



Minutes of the Village of Galena Council Meeting April 28, 2025

On April 28, 2025 the Village of Galena meeting was called to order at 6:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Kinnell.

Roll Call

Jeff Kinnell, Mayor (Present)
Gillian Doucette, Council President (Present)
Josh Porter, Council Member (Present)
Mike Fry, Council Member (Present)

Kathy Krupa, Council Member (Present)
Pete Casuccio, Council Member (Present)
Zach Hopper, Council Member (Present)
Michelle Dearth, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor
Tom Marshall, Village Administrator

A List of those in attendance is attached at the end of the minutes.

The Pledge of Allegiance was recited.

Minutes of March 24, 2025 Council Meeting

Zach Hopper made a motion to adopt the minutes of the March 24, 2025 Council meeting Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Delaware Public Health Department

Kelsey Kuhlman, Program Manager with the Delaware Public Health District introduced herself to Council. She reported that the Community Shred Day is May 3, 2025 from 9am -12pm, the Spring Clinic Tour featuring the walk in mobile clinic will be in Sunbury Monday May 12, 2025 and the Walk With Ease a 6 week free exercise program that combines education with a walking program.

Public Participation

Mary Howard, 1765 S. Galena Road commented that at the last few meetings there have been discussions about raising the Administrator's spending limit which she felt seemed high, so she reached out to local entities to see what their limits were. Berkshire-\$2,500 Sunbury-\$5,000 Genoa-\$10,000 and Orange-\$10,000. Also, she commented that shouldn't Council be involved in the decision of the best contractor for work to be completed?

Mayor's Report

The Galena/Sunbury/Berkshire Joint Recreation District Exploratory committee was seated and sworn in April 3rd. The Village is expecting Romanelli and Hughes to submit a formal application with in the week. Numerous grant submittals. The Growth Strategy document was posted to the website and modifications were made to page 30 concerning "Middle Housing".

Council President Report

Council President, Gillian Doucette mentioned be approached about a memorial buckeye tree in Miller Park, which will be considered after the building of the Pavilion and she has also been asked about additional playground equipment for older kids at Miller Park which can be looked at in the future. At the Big Walnut Civic meeting it was brought up about municipalities donating to the fireworks display, Ms. Doucette asked Council to consider making a donation and having legislation at the next meeting.

Administrative Report

Tom Marshall, Village Administrator, reported that we are now using YouTube for broadcasting and recording meetings. The BWC safety violations have been corrected at the Village Hall. The Village has applied for a federal grant for Walnut St. Phase IV and Village Square safety improvements. Big B Concrete will be starting on the crosswalk and sidewalk project in May. Fence installation on Big Walnut Creek Bike Trail is complete. Sewer Capacity Fee Study is underway.

Fiscal Officer Report

Fiscal Officer, Michelle Dearth, reported that all quarterly reports were completed and submitted. The annual SLFRP report having to do with CARES Act money received was completed and submitted.

Approval of Invoices for April

Gillian Doucette made a motion to approve the invoices for April. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Approval of Financial Statements

Gillian Doucette made a motion to approve the Financial Statements for April. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Zoning Officer Report

Matt Shock's report stated that the Blackhawk Phase-D inspection and maintenance agreement for the detention basin has been signed by the HOA and KEM will verify all remaining punch list items have been completed and then the final acceptance of the subdivision can be completed. Miller Farm section 1 public infrastructure is complete up to the pump station, pump station construction is ongoing. Inquiries have begun on individual construction permits for 32 homes. Miller Farm Section 2 improvement plans for section 2, phases A,B, and C have been approved and construction is underway. Miller Farm Section 3A had first submittal package received. Planning and Zoning had no comments and KEM comment letter was relayed to EMH&T.

Resolution No. 2024-25 (Postponed until 4-28-25, Emergency)

A Resolution Adopting Rules Of Council For Calendar Year 2025; And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to postpone until the May 19, 2025 Council meeting. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Resolution No. 2025-05 (3rd Reading, Emergency)

A Resolution Establishing The Spending Limits For The Village Administrator And Declaring An Emergency.

