



Minutes of the Village of Galena Council Meeting December 18, 2023

On December 18, 2023, the Village of Galena Council meeting was called to order at 7:02 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Jill Love.

Roll Call

Jill Love, Mayor (Present)
Todd Musacchio, Council Member (Present)
Josh Porter, Council Member (Present)
Mike Fry, Council Member (Present)

Kathy Krupa, Council President (Present)
Michelle Dearth, Fiscal Officer (Present)
Zach Hopper, Council Member (Present)
Chris Durrence, Council Member (Present)

Also Present

Ken Molnar, Solicitor

Jean Sylvester, Village Administrator

A List of those in attendance is attached at the end of the minutes.

Minutes of November 20, 2023 Council Meeting

Kathy Krupa made a motion to adopt the minutes of the November 20, 2023 Council meeting. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Minutes of November 29, 2023 Special Council Meeting

Mike Fry made a motion to adopt the minutes of the November 29, 2023 Special Council Meeting. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Delaware Public Health District

Jennifer Wilson, Delaware Public Health District was unable to attend. She sent flyers about the Solar Eclipse Planning.

Mayor's Report

Mayor Love reported that the DORA paperwork is still be processed and additional items were sent to Liquor Control. Arrowhead Golf Course is not being pursued by the previous group that had it in contract. The tree lighting was lovely and thank you to Zach Hopper for assuring the event continued in the Galena tradition.

Mayor Love read a proclamation for Todd Musacchio. (Available Upon Request)

Village Administrator's Report

Village Administrator, Jean Sylvester reported she has been working on getting the Blackhawk Street Lights fixed. Materials have been purchased for the Cemetery using the grant money received, and she is working on purchasing the playground equipment.

A motion is needed for the Request for Proposal for the Maintenance Building for the design build.

Zach Hopper made a motion for the Request for Proposal for the Maintenance Building. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 voice vote.



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Zach Hopper asked if the house on the property, could be a possible place for the Galena Historic Foundations Museum. Jean Sylvester replied that we don't know at this time until we obtain the property.

Fiscal Officer Report

Fiscal Officer, Michelle Dearth reported she attended the UAN year end webinar, working on 2024 budget, and reminded that is there are any known changes or new items that need added to the budget to get them to her so they can be incorporated into the budget.

A motion is needed to continue to pay bills through the end of December with Administrator approval.

Zach Hopper made a motion to continue to pay bills through the end of december with Administrator approval. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Payment of Invoices for December

Chris Durrence made a motion to pay invoices for December. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Approval of Financial Statements

Kathy Krupa made a motion to approve the Financial Statements. Chris Durrence seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Code Compliance Report

Levi Koehler's report stated that storm water inspections are complete, all soil has been stabilized and there are no remaining lots at Arrowhead Lake Estates. Storm water inspections have been conducted and there are no remaining lots at Blackhawk Phase D. M/I is in talks with Homewood about Miller Farm, the project is in contract and the project has been recommended to Council for approval. At 1811 South Galena Road work is ongoing. Storm Water Inspections for phase 1 are complete; all soil has been stabilized. At the Galena Commerce Center Division 7 will be constructing a new office building, the preconstruction meeting has been held and construction will begin in January.

Maintenance Report

Ted Roshon's report stated that the maintenance department has been busy with Village clean up, checking storm drains for blockages and checking for street light outages and replacing cells.

Wastewater Report

Brian Rammelsberg's report stated that there were no violations for the month and no new sewer taps. Xylem will be pulling the pumps at all 5-pump stations and doing preventative maintenance.

Resolution No. 2023-13 (3rd Reading, Emergency)



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A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For All Properties Within The Village Of Galena For Calendar Year 2024; And, Declaring An Emergency.

Mayor Love read the Resolution. Mike Fry made a motion to adopt Resolution No. 2023-13 as an emergency. Todd Musacchio seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Resolution No. 2023-14 (3rd Reading, Emergency)

A Resolution Approving A Service Agreement With Professional Package Plant Services For Calendar Year 2024; Setting Compensation; And Declaring An Emergency.

Mayor Love read the Resolution. Todd Musacchio made a motion to adopt Resolution No. 2023-14 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Resolution No. 2023-15 3rd Reading, Emergency)

A Resolution Ratifying A Management Agreement Between The Village Of Galena And 8687 Columbus Sharks Regarding Ruffner Park; And, Declaring An Emergency.

Mayor Love read the Resolution. Zach Hopper made a motion to adopt Resolution No. 2023-15 as an emergency. Chris Durrence seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Resolution No. 2023-17 (3rd Reading, Emergency)

A Resolution Adopting Rules Of Council For Calendar Year 2024; And, Declaring An Emergency.

Mayor Love read the Resolution. Chris Durrence made a motion to adopt Resolution No. 2023-17 as an emergency. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Resolution No. 2023-18 (3rd Reading, Emergency)

A resolution Authorizing A Contract With the City Of Delaware For Prosecutorial Services For Calendar Year 2024; And, Declaring An Emergency.

Mayor Love read the Resolution. Josh Porter made a motion to adopt Resolution No. 2023-18 as an emergency. Chris Durrence seconded the motion and the motion passed unanimously in a 6-0 roll call vote:



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Porter-Yes Durrence-Yes Krupa-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Resolution No. 2023-19 (3rd Reading, Emergency)

A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For Calendar Year 2024; setting Compensation; And, Declaring An Emergency.

