



**Minutes of the Village of Galena Council Meeting  
April 27, 2020**

On Monday April 27, 2020 the Village of Galena Council meeting was called to order at 7:02 p.m. in an online Zoom meeting by Mayor Jill Love.

**Roll Call**

Jill Love, Mayor (Present)  
Bob Molter, Council Member (Present)  
David Simmons, Council Member (Present)  
Todd Musacchio, Council Member (Present)

Jason Hillyer, Council President (Present)  
David Walker, Council Member (Present)  
Kathy Krupa, Council Member (Present)  
Suzanne Rease, Fiscal Officer (Present)

**Also Present**

Jeffrey White, Village Administrator  
Ken Molnar, Solicitor

Michelle Dearth Asst. Fiscal Officer

A List of those in attendance is attached at the end of the minutes.

**Minutes of March 18, 2020 Meeting**

David Simmons made a motion to adopt the March 18, 2020 Council minutes with corrections (Dave Walker should be member and Jason Hillyer president and add Brain Stentz to guest sign in sheet). Jason Hillyer seconded the motion and the motion passed in a 6-0 voice vote.

**Guest Participation**

Alayna Bussa from Daisy Scout 4800 presented a “Take Action” project to try to find a way to solve a problem. She felt that people are feeling sad and she wanted to help them by making a rock garden where they would be able to see and paint beautiful rocks. She presented three places in Miller Park for possible placement of the rock garden. 1. Around the train crossing sign. 2. The two big rocks. 3. The big tree by the path. She asked for Councils approval to do the project and where would be the best place to put it. Alayna said she would create a sign to explain the rock garden and would advertise on social media.

Dave Walker made a motion to proceed with the rock garden project with Josh Cherubini’s (Maintenance Department) input on where to put the rock garden. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Lisa Basham from the Coffee Vault asked Council if it would be possible to temporarily have a dedicated parking spot for curbside pick-up during the Covid-19 pandemic.

David Simmons authorized Jeff White, Village Administrator to work with Ms. Basham for the placement of signage. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Administrator’s Report**

Village Administrator Jeff White reported that the new Village of Galena website GalenaOhio.gov is now active. A resident along Zoar St. cut down trees and vegetation on the public right-of-way behind his property line and the trail. The village sent a cease and desist letter to the property owner and the Village is

exploring options for site remediation and determining a values for the impacts. K.E. McCartney (KEM) is performing an engineering evaluation for the pipe culvert under N. Walnut St., located near the driveway of Arrowhead Golf Course. KEM's report will document the pipe's condition and the attached downstream drainage system, and will provide alternatives for the Village to consider. The Village received two invoices, for services that were ordered by the Mayor. One is from outside legal counsel Bricker & Eckler for \$450.00, and the other from KEM for \$161.00. Most of this work is for a potential real estate development. Aside from the idea of establishing a pass-through arrangement which we normally do before committing expenditure of public funds, the fundamental question is whether the Mayor has any spending authority. I do not want to come under scrutiny for any questions concerning the Village's fiscal process, so I am deferring to Council to determine how to handle this. It was recommended by Council that we wait until we have a development agreement before paying the bills.

Mr. White mentioned to Council that due to budget restraints the maintenance staff would not be buying mulch for the Village square. Kathy Krupa was opposed to this, because the square is what the public sees coming into the Village. Mayor Love suggested that we get volunteers to weed and mulch the square she will talk to Sambuca's about possible mulch donation.

Mr. White discussed with Council about the Village's chipper. It is getting older and will be needing repairs and replacement blades. He is not sure it is still practical to continue this service as the Village grows. Dave Walker mentioned that Rumpke collects yard waste. Council decided to discontinue chipper days and Mr. White is going to send letters to residents who consistently used the service.

The personnel committee will be setting up a meeting to discuss and prepare a job description for the Mayor's position. Ken Molnar, Solicitor will assist as needed, and a draft will be presented to Council for everyone's input.

### **Mayor's Report**

Mayor Jill Love reported that interested parties for the Blackhawk Golf Course and Wright Farms have been in conversations with the Groezinger/Wright family for future development. All plans include some retail, multi-family and single family homes. The Coffee Vault, The Galena Diner and Sambuca's have provided carry-out options, call ahead and Sambuca's a drive through window.

Rules of Council were discussed briefly (David Simmons commented that it is hard to do in a virtual setting). Mayor Love and David Simmons are working on a draft to present to Council. Bob Molter commented that we don't need to replace Rules of Council we already have rules in place.

### **Fiscal Office Report**

Fiscal Officer Suzanne Rease reported that the fiscal office has been working with RITA to determine the impact Covid-19 will have on the Village's Municipal income. RITA estimates Municipal Income Tax Delay: \$98,600 August to November. Estimated Municipal Income Tax Loss: \$13, 900. Commercial Net Profit Estimated Delay: \$17,000 August to November. Commercial Net Profit Estimated Loss: \$30,200.

### **Approval of Financial Statements**

Kathy Krupa made a motion to approval the financial statements. Dave Walker seconded the motion and the motion passed 5-1 voice vote (Bob Molter voted Nay).

