



## **Minutes of the Village of Galena Council Meeting December 16, 2024**

On December 16, 2024 the Village of Galena Council meeting was called to order at 6:02 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

### **Roll Call**

Jeff Kinnell, Mayor (Present)

Gillian Doucette, Council Member (Present)

Josh Porter, Council Member (Present)

Mike Fry, Council Member (Present)

Kathy Krupa, Council President (Present)

Michelle Dearth, Fiscal Officer (Present)

Zach Hopper, Council Member (Present)

### **Also Present**

Ken Molnar, Solicitor

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

### **Minutes of November 18, 2024 Council Meeting**

Kathy Krupa made a motion to adopt the minutes of the November 18, 2024 Council meeting. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

David Kramer from Ulta Fiber did not attend the meeting.

### **Public Participation**

Mary Howard, 1765 S Galena Rd. thanked the Village for the wonderful tree lighting and for allowing the use of the Village Hall for the Osu Alumni pancake breakfast. Ms. Howard also commented that she didn't know the Village had filled the open positions, that she knew someone that was interested in the maintenance position. Mayor Kinnell responded that the jobs had been advertised and that he is pleased to have a full staff.

### **Mayor's Report**

Mayor Kinnell asked Council for a motion to re-appoint Alison Cherubini-Hillyer to the Zoning and Planning Commission. Kathy Krupa made a motion to re-appoint Alison Cherubini-Hillyer to the Zoning and Planning Commission. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote. Alison will be sworn in at the Zoning and Planning Commission meeting.

### **Administrator's Report**

No Report

### **Fiscal Officer Report**

Fiscal Officer, Michelle Dearth reported that the Village is looking into switching from Zoom to Teams for 2025. The date for the Organizational Meeting is January 6, 2024 at 6:00 p.m. Gillian Doucette made a motion to pay any remaining bills for 2024 as approved by the Village Administrator. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes   Doucette-Yes   Hopper-Yes   Casuccio-Yes   Fry-Yes   Porter-Yes

### **Payment of Invoices for December**

Kathy Krupa made a motion to pay invoices for December. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Approval of Financial Statements**

Kathy made a motion to approve the financial statements for December. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Code Compliance Report**

Zoning Inspector, Matt Shock's report stated that Blackhawk Phase-D is working through a final walk-through punch list. The final development plat was approved by Planning and Zoning for Miller Farm Section 1, Stover Excavating and Norwalk Industries is working on leaks at the lift station and the public streets have been paved. The Village has received the Improvements Plan for Section 2, Phases A, B and C of Miller Farm. Comments on those plans have been submitted to the Developer's Engineer and the Village is awaiting resubmittal for final review. Decker Construction completed excavation and embankment work at the entrance of River Birch Drive, so Shelly Company could tie into it with their pavement on Miller Farm Phase 1. Striping will be applied when the weather permits.

### **Maintenance Report**

Logan Shannon's report stated that new flags for the Village Square have been ordered. Fall/Winter prep landscape clean up has been done on the Village square, new locks have been installed on Village property and keys have been distributed, and they are working on vacating 170 Harrison St.

### **Wastewater Report**

Brian Rammelsberg's report stated that there were no violations for the month and no new sewer taps. Zimmerman replaced both sump pumps in the basement of the Wastewater plant and fixed the discharge line. On 12/10/24 there were high eq levels due to power issues at the plant.

### **Resolution No. 2024-20 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Authorizing Acquisition Of An Insurance Contract Through Rinehart-Walters-Danner Insurance Agency For Multiple Lines Of Municipal Insurance Through The Ohio Plan; And, Declaring An Emergency.**

Mayor Kinnell read the Resolution. Kathy Krupa made a motion to adopt Resolution No. 2024-20 as an emergency. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes   Doucette-Yes   Hopper-Yes   Casuccio-Yes   Fry-Yes   Porter-Yes

**Resolution No. 2024-21 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For All Properties Within The Village Of Galena For Calendar Year 2025; And, Declaring An Emergency.**

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to adopt Resolution No. 2024-21 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

**Resolution No. 2024-22 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Approving A Service Agreement With Professional Package Plant Services For Calendar Year 2025; Setting Compensation And, Declaring An Emergency.**

