



## **Minutes of the Village of Galena Council Meeting May 18, 2020**

On Monday May 18, 2020 the Village of Galena Council meeting was called to order at 7:04 p.m. in an online Zoom meeting by Mayor Jill Love.

### **Roll Call**

Jill Love, Mayor (Present)  
Bob Molter, Council Member (Present)  
David Simmons, Council Member (Present)  
Todd Musacchio, Council Member (Present)

Jason Hillyer, Council President (Present)  
David Walker, Council Member (Present)  
Kathy Krupa, Council Member (Present)  
Suzanne Rease, Fiscal Officer (Present)

### **Also Present**

Jeffrey White, Village Administrator  
Ken Molnar, Solicitor

Michelle Dearth Asst. Fiscal Officer

A List of those in attendance is attached at the end of the minutes.

### **Minutes of April 27, 2020 Meeting**

Kathy Krupa made a motion to adopt the April 27, 2020 Council minutes with corrections (Add about Mayors description, Rules of Council, and Halloween). David Simmons seconded the motion and the motion passed in a 6-0 voice vote.

### **Guest Participation**

Jeff Dutiel spoke about the re-opening of the Ball Field at Ruffner Park. Guidelines have been put in place to comply with the COVID-19 Protocol for baseball leagues. He will have all coaches sign an acknowledgement to abide by the rules and he will be the one enforcing the guidelines.

### **Administrator's Report**

Village Administrator Jeff White reported that K.E. McCartney has completed a preliminary engineering report about the pipe culvert under N. Walnut St. The report documents the pipe's condition as being structurally deficient and presented three alternatives with cost ranging from \$85,000-\$188,000. He will possibly be looking into an OPWC grant for help with funding. K.E. McCartney has presented a financial analysis of the sanitary sewer rate study, with four scenarios with certain assumptions being made regarding revenue and expenses over the next five years. The fiscal assumptions are variables that can easily be changed, to produce different results. More content has been added to the new Village's website GalenaOhio.gov.

Council had a discussion about the N. Walnut St. culvert. Jeff White said the first step should be an initial conversation with the three affected property owners and how this could affect their properties. David Simmons said we should go ahead and pursue with property owners. Dave Walker asked if extensions were put on why is it a Village responsibility? Jeff White responded that we need to verify who participated in that and whether the Village had anything to do with this. Mark Rufener said KEM could not figure out who did any work and there are no easements recorded. Mr. White will take the lead with KEM involved and talk with the property owners.

### **Mayor's Report**

Mayor Jill Love reported that she is currently working on the May newsletter. She has been working with David Simmons to finalize the Rules of Council. She has met with Romanelli and Hughes to discuss further conceptual plans for the Blackhawk Golf Course and Wright Farm properties, all plans include some retail, multi-family and single family homes. She worked with Kathy Krupa and Josh Cherubini to see what items need attention on the Village Square. Mayor Love suggested that we use an outside company to manage the website on an ongoing basis. David Simmons responded that we don't need a management company to do it, that we should have staff manage it. The funds budgeted were to be used to do the set up, not for the management. Jeff White should continue work on the website. Dave Walker also commented about expenses and not putting extra money out. Mayor Love commented that Jeff has put a tremendous amount of hours into the website and that there may be people in the Village that could handle doing these items. Jeff commented that he hasn't complained about doing the project and that it doesn't need to be outsourced. Kathy Krupa commented that this could be revisited in a few months.

David Simmons mentioned that Gene Fuller was working on a Memorial Day Service, even though it was officially cancelled due to the COVID-19 pandemic.

### **Fiscal Office Report**

Fiscal Officer Suzanne Rease reported that quarterly sewer bills were sent out on May 1 and are due on June 10<sup>th</sup>. Interest rates are down at the bank impacting our interest earned, and she has been working with RITA on how the COVID-19 pandemic will affect our municipal income.

### **Approval of Financial Statements**

Kathy Krupa made a motion to approve the financial statements. Dave Walker seconded the motion and the motion passed in a 6-0 voice vote.

### **Payment of Invoices for May**

Dave Walker made a motion to approve the invoices for May. David Simmons seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Code Compliance Report**

Levi Koehler's report stated that Storm Water inspections have been conducted at the Retreat at Dustin and Phase 2 construction has begun. At Arrowhead Lake Estates construction of homes is underway, and Village Officials met with the County and Pulte to determine a solution for the Old 3C entrance and the repair is underway. Blackhawk Phase-D has homes under construction. Planning for entrance and road improvements are ongoing at Miller Farm and Homewood has been coordinating a main entrance with the Galena Methodist church. The sewer main extension is underway at the Ross Estates Subdivision and the Village has been working with the homeowner regarding a drainage issue and tiling.

### **Wastewater Treatment Plant Report**

Brain Rammelsberg's report stated there were no violations for the month. There were no new sewer taps for the month. On 4/29/20 during a site visit to the Berkshire Lake Campground a bypass pipe was observed coming out of the pump station and going to a stream. The EPA was notified and a letter was sent to the campground with a list of items to be fixed.

**Maintenance Report**

Josh Cherubini’s report stated that the maintenance staff has been working on spring clean- up and has begun mowing and weeding. They assisted in the sewer pump delivery and unloading. The new mower has been delivered and extra cleaning and disinfecting at the Galena Village Hall has been done.

**Resolution No. 2020-07 (First Reading)**

**A Resolution Adopting An Internet/Social Media Policy For The Village Of Galena.**

Mayor Love read the Resolution. Council discussed the Resolution. David Simmons commented that he was surprised at the nature of the policy. We already had one started, not a plan for everyone to be doing social media. The plan was for one person to handle the website and to use only one social media which was Facebook. It can be a huge headache to have many social media accounts.

**Delaware County Regional Planning Commission Report**

Mayor Love reported that the meetings are being teleconferenced and there was a discussion about widening and flattening the intersection at Genoa, Africa and Worthington Rd.

**BST&G Fire Board Report**

Bob Molter reported that BST&G participated in the chicken farm fire, and they have applied for a grant through AED for defibrillators.

**Zoning and Planning Commission Report**

Kathy Krupa reported the zoning code and the master plan are being reviewed.

**MORPC Report**

Mayor Love reported that Keith Faber, Ohio Auditor discussed the issue of government re-opening and funding. MORPC received \$461,000 from PPP for payroll to keep MORPC employees employed through July. MORPC will be working remotely through July.

**Other Business**

Kathy Krupa said the Summerfest committee has had a couple of meetings and more people are looking to volunteer. Waiting on the Governor to see if Summerfest will be happening.

Discussion about the Beautification on the Square. Mayor Love said that Sambuca’s would give us the mulch at cost which it would be about \$145.00. Jeff White brought up that he thought the discussion the previous month was for this to be donated not to be paid for. Kathy Krupa said it was hard to get any donations or volunteers.

David Simmons made a motion to commit \$200.00 to the square beautification. Jason Hillyer seconded the motion. Resident Noah Hostetler said he would donate \$200.00. The motion passed in a 5-1 roll call vote (Bob Molter voted no).

**Executive Session**

David Simmons made a motion to adjourn to executive Session for Litigation (121.22 G). Dave Walker seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Musacchio-Yes Mollter-Yes Hillyer-Yes

Council adjourned to Executive Session at 9:01.

