



**Minutes of the Village of Galena Council Meeting  
December 20, 2021**

On December 20, 2021, the Village of Galena Council meeting was called to order at 7:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St. and via Zoom, by Mayor Jill Love.

**Roll Call**

Jill Love, Mayor (Present)  
David Simmons, Council Member (Present)  
Todd Musacchio, Council Member (Present)  
Eric Johnston, Council Member (Present)  
Mike Fry, Council Member (Present)

Kathy Krupa, Council Member (Present)  
Ruben Minor, Council President (Present)  
Suzanne Rease, Fiscal Officer (Present)

**Also Present**

Jeffrey White, Village Administrator (Absent)  
Ken Molnar, Solicitor  
Michelle Dearth, Asst. Fiscal Officer

A List of those in attendance is attached at the end of the minutes.

**Minutes of November 22, 2021, Council Meeting**

David Simmons made a motion to adopt the minutes of the November 22, 2021 Council meeting. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Guest Participation**

Gillian Ducette representing Craft Marketing, presented to Council what her company could do for the Village pertaining to setting up a new Village website. Council had numerous questions and Ms. Ducette was asked to put together a portfolio with a proposal and some examples of websites her company has done. David Simmons reminded Council that the electronics committee had written procedures and policies that were approved by Council.

Jennifer Wilson from the Delaware County Health District updated Council about COVID-19. Omicron is the pre-dominant variant at this time and it is in Ohio. Symptoms appear to be not as severe but more contagious. The Health Department is getting as many test kits out in the community as possible but there is a very high demand for kits at this time.

**Event Application**

Ruben Minor gave Council an updated application which is a combination of several documents and input.

**Galena Foundation**

Ken Molnar, Solicitor reported to Council that he is still working on getting everything completed to re-establish the Foundation. The three members still on the board are Ken Molnar, Sharon Bland and Greg Roy. Sharon Bland and Ken Molnar would like to resign as soon as new Board members are appointed. Mr. Molnar suggested there be four members and may want one of the members to be a Council person.

**Village Administrator’s Report**

Village Administrator Jeff White’s report stated that the safety drenching shower has been installed in the Wastewater Treatment Plant. Tom Marshall and Dale Davis are coordinating the first bulk chemical delivery. Planning for improvement of the alum pumping system is underway, as well as installing a ventilation system in the screen room. A slight swale has been created at 112 Holmes St. to intercept street drainage and direct it to the storm drain. The Maintenance crew has been adding new gravel to parking lots and filling in sunken road berms at several locations.

**Mayor’s Report**

Mayor Jill Love reported that the Tree Lighting was a huge success. Many thanks to everyone involved. The Galena Fall Gathering Committee continues to plan for an event on October 22, 2022. Blackhawk, Wright Farm, Arrowhead and Berkshire Campground are all for sale, and we expect to hear from interested parties in the future. Miller Farms (Vans Valley) is now ready for additional conversations that will likely lead to development in the next 3-6 months. A second finance meeting was held to discuss the sewer rate study and we are continuing to evaluate the best options with the least impact on our residents and maintain our fiscal loan responsibilities. Planning and Zoning continues to work on the Master Plan.

**Fiscal Officers Report**

Fiscal Officer Suzanne Rease reported that there were 10 new residents. The Village currently has 440 sewer accounts, and the interest earned for November was \$253.34. The OPWC grant reimbursement for the Walnut St. Culvert was completed, and we await the funds. All additional committee minutes have been completed for November and December.

**Approval of Financial Statement**

Kathy Krupa made a motion to approve the financial statements. Eric Johnston seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

**Payment of Invoices for December**

Ruben Minor made a motion to approve the invoices for December. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

Fiscal Officer, Suzanne Rease asked for approval of additional payments through the end of December.

David Simmons made a motion to approve the List of Year End Payments. Eric Johnston seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Code Compliance Report**

Levi Koehler’s report stated that Storm Water inspections have been conducted at the Retreat at Dustin, and Phase 2 construction is underway. Arrowhead Lake Estates Phase 2 construction is underway, and Mark Rufener and Levi have done storm water inspections. Miller Farm engineering has been approved by the Planning and Zoning Commission. All mylars for phase 1 have been signed. The Development Agreement is under review by Village staff. Addresses have been assigned for phase 1 and a meeting with Homewood is scheduled for after Thanksgiving. At 51 Middle St construction has begun. Developer for Vans Valley/ Joe Walker is preparing documents for initial submission. The engineering is ongoing at 1811 S. Galena Rd.