Mayor Kinnell read the Resolution. Kathy Krupa made a motion to adopt Resolution No. 2024-22 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

**Resolution No. 2024-23 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Ratifying A Management Agreement Between The Village Of Galena And 8687 Columbus Sharks Regarding Ruffner Park; And, Declaring An Emergency.**

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to adopt Resolution No. 2024-23 as an emergency. Pete Casuccio seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

**Resolution No. 2024-24 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Underwood Property Solutions, LLC; And, Declaring An Emergency.**

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to adopt Resolution No. 2024-24 as an emergency. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

**Resolution No. 2024-25 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Adopting Rules Of Council For Calendar Year 2025; and Declaring An Emergency.**

Mayor Kinnell read the Resolution.

**Resolution No. 2024-26 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Authorizing A Contract With The City Of Delaware For Prosecutorial Services For Calendar Year 2025; And, Declaring An Emergency.**

Mayor Kinnell read the Resolution. Josh Porter made a motion to adopt Resolution No. 2024-26 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Council President, Kathy Krupa commented that in the next couple of days Council members will be receiving an events form to be completed to help spread out the events so no one person is in charge of all events. The deadline for the form to be completed and returned is December 31, 2024.

Mike Fry commented that he wants to table all hiring Resolutions until the Organizational meeting because nothing has been run through the Personnel Committee.

Mayor Kinnell responded that there is not a reason to run them through the Personnel committee you are re-funding the job not re-hiring the person.

Ken Molnar stated that the position already exists the job descriptions were approved by Council and the Village Administrator does the hiring with the approval of the Mayor.

Mike Fry questioned why the Personnel Committee was not involved in the hiring process. Wanted to know if you are trying to get rid of the Personnel Committee? And questioned Zach Hopper (who is the chairperson) why there was no Personnel Committee meeting called. Zach Hopper responded that there was nothing mandatory to talk about. Not required to make a recommendation to Finance from Personnel.

Mayor Kinnell read the e-mail from Solicitor, Ken Molnar stating the hiring process.(Available upon request)

Mike Fry commented to the Mayor as to what has changed?

Mayor Kinnell responded that for staff positions it is not required to go through the personnel committee, we are following the ORC.

#### **Resolution No. 2024-27 (3<sup>rd</sup> Reading, Emergency)**

#### **A Resolution Appointing Kenneth J. Molnar As Legal Council (Solicitor) For The Village Of Galena For Calendar Year 2025; Setting Compensation; And, Declaring An Emergency.**

Mayor Kinnell read the Resolution. Zach Hopper made a motion to adopt Resolution No. 2024-27 as an emergency. Pete Casuccio seconded the motion and the motion passed in a 5 yes vote and 1 abstain vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Abstain Porter-Yes

#### **Resolution No. 2024-29 (3<sup>rd</sup> Reading, Emergency)**

#### **A Resolution Appointing Thomas Marshall As The Village Of Galena Village Administrator And Deputy Zoning Inspector For Calendar Year 2025; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Kinnell read the Resolution. Zach Hopper made a motion to adopt Resolution No. 2024-29 as an emergency. Pete Casuccio seconded the motion and the motion passed in a 4 yes vote and 2 no vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-No Porter-No

#### **Resolution No. 2024-31 (3<sup>rd</sup> Reading, Emergency)**

#### **A Resolution Funding The Position Of Village Of Galena Fiscal Officer Currently Occupied By Michelle Dearth For Calendar Year 2025; Setting Salary And Compensation And Declaring An Emergency.**

Mayor Kinnell read the Resolution. Kathy Krupa made a motion to adopt Resolution No. 2024-31 as an emergency. Zach Hopper seconded the motion and the motion passed with a 5 yes 1 abstain vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Abstain Porter-Yes

**Resolution No. 2024-32 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Funding The Position Of Village Of Galena Administrative Assistant/Zoning Clerk For Calendar Year 2025 Currently Occupied By Lauren Frank; Setting Salary And Compensation; and Declaring An Emergency.**

Mayor Kinnell read the Resolution. Zach Hopper made a motion to adopt Resolution No. 2024-32 as an emergency. Gillian Doucette seconded the motion and the motion passed with a 5 yes 1 abstain vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Abstain Porter-Yes

