



Minutes of the Village of Galena Council Meeting August 28, 2024

On August 28, 2024 the Village of Galena Council meeting was called to order at 5:58 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

Roll Call

Jeff Kinnell, Mayor (Present)
Gillian Doucette, Council Member (Present)
Josh Porter, Council Member (Present)
Mike Fry, Council Member (Present)

Kathy Krupa, Council President (Present)
Michelle Dearth, Fiscal Officer (Present)
Zach Hopper, Council Member (Present)
Chris Durrence, Council Member (Present)

Also Present

Chip Welch, Solicitor

Tom Marshall, Interim Chief Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

Minutes of July 29, 2024 Council Meeting

Chris Durrence made a motion to adopt the minutes of the July 29, 2024 Council meeting. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Minutes of August 6, 2024 Special Council Meeting

Chris Durrence made a motion to adopt the minutes of the August 6, 2024 Special Council meeting. Gillian Doucette seconded the motion and the motion passed in a 6-0 voice vote.

Guest Participation

Jennifer Wilson from the Delaware Public Health District updated Council about the Lead Awareness Workshop on Monday September 23, 2024, the Meaningful Movies which is a series on addiction and that the covid and flu shots are not available yet but to follow Facebook or their website to get updates.

Mayor's Report

Mayor Kinnell reported that the NCA Board has open positions, and the next Board meeting will be in early October. Had a meeting with Preservation Parks to discuss Galena's trails and bridges, and discussed grants, programs and areas of potential support. Working on gathering ideas for the website and what to budget for 2025, will be starting to build our library of pictures and video. Stover Excavating completed all sanitary sewer pipes and structures. They will be installing waterlines for the next few weeks, and they are currently one month ahead of their baseline schedule. Neighborhood strategies contract has been executed for the Comprehensive Plan.

Administrator's Report

Interim Chief Administrator, Tom Marshall reported that he is working Capital Improvement Plan (CIP) for five years on roads, sidewalks, grounds, facilities, parks, trails and wastewater with a draft plan



Minutes of the Village of Galena Council Meeting

August 28, 2024

presented to Council. He is also working on 208 facilities planning area meeting with MORPC, OEPA and County.

Fiscal Officer Report

Fiscal Officer, Michelle Dearth reported that we received final reimbursement for the playground grant and the General Fund was re-paid the advance of \$233,835.00 that was taken to pay for playground. Working on training Lauren Frank the new Administrative Assistant and the Ohio Auditor of State fraud training needs to be completed by August 31, 2024.

Payment of Invoices for August

Chris Durrence made a motion to pay invoices for August. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Approval of Financial Statements

Chris Durrence made a motion to approve the financial statements for August. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Code Compliance Report

No report submitted.

Maintenance Report

Ted Roshon's report stated that boards at Walnut Creek Trail Bridge have been replaced as needed and mowing and trimming continues throughout the Village.

Wastewater Report

Brian Rammelsberg's report stated that there were no violations for the month and no new sewer taps. Fine screen number 1 was repaired at the Wastewater Plant.

Resolution No. 2024-16 (1st Reading, Emergency)

A Resolution Authorizing An Application To The Preservation Parks Community Trail Improvement Grant Program (CTIG) Agreeing To Adhere To The Terms Of The CTIG Grant Program And Declaring an Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to suspend the second and third reading. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Krupa-Yes Porter-Yes Fry-Yes Hopper-Yes Doucette-Yes

Kathy Krupa made a motion to adopt Resolution No. 2024-16 as an emergency. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Durrence-Yes Krupa-Yes Porter-Yes Fry-Yes Hopper-Yes Doucette-Yes

Executive Session



Minutes of the Village of Galena Council Meeting
August 28, 2024

Chris Durrence made a motion to adjourn to Executive session to discuss personnel 121.22G1. Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council adjourned to executive session at 6:45 p.m.

Chris Durrence made a motion to reconvene to regular session. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council reconvened at 8:21 p.m.

Resolution No. 2024-15 (1st Reading, Emergency)

A Resolution Assigning The Duties OF The Village Of Galena Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator To _____ On An Interim Basis; Setting Salary And Compensation; And Declaring An Emergency.

The Resolution was not read.

Ordinance No. 2024-10 (2nd Reading, Emergency)

An Ordinance Appointing _____ As The Village Of Galena Village Administrator And Deputy Zoning Inspector For calendar Year 2024; Setting Salary, Compensation And Duties; An Declaring An Emergency.

Mayor Kinnell read the Ordinance.

Other Business

None.

Adjournment

Chris Durrence made a motion to adjourn. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

The meeting was adjourned at 8:26 p.m.

A recording of the meeting is available upon request and on the Village website.

Next Meeting

The next Council meeting will be held on September 23, 2024 at 6 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer

Date

Mayor

Date



Minutes of the Village of Galena Council Meeting

August 28, 2024

Certification: I, Michelle Dearth, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.