



**Minutes of the Village of Galena Council Meeting
August 30, 2021**

On August 30, 2021, the Village of Galena Council meeting was called to order at 7:01 p.m. in Council Chambers of the Village Hall, 109 Harrison St. and via Zoom, by Mayor Jill Love.

Roll Call

Jill Love, Mayor (Present)
David Simmons, Council Member (Present)
Todd Musacchio, Council Member (Present)
Eric Johnston, Council Member (Present)
Mike Fry, Council Member (Present)

Kathy Krupa, Council Member (Present)
Ruben Minor, Council President (Present)
Suzanne Rease, Fiscal Officer (Present)

Also Present

Jeffrey White, Village Administrator
Michelle Dearth, Asst. Fiscal Officer

Ken Molnar, Solicitor

A List of those in attendance is attached at the end of the minutes.

Minutes of July 26, 2021, Council Meeting

David Simmons made a motion to adopt the minutes of the July 26, 2021, Council meeting. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Minutes of July 16, 2021 Special Council Meeting

David Simmons made a motion to adopt the minutes of the July 16, 2021 Special Council meeting. Ruben Minor seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Minutes of August 5, 2021 Special Council Meeting

David Simmons made a motion to adopt the minutes of the August 5, 2021 Special Council meeting. Ruben Minor seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Guest Participation

Shelia Hiddleston, Health Commissioner for the Delaware County Health District updated Council about what is happening in Delaware County. There has been an increase in COVID-19 cases in Delaware County, and they are working closely with the school districts. Galena's vaccination rate for children ages 12 and up is 75% and adults is 63%, Delaware County is #1 in the state for vaccinations. The Health Department is getting ready for the next Health Assessment, which will be for adults 18 and up and youth ages 0-11. The middle school and high school age will be assessed next year. Assessments will be mailed to households for completion.

Tom Curtin from Preservation Parks, Delaware County, presented to Council a power point presentation updating about future parks, the new logo for Preservation Parks and that there will be a levy on the November ballot for 4 tenths of a mil, for Preservation Parks.

David Simmons asked if Preservation Parks ever helps buy or supply seed for native seeding such as the Bee City here in Galena. Mr. Curtin responded that there is the possibility, and Mr. Simmons will have Lori Armbruster contact him about this.

The Preservation Parks power point is available for review upon request.

Representatives from American Electric Power (AEP) presented to Council an update how they are committed to improving electric service in the Galena area, including what improvements have been done. 12,000 feet of underground cable has been inspected. 500 feet of underground cable has been repaired. Replaced 8 electric poles and equipment in need of repair. Installed 24 smart sensors to better pinpoint issues and trimmed 1,500 trees that posed a threat. There will be ongoing improvements and maintenance through-out the remainder of the year.

Council had numerous questions and comments pertaining to the outages and improving contact about scheduled outages with residents. Residents can get information by visiting AEPOhio.com/Galena or GalenaProject@aep.com.

The AEP power point is available upon request.

Administrator's Report

Village Administrator Jeff White reported that a structural engineering analysis of the Walnut Creek Trail bridge's superstructure, substructure, deck and railing is needed in order to determine its deficiencies and what measures will be needed to restore its integrity. KEM estimates this study will cost \$10,000. The Village also needs to evaluate the Walnut Creek Trail drainage issues, KEM estimates this will cost \$2,000 for concept plan, \$6,000 for final design and construction documents or skip the concept plan and do the final design and construction documents at a cost of \$7,000. After Council questions and discussion it was decided to move forward with the concept design for the trail drainage and put the \$10,000 in the 2022 budget. The N. Walnut Street Culvert project has been extended for the contractor until 9/30/21 after the contractor informed the Village that precast headwalls wouldn't be delivered until 9/10/21, which was after the project completion deadline.

Mayor's Report

Mayor Jill Love reported that Summerfest was a great time and the music was fantastic, however it was darkened by e-mails and phone calls from the local businesses. Mayor Love read a letter from the Galena Diner (available upon request) and feels the Village needs an event policy, so event coordinators know what to expect when holding events in the Village. Eric Johnston and Ruben Minor will try to get something together to review at the next Council meeting. A new hair salon will be coming soon on the square. Planning and Zoning continues to work on the development maps and Master plan.