### **Payment of Invoices for April**

David Simmons made a motion to approve the invoices for April. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Code Compliance Report**

Levi Koehler's report stated that Storm Water inspections have been conducted at the Retreat at Dustin and Phase 2 construction has begun. At Arrowhead Lake Estates construction of homes is underway and Village Officials met with the County and Pulte to determine a solution for the Old 3C entrance and the repair is underway. Blackhawk Phase-D has four homes under construction.

### **Wastewater Treatment Plant Report**

Brain Rammelsberg's report stated there were no violations for the month. There were 15 new sewer taps for the month. On 3/13/20 there was a high level at the Walnut St. lift station and pump one had to be pulled and reinstalled. On 3/28/20 the Village had a power outage and the plant lost transformer and AEP had to replace it.

### **Maintenance Report**

Josh Cherubini's report stated that the maintenance staff has been working on spring clean-up and has begun mowing and weeding. They repaired the shelter house damage at Ruffner Park and there was one funeral in April.

### **Resolution No. 2019-58 (TABLED 2/24/20, Emergency)**

#### **A Resolution Adopting Rules Of Council For Calendar Year 2020: And, Declaring An Emergency.**

Mayor Love read the Resolution. Jason Hillyer made a motion to table this until the June 22, 2020 meeting. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 voice vote.

### **Resolution No. 2020-02 (First Reading, Emergency)**

#### **A Resolution Amending The Acceptance Of the Bid And Awarding A Contract To First Commonwealth Bank And Declaring An Emergency.**

Mayor Love read the Resolution. David Simmons made a motion to suspend the second and third reading. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Musacchio-Yes Molter-Yes Hillyer-Yes

Dave Walker made a motion to adopt Resolution No. 2020-02 as an emergency. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Musacchio-Yes Molter-Yes Hillyer-Yes

### **Resolution No. 2020-03 (First Reading, Emergency)**

#### **A Resolution Amending Resolution 2020-03 Authorizing Acceptance Of A Bid And Awarding a Contract For Collection, Removal and Disposal Of The Municipal Solid Waste For the Village Of Galena, Expanding the Service Area To Include The Retreat At Dustin, Repealing Inconsistent Parts Of the Former Legislation And Declaring An Emergency.**

Mayor Love read the Resolution. David Simmons made a motion to suspend the second and third reading. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Musacchio-Yes Molter-Yes Hillyer-Yes

Dave Walker made a motion to adopt Resolution No. 2020-03 as an emergency. Todd Musacchio seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Musacchio-Yes Molter-Yes Hillyer-Yes

**Ordinance No. 2020-03 (3<sup>rd</sup> Reading, Emergency)**

**An Ordinance Adopting A comprehensive Revision Of The Subdivision Regulations Of the Village Of Galena.**

Mayor Love read the Ordinance. Dave walker made a motion to adopt Ordinance No. 2020-03. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Musacchio-Yes Molter-Yes Hillyer-Yes

**Delaware County Regional Planning Commission Report**

Mayor Love reported that the meetings are being teleconferenced and nothing new to update.

**BST&G Fire Board Report**

Bob Molter reported that they have been having several meetings per month in person with social distancing. Fire Inspector Robert Sexton was fired for insubordination. The Fire Chief and Assistant Fire Chief will be performing the fire inspectors in the interim.

**Zoning and Planning Commission Report**

Kathy Krupa reported the April meeting was cancelled. The zoning code and the master plan are being reviewed.

**MORPC Report**

Mayor Love reported that MORPC has been intimately involved in all things COVID-19. They are providing weekly calls related to numerous topics and are having calls that are more geared towards Cities, Townships, Counties and Villages individually. They have a full resource hub for all local governments. Franklin County Public Health Commissioner, Joe Mazolla shared his report regarding the states COVID statistics and engages with EMA. He also shared statistics regarding Nursing Homes and First Responder Reports. Franklin County EMA & Homeland Security Director, Jeff Young reported updates regarding the surge facility at the Greater Columbus convention Center. Legislative updates were provided by Joe Garrity, Director of Government Affairs and Strategic Initiatives. The Federal CARES Act includes aid for local governments not directed towards jurisdictions of 500,000 people or greater. He spoke about formulating a team that will focus on how Villages will be part of any future aid. HB-6467 includes \$250B for smaller local governments.

**Electronic Media Committee**

David Simmons had nothing to report.

**Other Business**

Mayor Love is going to talk to John and Sharon Bland about the Flea Market as to whether it will be happening or not. Kathy Krupa will be looking into Summerfest and Council tabled Beggar's night date until the May 18, 2020 meeting.

**Executive Session**

None.

**Adjournment**

Jason Hillyer made a motion to adjourn. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 voice vote. The meeting adjourned at 9:43 p.m.

**Next Meeting**

The next Council meeting will be held on May 18, 2020 at 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Michelle Dearth, Asst. Fiscal Officer

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Fiscal Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**Certification:** I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.