Mayor Kinnell read the Resolution. Pete Casuccio made a motion to adopt Resolution No. 2025-05 as an emergency. Zach Hopper seconded the motion and the motion passed in a 4-Yes 2-No roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fry-No Porter-No

Resolution No. 2025-13 (2nd Reading, Emergency)

A Resolution Authorizing The Filing Of A Grant Application For An ODNR Nature Works Grant.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to suspend the third reading. Zach Hopper seconded the motion and the motion failed in a 4-Yes 2-No roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fry-No Porter-No

Resolution No. 2025-14 (2nd Reading, Emergency)

A Resolution To Solicit Quotes And Select The Best contractor In Excess Of The Village Administrator's Authority Not To Exceed Fifty Thousand Dollars For ODNR Park Improvements And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to suspend the third reading. Zach Hopper seconded the motion and the motion failed in a 4-Yes 2-No roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fry-No Porter-No

Resolution No. 2025-15 (2nd Reading, Emergency)

A Resolution Authorizing To Solicit Quotes And Select The Best Contractor In Excess Of The Village Administrator's Authority Not To Exceed Seventy-Five Thousand Dollars In Accordance With The Attached Contract With the Named Payee For Pavillion Project Completion And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to suspend the third reading. Zach Hopper seconded the motion and the motion passed in a 5-Yes 1-No roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fry-No Porter-Yes

Gillian Doucette made a motion to adopt Resolution No. 2025-15 as an emergency. Zach Hopper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Resolution No. 2025-12 (2nd Reading, Emergency)

A Resolution Transferring Funds In the Amount Of \$12,263.00 (Twelve Thousand Two Hundred Sixty Three Dollars) From Salary Mayor 1000-710-161 To Other Parks 1000-320-600 And, Declaring An Emergency.

Mayor Kinnell read the Resolution. Pete Casuccio made a motion to suspend the third reading. Zach Hopper seconded the motion the motion passed in a 5 Yes-1 No roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fry-No Porter-Yes

Gillian Doucette made a motion to adopt Resolution No. 2025-12 as an emergency. Zach Hopper seconded the motion and the motion passed in a 5 Yes-1 No roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fy-No Porter-Yes

Resolution No. 2025-30 (2nd Reading)

A Resolution Authorizing Acceptance Of Grant Funding From The Ohio Public Works Commission (OPWC) And Delaware County For Harrison Street Improvements and Authorizing The Village Administrator To Solicit Design-build Proposals And To Enter Into Contract With The Selected Design-builder In Excess Of The Village Administrator's Authority Not To Exceed Four Hundred Sixty Thousand Dollars.

Mayor Kinnell read the Resolution.

Resolution No. 2025-31 (2nd Reading)

A Resolution Authorizing Solicitation Of Proposals and Selection Of The Best Qualified Proposer In Excess Of The Village Administrator's Authority Not to Exceed Five hundred Thousand Dollars For WWTP Sludge Dewatering Capital Improvements And Declaring An Emergency.

Mayor Kinnell read the Resolution.

Resolution No. 2025-33 (1st Reading, Emergency)

A Resolution Authorizing An Intergovernmental Agreement Between The city Of Sunbury, Village of Galena, And Township Of Berkshire, Delaware County, Ohio And Declaring An Emergency.

Mayor Kinnell read the Resolution. Gillian Doucette made a motion to suspend the second and third reading. Kathy Krupa seconded the motion and the motion failed in a 4 Yes-2No roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fry-No Porter-No

Resolution No. 2025-34 (1st Reading)

A Resolution To repeal And Replace The Rules, Regulations And Reservation Application For The Village Municipal Building.

Mayor Kinnell read the Resolution.

Ordinance No. 2025-05 (2nd Reading, Emergency)

An Ordinance To Approve The Supplier For The Village of Galena Electric Aggregation Program And Declaring An Emergency.

Mayor Kinnell read the Ordinance.

Ordinance No. 2025-09 (3rd Reading)

An Ordinance Establishing By Rule the Time And Place Of All regular Meetings And For notice Of The Same And Further Providing Notice Of Special Meetings.

Mayor Kinnell read the Ordinance. Gillian Doucette made a motion to adopt Ordinance No. 2025-09. Pete Casuccio seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Doucette-Yes Krupa-Yes Hopper-Yes Casuccio-Yes Fry-Yes Porter-Yes

Pete Casuccio reported that there was about 250 kids for the Easter egg hunt and that he was very thankful for all the volunteers.

Josh Porter reported that the Memorial Day Ceremony will begin on the square at 12:00 pm. with free coffee for veterans. Hopefully the color guard will be able to attend and people should bring photos and memorabilia for the service with it ending at the Cemetery.

Other Business

Mayor Kinnell asked Tom Marshall, Village Administrator if there were any updates about the call with the City of Columbus. Mr. Marshall replied not at this time.

Adjournment

Josh Porter made a motion to adjourn and Gillian Doucette seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council adjourned at 7:34 p.m.

Next Meeting

The next Council meeting will be held on May 19, 2025 at 6 p.m. in Council Chambers at the Galena Village Hall and on Teams.

Respectfully submitted, Michelle Dearth, Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Michelle Dearth, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.