Fiscal Officers Report

Fiscal Officer Suzanne Rease reported that there were six new residents, one cremation burial, and one Ruffner Park rental. Ordinance 2021-13 is a third reading of sewer accounts that will be certified to the Delaware County Auditor for collection in addition to their property taxes. We are down to one person on the list, plus one property that is currently in an estate.

Approval of Financial Statement

David Simmons made a motion to approve the financial statements. Ruben Minor seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

Payment of Invoices for August

Kathy Krupa made a motion to approve the invoices for August. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

Code Compliance Report

Levi Koehler's report stated that Storm Water inspections have been conducted at the Retreat at Dustin, and Phase 2 construction is underway. Arrowhead Lake Estates Phase 2 construction is underway, and Mark Rufener and Levi met on site to discuss drainage. Miller Farm engineering has been approved by the Planning and Zoning Commission and some details are being worked out by the Village Engineer and the Development Agreement is under review by Village staff and addresses have been assigned for phase 1. Engineering is nearly complete and sewer tap equivalency has been determined for 51 Middle St. Developer for Vans Valley/ Joe Walker is preparing documents for initial submission.

Wastewater Treatment Plant Report

Brian Rammelsberg's report stated that there were no violations for the month. There were 22 new sewer taps for the month. The chemical feed system should be ready soon and the plant has been experiencing foam so the plant is wasting more and a defoamer was added to the tanks.

Ordinance No. 2021-13 (3rd Reading, Emergency)

An Ordinance Certifying Delinquent Sewer Service Accounts To The County Auditor For Lien Certification For The Period Of August 31, 2020 Through August 31, 2021 And Declaring An Emergency.

Mayor Love read the Ordinance. David Simmons made a motion to adopt Ordinance No. 2021-13 as an emergency. Ruben Minor seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

Ordinance No. 2021-15 (1st Reading, Emergency)

An Ordinance Conditionally Accepting The Public Improvements At The Retreat At Dustin Phase 1 & 2; Implementing The Maintenance Period And Bond; Releasing The Performance Bond All In Accordance With The Development Agreement.

Mayor Love read the Ordinance. David Simmons made a motion to suspend the second and third reading. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

Ruben Minor made a motion to adopt Ordinance No. 2021-15 as an emergency. Todd Musacchio seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

***Ordinance 2020-13 was passed at the organizational meeting in January. This ordinance was for the release of the performance bond and acceptance of maintenance bond M/I Phase 1, but the amount of the maintenance bond was an estimate and differed from the actual amount.**

Delaware Regional Planning Commission Report

Mayor Love reported Mike Frommer, Delaware County Administrator has resigned and they are looking for a replacement. Delaware County Subdivision regulations were approved.

MORPC Report

Mayor Love reported that she attended the webinar “How to add zoning rules that benefit your community”. MORPC continues to be a wonderful resource for grants, transportation, safety updates, health and wellness, etc. Meetings are now back to in person.

BST&G Fire Board Report

Ruben Minor reported that there was nothing new.

Planning and Zoning Commission Report

Kathy Krupa had nothing else to report that hadn’t already been covered in other reports.

Bee City USA

Nothing to report.

Other Commission Reports

None.

Other Business

Kathy Krupa mentioned she is working to have a meet and greet for the Big Walnut Schools Candidates for September 28, 2021 at the Galena Village Hall. She also mentioned that the combination to the building has not been changed in a long time. Fiscal Officer, Suzanne Rease responded that the combination will be changed, and we need a list of who should have the combination.

Council discussed when the Village would have Beggar’s Night. Kathy Krupa made a motion to move Beggar’s Night to October 31, 2021 to match Sunbury. Todd Musacchio seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Executive Session

Eric Fry made a motion to adjourn to Executive Session for Litigation (121.22G3) Ruben Minor Seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

Council adjourned to executive Session at 9:23 p.m.

Mike Fry made a motion to reconvene. Ruben Minor seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

Council reconvened at 9:42 p.m.

Adjournment

Mike Fry made a motion to adjourn. Ruben Minor seconded the motion and the motion passed unanimously in a 6-0 voice vote.

The meeting adjourned at 9:42 p.m.

A recording of the meeting is available upon request.

Next Meeting

The next Council meeting will be held on September 27, 2021, at 7 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Assistant Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.