



## **Minutes of the Village of Galena Council Meeting July 29, 2024**

On July 29, 2024 the Village of Galena Council meeting was called to order at 6:01 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

### **Roll Call**

Jeff Kinnell, Mayor (Present)  
Gillian Doucette, Council Member (Present)  
Josh Porter, Council Member (Present)  
Mike Fry, Council Member (Present)

Kathy Krupa, Council President (Present)  
Michelle Dearth, Fiscal Officer (Present)  
Zach Hopper, Council Member (Present)  
Chris Durrence, Council Member (Present)

### **Also Present**

Ken Molnar, Solicitor

Tom Marshall, Interim Chief Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

### **Minutes of June 24, 2024 Council Meeting**

Mike Fry made a motion to adopt the minutes of the June 24, 2024 Council meeting. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Guest Participation**

Jennifer Wilson from the Delaware Public Health District was not present but sent information about Summer Clinic Tour featuring a Walk-in Mobile Clinic, places and times available at [DelawareHealth.org](http://DelawareHealth.org). The baby expo is Saturday August 17<sup>th</sup> from 10:00 a.m. to 1 p.m. at the Delaware Health District. Bingocize is on Tuesdays and Thursdays for 10 weeks at Source Point.

### **Mayor's Report**

Mayor Kinnell reported that rumble strips have been installed. KEM is scheduled to start engineering and efforts for the crosswalks at the square. The 55 MPH sign on Old 3C has been moved down towards Plumb Rd. and past Weise Rd. The Historical Preservation meeting on August 7<sup>th</sup> is a public awareness event for educational purposes only. The Miller Farm bond has been delivered and we received payment for 32 houses first half sewer taps (\$152,000.00). Neighborhood Strategies were selected for our Comprehensive Plan and they will be focusing on land use, growth and development, partnering with our neighboring Townships and Municipalities and implementation.

Gillian Doucette reported that the Playground Grand Opening was well attended. A big thank you to all the volunteers and vendors.

### **Administrator's Report**

Interim Chief Administrator, Tom Marshall reported that he is working on a work-order based system for the Village maintenance, reviewing the road study report and working on a capital improvement plan for funding next year's pavement projects. He is also working on evaluating the Right-of-Way permit process and the Miller Farm Subdivision's site prep and utility installation is in progress, boring is complete, and he is evaluating alternatives for Vans Valley-Joe Walker intersection.



## **Minutes of the Village of Galena Council Meeting July 29, 2024**

### **Fiscal Officer Report**

Fiscal Officer, Michelle Dearth reported that the final paperwork for the Playground grant has been submitted and awaiting reimbursement. The estimated revenue and levy budget estimate was completed and submitted to the Delaware County Auditor. The MORPC salary survey and OWDA financial information forms were completed and submitted. Fraud training for the Ohio Auditor of State is required by all elected officials and staff and needs to be completed by August 31, 2024.

### **Payment of Invoices for July**

Chris Durrence made a motion to pay invoices for June. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Approval of Financial Statements**

Chris Durrence made a motion to approve the financial statements for July. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Code Compliance Report**

No report submitted.

### **Maintenance Report**

Ted Roshon's report stated that there was one cremation burial, rumble strips have been installed, boards at Walnut Creek Trail Bridge have been replaced as needed and mowing and trimming continues throughout the Village.

### **Wastewater Report**

Brian Rammelsberg's report stated that there were no violations for the month and no new sewer taps. A relay on the EQ pumps had to be replaced at the Sewer plant due to failure.

### **Resolution No. 2024-10 (1<sup>st</sup> Reading, Emergency)**

#### **A Resolution To Modify Resolution Number 2022-35 Setting The Pay And Salary Of Michelle Dearth As The Village Of Galena's Fiscal Officer For Calendar Year 2024 And Declaring An Emergency.**

Mayor Kinnell read the Resolution. Mike Fry made a motion to suspend the second and third reading. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes   Krupa-Yes   Porter-Yes   Fry-Yes   Hopper-Yes   Doucette-Yes

Kathy Krupa made a motion to adopt Resolution No. 2024-10 as an emergency. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes   Krupa-Yes   Porter-Yes   Fry-Yes   Hopper-Yes   Doucette-Yes



**Minutes of the Village of Galena Council Meeting  
July 29, 2024**

**Resolution No. 2024-11 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Paying Back Funds In the Amount Of \$233,835.00 From Grant Construction-ODNR 4201 To The General Fund 1000 To Reimburse Funds Advanced For The Miller Park Playground And Declaring An Emergency.**

Mayor Kinnell read the resolution. Gillian Doucette made a motion to suspend the second and third reading. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Krupa-Yes Porter-Yes Fry-Yes Hopper-Yes Doucette-Yes

