentive District Public Improvement Tax Increment Equivalent Fund For The Deposit Of Such Service Payments Approving And Authorizing The Execution And Delivery Of A Tax Increment Financing Agreement With M/I Homes Of Central Ohio, LLC. And Declaring An Emergency.**

Mayor Kinnell read the Ordinance.

**Ordinance No. 2024-07 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Accepting The Resignation Of Jean Sylvester, The Village Administrator; Assigning Duties Of The Village Administrator On The Interim Basis; And Declaring An Emergency.**

Mayor Kinnell read the Ordinance. Chris Durrence made a motion to suspend the second and third reading. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes Doucette-Yes

Mike Fry made a motion to adopt Ordinance No. 2024-07 with the correction added by Ken Molnar of adding \$5,000.00 spending limit to the attachment. Chris Durrence seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Durrence-Yes Krupa-Yes Fry-Yes Hopper-Yes Doucette-Yes

**Ordinance No. 2024-08 (1<sup>st</sup> Reading)**

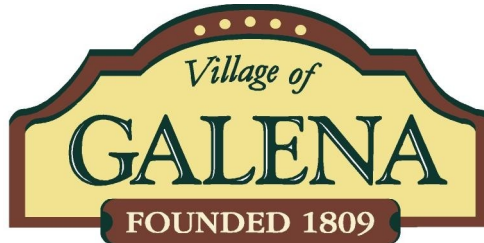
**An Ordinance Authorizing All Actions Necessary To Effect a Governmental Natural Gas Aggregation Program With Opt-Out Provisions Pursuant To Section 4929.26, Ohio Revised Code, Directing The Delaware County Council Of Election To Submit A Ballot Question To The Electors of Village Of Galena And Dispensing With The Second Reading.**

Mayor Kinnell read the Ordinance.

**Ordinance No. 2024-09 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Declaring A Temporary Moratorium On Demolition Of Structures Within The Village Of Galena And Declaring An Emergency.**

Mayor Kinnell read the Ordinance.



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### **Other Business**

Kathy Krupa reported that the Fire Board concept plans have been approved. They will be going to Berkshire Township for approval next week and a coming soon sign will be displayed soon.

### **Executive Session**

Chris Durrence made a motion to adjourn to Executive session to discuss personnel 121.22G1. Mike Fry seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Council adjourned to executive session at 8:46 p.m.

Mike Fry made a motion to reconvene to regular session. Zach Hopper seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Council reconvened at 9:23 p.m.

Following the executive session and in public meeting council voted to increase Michelle Dearth's compensation by 12%.

Mike made a motion to suspend the rules. Kathy seconded the motion and all voted in favor.

Mike made a motion to approve the 12% hourly rate increase and declare an emergency.

Doucette-Yes Hopper-Yes Krupa-Yes Fry-Yes Durrence-Yes

Legislation will be completed at the July 2024 Council meeting retroactive to the June 24, 2024 Council meeting.

### **Adjournment**

Mike Fry made a motion to adjourn. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

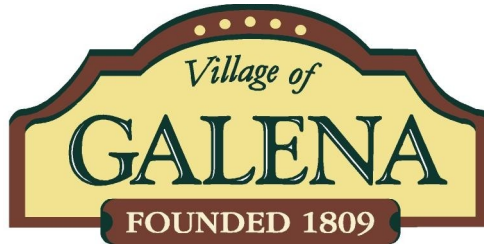
The meeting was adjourned at 9:25p.m.

A recording of the meeting is available upon request and on the Village website.

### **Next Meeting**

The next Council meeting will be held on July 29, 2024 at 6 p.m. in Council Chambers at the Galena Village Hall and by Zoom. (Moved from original date of July 22, 2024 at time changed to 6:00 for all Council meetings moving forward).

Respectfully submitted, Michelle Dearth, Fiscal Officer



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Fiscal Officer

Date

Mayor

Date

**Certification:** I, Michelle Dearth, Asst. Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.