



Minutes of the Village of Galena Council Meeting February 24, 2025

On February 24, 2025 the Village of Galena meeting was called to order at 6:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

Roll Call

Jeff Kinnell, Mayor (Present)
Gillian Doucette, Council President (Present)
Josh Porter, Council Member (Present)
Mike Fry, Council Member (Present)

Kathy Krupa, Council Member (Present)
Pete Casuccio, Council Member (Present)
Zach Hopper, Council Member (Present)
Michelle Dearth, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor (on Teams)

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

Minutes of January 27, 2025 Council Meeting

Josh Porter made a motion to adopt the minutes of the January 27, 2025 Council meeting. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Public Participation

Mary Howard, 1765 S. Galena Rd. asked about Ordinance 2025-09. Mayor Kinnell explained that we are working towards a self-service model consistent with other areas. He also explained that the Ordinance and discussion will occur later in the meeting. Ms. Howard also asked why everything is always an emergency or has emergency language. Mayor Kinnell responded that there maybe emergency language but it does not always mean it will be passed with one reading and declaring an emergency, some will be read three times but still have emergency language so it will take effect immediately and not having to wait 30 days.

Mayor's Report

Mayor Kinnell's reported that the third reading for the Joint Recreation District is tonight and Todd Musacchio and Halli Brownfield have been added as Galena's representatives. The Zoning Commission has worked through a final draft of our growth and land use plan and a public hearing is scheduled for the March Council meeting where Neighborhood Strategies will be at the meeting to answer questions.

Kathy Krupa brought up from the Planning and Zoning meeting that some commission members want to re-visit the moratorium on home demolition.

Council President Report

Council President, Gillian Doucette recommended that we keep the old maintenance building, new maintenance building and the land purchased as separate projects instead of grouping it all together. Also,

coming up with projects for approval well in advance so not rushing legislation through at the last minute if possible.

Administrative Report

Tom Marshall, Village Administrator reported that he is working on performance reviews for staff, and the speed meters have been re-located to Walnut St and Harrison St. He is working with contractors for the Harrison St project, crosswalk, Miller Park improvements, and cemetery sign. New siding is going up on Village Hall, flagpole installation is complete and working on quotes for new maintenance building and demolition of old maintenance building.

Mike Fry asked about a sidewalk study being completed. Mr. Marshall responded that he will try to get a study completed before the next Council meeting.

Pete Casuccio asked whether all the flagpole lights were working because he didn't think the one in the Cemetery was working. Mr. Marshall said he would check all the lights.

Fiscal Officer Report

Fiscal Officer, Michelle Dearth, reported that two Cemetery plots were sold and there was one full burial. The development pass through invoices were sent out and there have been numerous inquiries about renting the Village Hall.

Payment of Invoices for February

Gillian Doucette made a motion to pay the invoices for February. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Approval of Financial Statements

Gillian Doucette made a motion to approve the Financial Statements for February. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Zoning Officer Report

Matt Shock's report stated that the Blackhawk Phase-D inspection and maintenance agreement for the detention basin has been signed by the HOA and KEM will verify all remaining punch list items have been completed and then the final acceptance of the subdivision can be completed. Miller Farm section 1 public infrastructure is complete up to the pump station, pump station construction is ongoing. Miller Farm Section 2 development agreement was recently signed by the Village Administrator. Miller Farm Road Widening is complete except for finish grading and seeding.

Resolution No. 2024-25 (Postponed until 2-24-25, Emergency)

A Resolution Adopting Rules Of Council For Calendar Year 2025; and Declaring An Emergency.

Mayor Kinnell read the Resolution. Mike Fry made a motion to postpone until April 28, 2025 Council meeting. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Resolution No. 2025-01 (3rd Reading, Emergency)

A Resolution Establishing A Joint Recreation District And Appointing Trustees To The Joint Recreation District Board Of Trustees And Declaring An Emergency.

Mayor Kinnell read the Resolution. Zach Hopper made a motion to add emergency language to the legislation so the new appointed members can attend any upcoming meetings. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Gillian Doucette made a motion to adopt Resolution No. 2025-01 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Resolution No. 2025-02 (2nd Reading, Emergency)

A Resolution Approving The Permanent Appropriation Budget For The Village OF Galena For Calendar Year 2025 And Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2025-03 (2nd Reading)

Resolution To Approve The Delaware, Knox, Marion, Morrow Joint Solid Waste Management District's Solid Waste Management Plan Five Year Update.

Mayor Kinnell read the Resolution.

Resolution No. 2025-06 (1st Reading, Emergency)

A Resolution Authorizing A Contract In Excess Of The Spending Authority Of The Village Administrator For The Crosswalk And Declaring An Emergency.

Mayor Kinnell read the Resolution. Zach Hopper made a motion to suspend the second and third reading. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Zach Hopper made a motion to adopt Resolution No. 2025-06 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Resolution No. 2025-07 (1st Reading, Emergency)

A Resolution Authorizing A Contract In Excess Of The Spending Authority Of the Village Administrator For The Construction Of Maintenance Building At 188 Harrison Street, Galena, Ohio 43021 And Declaring An Emergency.

Mayor Kinnell read the Resolution. Zach Hopper made a motion to suspend the second and third reading. Kathy Krupa seconded the motion and the motion passed in a 5-1 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-No Porter-Yes

Zach Hopper made a motion to adopt Resolution No. 2025-07 as an emergency. Kathy Krupa seconded the motion and the motion passed in a 5-1 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-No Porter-Yes

Resolution No. 2005-08 (1st Reading, Emergency)

A Resolution Authorizing A Contract In Excess OF The Spending Authority Of The Village Administrator For The Demolition Of Building At 170 Harrison Street. Galena, Ohio 43021 And Declaring An Emergency.