Mayor Love read the Resolution. Josh Porter made a motion to adopt Resolution No. 2023-19 as an emergency. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Resolution No. 2023-20 (3rd Reading, Emergency)

A Resolution Authorizing A Contract With Marshall Engineering To Provide Technical Expertise For The New Wastewater Treatment Plant; And Declaring An Emergency.

Mayor Love read the Resolution. Chris Durrence made a motion to adopt Resolution No. 2023-20 as an emergency. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Resolution No. 2023-22 (3rd Reading, Emergency)

A Resolution Appointing Jean Sylvester As The Village Of Galena Village Administrator And Deputy Zoning Inspector for Calendar Year 2024; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Love read the Resolution. Council will have an executive session at the end of the meeting to discuss personnel/salary.

Resolution No. 2023-24 (2nd Reading, Emergency)

A Resolution Approving A Temporary 2024 Budget For The Village Of Galena And Declaring An Emergency.

Mayor Love read the Resolution.

Resolution No. 2023-27 (1st Reading, Emergency)

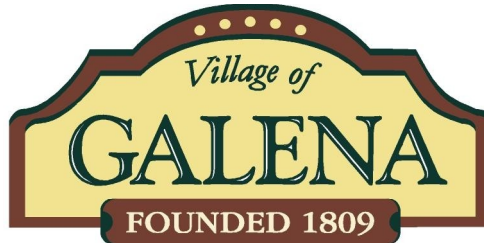
A Resolution Authorizing A Lease Agreement For Storage Space To Be Leased To Jeff Dutiel DBA 86-87 Columbus Sharks “Sharks”; And, Declaring An Emergency.

Mayor Love read the Resolution. Mike Fry made a motion to suspend the second and third reading. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Zach Hopper made a motion to adopt Resolution No. 2023-27 as an emergency. Josh Porter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Musacchio-Yes Fry-Yes Hopper-Yes



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Ordinance No. 2023-11 (3rd Reading, Emergency)

An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc., And Declaring An Emergency.

Mayor Love read the Ordinance. Zach Hopper made a motion to adopt Ordinance No. 2023-11 as an emergency. Chris Durrence seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Ordinance No. 2023-12 (3rd Reading)

An Ordinance Adopting The Amendment To The Development Plan For Miller Farm Subdivision As Recommended To council For Approval By The Planning and Zoning Commission.

Mayor Love read the Ordinance. Zach Hopper made a motion to adopt Ordinance No. 2023-12 as an emergency. Council had a discussion about whether it should be passed as an emergency. Todd Musacchio seconded the motion and the motion failed in a 2-4 roll call vote:

Porter-No Durrence-No Krupa-No Musacchio-Yes Fry-No Hopper-Yes

Mike Fry made a motion to adopt Resolution No. 2023-12. Chris Durrence seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Ordinance No. 2023-12 will take effect in 30 days.

Ordinance No. 2023-14 (3rd Reading, Emergency)

An Ordinance Adopting Modifications To The Galena Income Tax Ordinance And Declaring An Emergency.

Mayor Love read the Ordinance. Chris Durrence made a motion to adopt Ordinance No. 2023-14 as an emergency. Todd Musacchio seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Porter-Yes Durrence-Yes Krupa-Yes Musacchio-Yes Fry-Yes Hopper-Yes

Ordinance No. 2023-16 (2nd Reading)

An Ordinance Adopting The Personnel Policies And Procedure Manual And Repealing Any Existing Or Prior Personnel Policy And Procedures Manuals.

Mayor Love read the Ordinance.

Ordinance No. 2023-17 (2nd Reading)

An Ordinance Amending Ordinance No. 2022-16 Titled An Ordinance Ratifying A Sanitary Sewer Billing Agreement Between The Village Of Galena And Del-Co Water Company, Inc.



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Mayor Love read the Ordinance.

Ordinance No. 2023-18 (1st Reading)

An Ordinance Approving Various Financial Arrangements Regarding Miller Farms Sub-Division Between The Developer MI Homes, Inc. And The Village of Galena.

Mayor Love read the Ordinance.

Delaware Regional Planning Commission Report

Mayor Love had no report.

MORPC Report

Mayor Love had no report.

B S T & G Fire Board Report

Kathy Krupa reported that they have been working on getting an Architect for the new fire station. They signed off on putting a bond on the ballot.

Planning and Zoning Commission

Mike Fry reported that there is no December meeting.

Other Commission Reports

Todd Musacchio would like to stay on the Cemetery Committee.

Executive Session

Zach Hopper made a motion to adjourn to executive session to discuss personnel 121.22G1. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council adjourned to executive session at 8:10 p.m.

Josh Porter made a motion to return to regular session at 8:16 p.m. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Resolution No. 2023-22 (3rd Reading, Emergency)

A Resolution Appointing Jean Sylvester As The Village Of Galena Village Administrator And Deputy Zoning Inspector for Calendar Year 2024; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Love re-read the Resolution. Todd Musacchio made a motion to adopt Resolution No. 2023-22 as an emergency with a 2.5% raise in salary. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:



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Other Business

Kathy Krupa reminded everyone to look at the Committees list and come with suggestions/deletions at the Organizational Meeting.

Mayor Love read her farewell letter to Council. (Available upon request)

Mayor Love informed Council that there will be no Galena Fall Gathering in 2024.

Adjournment

Todd Musacchio made a motion to adjourn. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 voice vote.

The meeting was adjourned at 8:18 p.m.

A recording of the meeting is available upon request.

Next Meeting

The next Council meeting will be held on January 3, 2023 at 6 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer Date

Mayor Date

Certification: I, Michelle Dearth, Asst. Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.