



## **Minutes of the Village of Galena Council Meeting February 26, 2024**

On February 26, 2024 the Village of Galena Council meeting was called to order at 7:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

### **Roll Call**

Jeff Kinnell, Mayor (Present)  
Gillian Doucette, Council Member (Present)  
Josh Porter, Council Member (Present)  
Mike Fry, Council Member (Present)

Kathy Krupa, Council President (Present)  
Michelle Dearth, Fiscal Officer (Present)  
Zach Hopper, Council Member (Present)  
Chris Durrence, Council Member (Present)

### **Also Present**

Ken Molnar, Solicitor (on zoom)  
Rob McCartney, Bricker & Graydon (on zoom)

Jean Sylvester, Village Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

### **Minutes of January 22, 2024 Council Meeting**

Mike Fry made a motion to adopt the minutes of the January 22, 2024 Council meeting. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Guest Participation**

Jennifer Wilson from the Delaware Public Health District updated Council that there has been an increase in measles cases. The Health Department is offering a Recycling Right at your Community Events by using the clear stream recycling containers for free from the Health Department. She also reminded Council about the annual meeting on March 21, 2024 at 7:00 p.m.

Chief Kovach, Fire Chief from B.S.T. & G talked about the upcoming levy for the fire department. There will be a .78 mill Bond issue on the March 19, 2024 ballot. Funding from this bond will secure monies necessary to build two fire stations (facility near Camping World on Wilson Road in Berkshire Township and a fire station in Trenton Township in the near future) and possibly renovate the current facility as the district continues to grow. The cost for homeowners would be \$27.00 per \$100,000 home valuation.

### **Mayor's Report**

Mayor, Jeff Kinnell reported that the Historic Preservation Initiative group has met twice and is looking into establishing an Historical District Overlay. They will be researching and reviewing ordinances with like communities and establish a Historical Review Board. Mayor Kinnell is also looking to establish by Ordinance a moratorium to stop fiber providers from placing multiple underground utilities in our public right of way until the Village can seek guidance from our consulting engineers and potentially surveying and to also inform our residents. Mayor Kinnell has had initial discussions with six separate consulting firms for potentially updating the Villages comprehensive plan and feels three of the firms align more closely with the interest and needs of the Village.



## **Minutes of the Village of Galena Council Meeting February 26, 2024**

### **Village Administrator's Report**

Village Administrator, Jean Sylvester reported that the tentative date for installation of the playground equipment is April 2024. We have received the boom lift and maintenance staff has been trained and certified on the equipment. We will be doing a two-year term with Traffic Logix for our two radar signs to have access to all reports.

### **Fiscal Officer Report**

Fiscal Officer, Michelle Dearth reported that there was one cremation burial and one plot sold and numerous inquiries for Cemetery research. There has also been numerous inquiries about renting the Galena Village Hall, especially from non-profit organizations. The Income Tax Commission met and reviewed two cases.

### **Payment of Invoices for February**

Chris Durrence made a motion to pay invoices for February. Gillain Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Approval of Financial Statements**

Chris Durrence made a motion to approve the financial statements for February. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Code Compliance Report**

Levi Koehler's report stated that the Miller Farm project has been approved by Council. M/I Homes wishes to start infrastructure construction in the spring. Phase 1 begins with the entrance off Sunbury Rd. and the construction of the force main under Big Walnut Creek. The easement for the force main under Big Walnut creek is being finalized. Division 7 is constructing a new office building. This is the first project that is seeing the implementation of the individual lot grading plan as passed last year. New property maintenance violations will be sent out in March.

### **Maintenance Report**

Ted Roshon's report stated that they have been out plowing and salting streets when needed, patching potholes and painting at the Village Hall.

### **Wastewater Report**

Brian Rammelsberg's report stated there were no violations for the month and no new sewer taps. On 1/21/24 an air-line leaking at the plant caused everything to shut down, they got the plant up and running and Zimmerman came and made the repairs the next day. On 2/12/24 there were no EQ pumps available they diagnosed the issues and completed repairs. On 2/20/24 a faulty solenoid on the Wasting valve was replaced and the annual Sludge Sewage and Sanitary Sewer Overflow Reports for the EPA were completed.

### **Resolution No. 2024-01 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing An Increase In the Budget In the amount Of Twenty-Nine Thousand One Hundred Thirty-Seven Dollars And Fifty Cents For the Purpose Of Revenue Increase Account Number 1000-490-0000 To Receipt In The Payment From BWC And**



**Minutes of the Village of Galena Council Meeting  
February 26, 2024**

**Appropriation Of The BWC Grant Funds To Account Number 1000-800-540 To Purchase Boom Lift, and Declaring An Emergency.**

Mayor Kinnell read the Resolution. Mike Fry made a motion to suspend the second and third reading. Chris Durrence seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Porter-Yes Doucette-Yes Krupa-Yes Fry-Yes Hopper-Yes

Mike Fry made a motion to adopt Resolution No. 2024-01 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Porter-Yes Doucette-Yes Krupa-Yes Fry-Yes Hopper-Yes

**Resolution No. 2024-02 (1<sup>st</sup> Reading, Emergency)**

**Authorizing The Village Administrator To Execute And Deliver An Application To The Clerk Of Council In Order To Add Certain Parcels Of Real Property To The Galena New Community Authority District.**

Mayor Kinnell read the Resolution. Chris Durrence made a motion to suspend the second and third reading. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Porter-Yes Doucette-Yes Krupa-Yes Fry-Yes Hopper-Yes