Gillian Doucette made a motion to adopt Resolution No. 2024-11 as an emergency. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Krupa-Yes Porter-Yes Fry-Yes Hopper-Yes Doucette-Yes

**Ordinance No. 2024-05 (Tabled until 7-29-24, Emergency)**

**An Ordinance Enacting A Temporary Moratorium On The New Construction Of, And The Village's Acceptance, Processing, Or Approval Of Any Right Of Way Construction Applications On New Occupancy In The Public Right Of Ways Of Any Utility Placed By Underground Or Directional Boring, And Declaring An Emergency.**

Mayor Kinnell read the Ordinance. Gillian Doucette made a motion to adopt Ordinance No. 2024-05 as an emergency. Chris Durrence seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Krupa-Yes Porter-Yes Fry-Yes Hopper-Yes Doucette-Yes

**Ordinance No. 2024-06 (3<sup>rd</sup> Reading, Emergency)**

**An Ordinance Creating Ten Incentive Districts And Declaring Improvements To Certain Real property Within The Incentive Districts To Be A Public Purpose, And Exempt From Real Property Taxation; Identifying Certain Public Infrastructure Improvements That Once Made Will Benefit Or Serve The Parcels In The Incentive Districts Requiring The Owners Of Those Parcels To Make Service Payments In Lieu of Taxes; Establishing An Incentive District Public Improvement Tax Increment Equivalent Fund For The Deposit Of Such Service Payments Approving And Authorizing The Execution And Delivery Of A Tax Increment Financing Agreement With M/I Homes Of Central Ohio, LLC. And Declaring An Emergency.**

Mayor Kinnell read the Ordinance. Zach Hopper made a motion to adopt Ordinance No. 2024-06 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Krupa-Yes Porter-Yes Fry-Yes Hopper-Yes Doucette-Yes

**Ordinance No. 2024-08 (2<sup>nd</sup> Reading)**



## **Minutes of the Village of Galena Council Meeting July 29, 2024**

### **An Ordinance Authorizing All Actions Necessary To Effect a Governmental Natural Gas Aggregation Program With Opt-Out Provisions Pursuant To Section 4929.26, Ohio Revised Code, Directing The Delaware County Council Of Election To Submit A Ballot Question To The Electors And Declaring An Emergency.**

Mayor Kinnell read the Ordinance. Chris Durrence made a motion to suspend the third reading. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Krupa-Yes Porter-Yes Fry-Yes Hopper-Yes Doucette-Yes

Chris Durrence made a motion to adopt Ordinance No. 2024-08 as an emergency. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Krupa-Yes Porter-Yes Fry-Yes Hopper-Yes Doucette-Yes

### **Ordinance No. 2024-09 (2<sup>nd</sup> Reading, Emergency)**

#### **An Ordinance Declaring A Temporary Moratorium On Demolition Of Structures Within The Village Of Galena And Declaring An Emergency.**

Mayor Kinnell read the Ordinance. Chris made a motion to table Ordinance No. 2024-09 to a date to be determined. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Zach Hopper made a motion to approve the Administrative Assistant's job description. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Resolution No. 2024-12 (1<sup>st</sup> Reading, Emergency)**

#### **A Resolution Authorizing The Hiring And Employment Of An Administrative Assistant For The Balance Of Calendar Year 2024, Setting Salary And Compensation, Naming Lauren Frank As The Administrative Assistant And Declaring An Emergency.**

Mayor Kinnell read the Resolution. Zach Hopper made a motion to suspend the second and third reading. Mike Fry seconded the motion and the motion passed unanimously in roll call vote:

Durrence-Yes Krupa-Yes Porter-Yes Fry-Yes Hopper-Yes Doucette-Yes

Zach Hopper made a motion to adopt Resolution No. 2024-12 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Krupa-Yes Porter-Yes Fry-Yes Hopper-Yes Doucette-Yes

### **Executive Session**

Zach Hopper made a motion to adjourn to Executive session to discuss personnel 121.22G1. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.



**Minutes of the Village of Galena Council Meeting  
July 29, 2024**

Council adjourned to executive session at 8:13 p.m.

Mike Fry made a motion to reconvene to regular session. Chris Durrence seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council reconvened at 10:09 p.m.

**Ordinance No. 2024-10 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Appointing \_\_\_\_\_ As The Village Of Galena Village Administrator And Deputy Zoning Inspector For calendar Year 2024; Setting Salary, Compensation And Duties; An Declaring An Emergency.**

The first reading was not read of this Ordinance.

**Other Business**

None.

**Adjournment**

Josh Porter made a motion to adjourn. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 voice vote.

The meeting was adjourned at 10:13 p.m.

A recording of the meeting is available upon request and on the Village website.

**Next Meeting**

The next Council meeting will be held on August 26, 2024 at 6 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Fiscal Officer

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**Certification:** I, Michelle Dearth, Asst. Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.