**Resolution No. 2024-33 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Funding The Position Of Village Of Galena Maintenance Employee For Calendar Year 2025 Currently Occupied By Cody Hale ; Setting Salary And Compensation; and Declaring An Emergency.**

Mayor Kinnell read the Resolution. Zach Hopper made a motion to adopt Resolution No. 2024-33 as an emergency. Kathy Krupa seconded the motion and the motion passed with a 5 yes 1 abstain vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Abstain Porter-Yes

**Resolution No. 2024-34 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Funding The Position Of Village Of Galena Maintenance Crew Leader For Calendar Year 2025 Currently Occupied By Logan Shannon; Setting Salary And Compensation; and Declaring An Emergency.**

Mayor Kinnell read the Resolution. Zach Hopper made a motion to adopt Resolution No. 2024-34 as an emergency. Pete Casuccio seconded the motion and the motion passed with a 5 yes 1 abstain vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Abstain Porter-Yes

**Resolution No. 2024-36 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Funding The Position Of Village Of Galena Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator For Calendar Year 2025 Currently Occupied By Matthew Shock; Setting Salary And Compensation; And Declaring An Emergency.**

Mayor Kinnell read the Resolution. Pete Casuccio made a motion to suspend the third reading. Zach Hopper seconded the motion and the motion passed with a 5 yes 1 no vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-No Porter-Yes

Zach Hopper made a motion to adopt Resolution No. 2024-36 as an emergency. Kathy Krupa seconded the motion and the motion passed with a 5 yes and 1 abstain vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Abstain Porter-Yes

**Resolution No. 2024-37 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Approving A Temporary 2025 Budget For the Village of Galena, And Declaring An Emergency.**

Mayor Kinnell read the Resolution.

**Resolution No. 2024-38 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Transferring Funds In The Total Amount of \$10,958.00 (Ten Thousand Nine Hundred Fifty Eight Dollars) From 1000-410-190 in The Amount Of \$600.00 (Six Hundred Dollars) To 1000-710-190, \$4,000.00 (Four Thousand Dollars) From 1000-410-112 To 1000-710-131 In The Amount Of \$1,000.00 (One Thousand Dollars) And To 1000-725-121 In The Amount Of \$3,000.00 (Three Thousand Dollars), And \$2,500.00 (Two Thousand Five Hundred Dollars) From 5201-541-399 To 5201-710-139, And From 1000-790-349 In The Amount if \$3,858.00 (Three Thousand Eight Hundred Fifty Eight Dollars) To 1000-790-341 In The Amount Of \$3,200.00 (Three Thousand Two Hundred Dollars) And To 1000-730-352 In The Amount Of \$658.00 (Six Hundred Fifty Eight Dollars) And Declaring An Emergency.**

Mayor Kinnell read the Resolution. Pete Casuccio made a motion to suspend the second and third reading. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Zach Hopper made a motion to adopt Resolution No. 2024-38 as an emergency. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

**Ordinance No. 2024-12 (3<sup>rd</sup> Reading, Emergency)**

**An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc. And Declaring An Emergency.**

Mayor Kinnell read the Ordinance. Kathy Krupa made a motion to adopt Ordinance No. 2024-12 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

**Executive Session**

Josh Porter made a motion to adjourn to Executive session to discuss Dismissal/Discipline of public employee 121.22G1. Mike Fry seconded the motion and the motion passed with a 5 yes and 1 no roll call vote:

Krupa-Yes Doucette-Yes Hopper-No Casuccio-Yes Fry-Yes Porter-Yes

Council adjourned to executive session a t 7:04 p.m.

Mike Fry made a motion to reconvene to regular session. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Doucette-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Council reconvened at 7:20 p.m.

### **Other Business**

Gillian Doucette made a motion to move Alta Fiber presentation to the January 27, 2024 Council meeting. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 vice vote.

Zach Hopper stated to Council that he will be abstaining on anything fiber related because the company he works for works closely with fiber companies.

### **Adjournment**

Josh Porter made a motion to adjourn and Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council adjourned at 7:22 p.m.

### **Next Meeting**

The next Council meeting will be held on January 6, 2024 (Organizational Meeting) at 6 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Fiscal Officer

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Fiscal Officer

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Date

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Mayor

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Date

**Certification:** I, Michelle Dearth, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.