Mike Fry made a motion to adopt Resolution No. 2024-02 as an emergency. Chris Durrence seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Porter-Yes Doucette-Yes Krupa-Yes Fry-Yes Hopper-Yes

**Resolution No. 2024-03 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Delineating An Overlay In Relation To The Proposed Miller Farms Incentive District Within The Village Of Galena, Ohio; And Adopting A Written Economic Development Plan As To Same; Setting The Time And Place Of A Public Hearing; Authorizing And Ratifying The Giving Of Notice To The Big Walnut Local School District; The Delaware Area Career Center And The Board Of County Commissioners Of Delaware County, Ohio All Pursuant To Ohio Revised Code Section 5709.40 (C) And Its Related Rules And Laws And Declaring An Emergency.**

Mayor Kinnell read the Resolution. Rob McCartney from Bricker Graydon was on zoom to answer questions from Council.

Zach Hopper made a motion to suspend the second and third reading. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Porter-Yes Doucette-Yes Krupa-Yes Fry-Yes Hopper-Yes



**Minutes of the Village of Galena Council Meeting  
February 26, 2024**

Zach Hopper made a motion to adopt Resolution no. 2024-03 as an emergency. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Porter-Yes Doucette-Yes Krupa-Yes Fry-Yes Hopper-Yes

**Ordinance No. 2024-01 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Approving, Adopting And Enacting American Legal Publishing's Ohio Basic Code, 2024 Edition, As The Code Of Ordinances For The Municipality Of Galena, Ohio, And Declaring An Emergency.**

Mayor Kinnell read the Ordinance. Zach Hopper made a motion to suspend the second and third reading. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Porter-Yes Doucette-Yes Krupa-Yes Fry-Yes Hopper-Yes

Mike Fry made a motion to adopt Ordinance No. 2024-01 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Porter-Yes Doucette-Yes Krupa-Yes Fry-Yes Hopper-Yes

**Ordinance No. 2024-02 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Suspending The Operation Of Ohio Basic Code Section 137.09 (E) Regarding Large Agricultural Properties Situated Within The Corporate Limits Of The Village Of Galena; And, Declaring An Emergency.**

Mayor Kinnell read the Ordinance.

**Ordinance No. 2024-03 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Ratifying An Agreement With The City Of Columbus Regarding A Subsurface Quit Claim Easement For Sanitary Sewer Purposes And Declaring An Emergency.**

Mayor Kinnell read the Ordinance. Chris Durrence made a motion to suspend the second and third reading. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Porter-Yes Doucette-Yes Krupa-Yes Fry-Yes Hopper-Yes

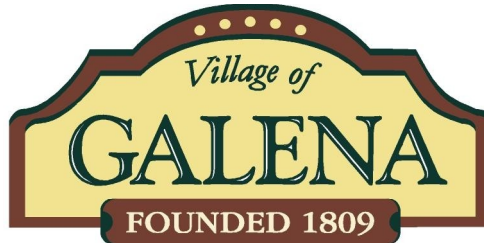
Chris Durrence made a motion to adopt Ordinance No. 2024-03 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Porter-Yes Doucette-Yes Krupa-Yes Fry-Yes Hopper-Yes

**Delaware Regional Planning Report**

Mayor Kinnell had nothing to report.

**MORPC Report**



## **Minutes of the Village of Galena Council Meeting February 26, 2024**

Mayor Kinnell had nothing to report.

### **B.S.T.&G. Report**

Kathy Krupa reported about the levy on the March ballot that Chief Kovach spoke about.

### **Planning and Zoning Commission**

Mike Fry reported that the Planning and Zoning Commission discussed Galena's Common Purpose Statement and the Wish list that is being created.

### **Finance Committee Report**

Chris Durrence reported that Delco is finalizing the last batch of codes and that the new rate should be in affect March 6, 2024 and they will be working on communicating the changes to the residents.

### **Personnel Committee Report**

A meeting will need to be set up to review the Personnel Manual and the legislation will be on the March agenda for approval.

### **Parks and Recreation Committee Report/Special Events**

Gillian Doucette reported with the nice weather she is working on possibly starting early on the playground. Easter signs have been ordered and there is still a need for volunteers for the event from 12:00-2:00.

### **Safety and Security Committee Report**

Tim Erb reported to Council that the Committee met on January 31<sup>st</sup> in the Village Hall. They discussed installing rumble strips on the four entrances to the Village, they will be meeting with the Delaware County Engineer to get some advice. Other items discussed were purchasing no thru construction signs and working with MI and Rumpke to avoid increased traffic on the square during construction.

### **Executive Session**

None.

### **Other Business**

Zach Hopper made a presentation to Council about the DORA boundaries. (Presentation material available upon request). After Council discussion Solicitor Ken Molnar will get with Liquor control to find out the exact boundaries that were established and how often this can be changed.

Council discussed the tap fee inflation adjustments as to whether it should be an annual increase or based on inflation. Former Mayor Tom Hopper did mention that you have to justify why you are raising rates. Mark Rufener will be contacted for input.

### **Adjournment**



**Minutes of the Village of Galena Council Meeting  
February 26, 2024**

Josh Porter made a motion to adjourn. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

The meeting was adjourned at 9:18 p.m.

A recording of the meeting is available upon request.

**Next Meeting**

The next Council meeting will be held on March 25, 2024 at 7 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Fiscal Officer

---

Fiscal Officer

---

Date

---

Mayor

---

Date

**Certification:** I, Michelle Dearth, Asst. Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.