### **Wastewater Treatment Plant Report**

Brian Rammelsberg's report stated that there were no violations for the month. There were 7 new sewer taps for the month. Work was completed on the pumps at the Columbus St. lift station and the emergency shower for the chemical feed system is installed.

#### **Resolution No. 2021-17 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Appointing Jeffrey White As The Village Of Galena Village Administrator For Calendar Year 2022; setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Love read the Resolution.

#### **Resolution No. 2021-18 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Underwood Business Solutions, Inc.; And, Declaring An Emergency.**

Mayor Love read the Resolution.

#### **Resolution No. 2021-20 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For All Properties Within The Village Of Galena For Calendar Year 2022; And, Declaring An Emergency.**

Mayor Love read the Resolution.

#### **Resolution No. 2021-21 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Authorizing A Contract With The City Delaware For Prosecutorial Services For Calendar Year 2022; And, Declaring An Emergency.**

Mayor Love read the Resolution.

#### **Resolution No. 2021-22 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) for the Village Of Galena For Calendar Year 2022; Setting Compensation; And, Declaring An Emergency.**

Mayor Love read the Resolution.

#### **Resolution No. 2021-23 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Approving A Service Agreement With Professional Package Plant Services For Calendar Year 2022: Setting Compensation; And, Declaring An Emergency.**

Mayor Love read the Resolution.

#### **Resolution No. 2021-24 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Adopting Rules Of Council For Calendar Year 2022; And, Declaring An Emergency.**

Mayor Love read the Resolution.

#### **Resolution No. 2021-25 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Ratifying A Management Agreement Between The Village Of Galena And 8687 Columbus Sharks Regarding Ruffner Park; And, Declaring An Emergency.**

Mayor Love read the Resolution.

**Personnel Recommendation to Council for 2022**

The Personnel Committee met on November 30, 2021 and after a lengthy discussion the Committee is recommending a 5% increase for all employees.

Mike Fry made a motion to include the increase in the 2022 Budget. Todd Musacchio seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Mayor Love mentioned that the personnel Committee discussed paying Holiday hours for any employees who work 15 hours or more per week.

**Resolution No. 2021-26 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Approving A Temporary 2022 Budget For The Village Of Galena; And, Declaring An Emergency.**

Mayor Love read the Resolution.

**Resolution No. 2021-27 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Transferring Funds In The Amount Of \$1,100 From Other Accounting And Legal Fees 1000-790-341 To Tax Collection Fees Account Number 1000-740-344 And, Declaring An Emergency.**

Mayor Love read the Resolution. David Simmons made a motion to suspend the second and third reading. Eric Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

David Simmons made a motion to adopt Resolution No. 2021-27 as an emergency. Ruben Minor second the motion and motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

**Ordinance No. 2021-17 (2<sup>nd</sup> Reading)**

**An Ordinance Determining The Village Property Located At 50 Front Street, Galena., Ohio Is To Be Offered For Sale.**

Mayor Love read the Ordinance. David Simmons made a motion to adopt Ordinance No. 2021-18 and adding emergency language due to the rapid deterioration of the building. Eric Johnston seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

Mike Fry made a motion to set the minimum bid at \$17,500.00. Todd Musacchio seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Delaware Regional Planning Commission Report**

Mayor Love reported that she did not attend the meeting.

**MORPC Report**

Mayor Love reported that employees of MORPC members can now receive a 20% discount on Management Advancement for the Public Services (MAPS) courses. The sustainability Advisory Committee continue to work on the Sustainable2020 tier status program, with additional focus on solar. The program is also now aligned with the most recent Regional Sustainability Agenda. Also, ozone season ended October 31, and this year was the first time since air quality record keeping began in 1980 that no “Unhealthy for Sensitive Groups” days for ozone were observed.

**BST&G Fire Board Report**

Ruben Minor had nothing new to report.

**Planning and Zoning Commission Report**

Kathy Krupa reported there was nothing else to report that hadn't already been said.

**Bee City USA**

Nothing to report.

**Other Commission Reports**

None.

**Other Business**

None.

**Executive Session**

None.

**Adjournment**

David Simmons made a motion to adjourn. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 voice vote.

The meeting adjourned at 8:28 p.m.

A recording of the meeting is available upon request.

**Next Meeting**

The next Council meeting will be held on January 24, 2022 at 7 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Assistant Fiscal Officer

_____	_____	_____	_____
Fiscal Officer	Date	Mayor	Date

**Certification:** I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.