Mayor Kinnell read the Resolution. Mike Fry made a motion to suspend the second and third reading. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Gillian Doucette made a motion to adopt Resolution No. 2025-08 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Resolution No. 2025-09 (1st Reading, Emergency)

A Resolution Authorizing A Contract In Excess Of The Spending Authority of The Village Administrator For The Galena Cemetery New Sign And Declaring An Emergency.

Mayor Kinnell read the Resolution. Zach Hopper made a motion to suspend the second and third reading. Kathy Krupa seconded the motion and the motion passed in a 5-1 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-No Porter-Yes

Zach Hopper made a motion to adopt Resolution No. 2025-09 as an emergency. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Resolution No. 2025-10 (1st Reading, Emergency)

A Resolution Authorizing A Contract In Excess Of The Spending Authority Of The Village Administrator For The Walnut Creek Bike Path Fence And Declaring An Emergency.

Mayor Kinnell read the Resolution. Zach Hopper made a motion to add not to exceed \$30,000 in section 1 of the legislation. Pete Casuccio seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Pete Casuccio made a motion to suspend the second and third reading. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Zach Hopper made a motion to adopt Resolution no. 2025-10 as an emergency. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Resolution No. 2025-11 (1st Reading, Emergency)

A Resolution Authorizing A Contract In Excess Of The Spending Authority Of The Village Administrator For The Sewer use And Capacity Study And Declaring An Emergency.

Mayor Kinnell read the Resolution. Mike Fry made a motion to suspend the second and third reading. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Kathy Krupa made a motion to adopt Resolution No. 2025-11 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Resolution No. 2025-05 (1st Reading, Emergency)

A Resolution Establishing The Spending Limits For The Village Administrator And Declaring An Emergency.

Mayor Kinnell read the Resolution.

Ordinance No. 2025-01 (3rd Reading)

An Ordinance Providing For The Termination Of A Tax Increment Financing Exemption Previously Authorized By This Council By Repealing Ordinance No. 2024-06 Approved On July 29, 2024 Under The Authority Of Ohio Revised Code Section 5709.40 (C); Declaring Certain Parcels Of Real Property To Be Nonperforming Parcels Pursuant To Ohio Revised Code Section 5709.40 (A) (9) And Approving Related Matters.

Mayor Kinnell read the Ordinance. Pete Casuccio made a motion to adopt Ordinance No. 2025-01. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Ordinance No. 2025-02 (3rd Reading)

An Ordinance Establishing Ten Incentive Districts And Declaring Improvements To Certain Real Property Within The Incentive Districts To Be A Public Purpose, And Exempt From Real Property Taxation; Identifying Certain Public Infrastructure Improvements Made, To Be Made, Or In the Process Of Being Made, That Will Benefit Or Serve The parcels In The Incentive Districts; Requiring The Owners Of Those Parcels To Make Service Payments In Lieu Of Taxes; Establishing A Municipal Public Improvement Tax Increment Equivalent Fund For The Deposit Of Such Service Payments; Approving And Authorizing The Execution And Delivery Of A Tax Increment Financing Agreement With M/I Homes Of Central Ohio, LLC And Other Agreements And Approving Related Matters.

Mayor Kinnell read the Ordinance. Zach Hopper made a motion to adopt Ordinance No. 2025-02. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Ordinance No. 2025-04 (1st Reading, Emergency)

An Ordinance Approving Adopting And Enacting American Legal Publishing's Ohio Basic Code , 2025 Edition, As The Code Of Ordinances For The Municipality Of Galena, Ohio And Declaring An Emergency.

Mayor Kinnell read the Ordinance. Pete Casuccio made a motion to suspend the second and third reading. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Mike Fry made a motion to adopt Ordinance No. 2025-04 as an emergency. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Ordinance No. 2025-06 (1st Reading)

An Ordinance Modifying Any Residential, Commercial, Industrial And Institutional Permit Fees Within The Village Of Galena And Declaring An Emergency.

Mayor Kinnell read the Ordinance. Pete Casuccio made a motion to remove the emergency language from the legislation. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Pete Casuccio made a motion to suspend the second and third reading. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Pete Casuccio made a motion to adopt Ordinance No. 2025-06. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Ordinance No. 2025-07 (1st Reading)

An Ordinance Establishing Updated Capacity Fees For The Village Of Galena For Sanitary Sewer Services And Declaring An Emergency.

Mayor Kinnell read the Ordinance. Pete Casuccio made a motion to remove emergency language from the legislation. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Josh Porter made a motion to suspend the second and third reading. Pete Casuccio seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Josh Porter made a motion to adopt Ordinance No. 2025-07. Pete Casuccio seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Ordinance No. 2025-08 (1st Reading)

An Ordinance Extending A certain Solid Waste And Disposal Contract With Rumpke Of Ohio, Inc.

Mayor Kinnell read the Ordinance. Pete Casuccio made a motion to remove the emergency language from the legislation. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Pete Casuccio made a motion to suspend the second and third reading. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Pete Casuccio made a motion to adopt Ordinance No. 2025-08. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Ordinance No. 2025-09 (1st Reading)

An Ordinance Establishing By Rule the Time And Place Of All regular Meetings And For notice Of The Same And Further Providing Notice Of Special Meetings.

Mayor Kinnell read the Ordinance.

Executive Session

None.

Other Business

None.

Adjournment

Josh Porter made a motion to adjourn and Mike Fry seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council adjourned at 8:34 p.m.

Next Meeting

The next Council meeting will be held on March 24, 2025 at 6 p.m. in Council Chambers at the Galena Village Hall and on Teams.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Michelle Dearth, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.