



**Minutes of the Village Council Meeting  
December 17, 2018**

On Monday December 17, 2018 the Village of Galena Council meeting was called to order at 7:03 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Thomas Hopper.

**Roll Call**

Tom Hopper, Mayor (Present)  
Bob Molter, Council Member (Present)  
David Simmons, Council Member (Present)  
Chris Underwood, Council Member (Absent)

Jason Hillyer, Council Member (Present)  
David Walker, Council President (Present)  
Kathy Krupa, Council Member (Present)  
Suzanne Rease, Fiscal Officer (Absent)

**Also Present**

Ken Molnar, Solicitor  
Jennifer Strong, Delaware County Health  
Michelle Dearth, Asst. Fiscal Officer

Jeffrey White, Asst. Village Administrator  
Jeanna Burrell, Village Administrator  
Shelia Hiddleston, Delaware County Health

**Minutes of November 26, 2018**

David Simmons made a motion to approve the minutes. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

**Rob McCarthy-Bricker & Eckler New Community Authority-M/I Homes**

This item was not presented.

**Shelia Hiddleston-Delaware General Health District**

Shelia Hiddleston, Health Commissioner updated council about the opening of the Eastern Satellite in the Kroger strip in Sunbury. The opening date is February 1<sup>st</sup> at the latest. The hours will be 8:00 a.m. -4:30 p.m. Monday-Friday. There will be nursing clinic hours for immunizations, HIV testing, cholesterol testing, and pregnancy tests. The new four year plan that the Community Health Assessment will be concentrating on is Mental Health and Addiction, Chronic Diseases, Diabetes and Heart Disease.

**Guest Participation**

No guest participation.

**Administrator's Report**

Assistant Village Administrator Jeff White reported that Berkshire Township informed the Village that a letter had been mailed to Village residents in error about a change in trash hauling contract. This mailing was intended for township residents only. The new Waste Water Treatment Plant appears to be on target to meet the February "substantial completion" specification of the contract. Much of the current work is concentrated on the plant interior, but noticeable exterior work will occur in the near future including site grading and modifying and connecting the existing plant to the new one.

David Simmons still wants to see staff follow-up on the West St. and Columbus St. being a dangerous intersection.

### **Fiscal Officer Report**

Assistant Fiscal Officer Michelle Dearth reported that late fees were applied to 38 accounts and of those accounts 14 of them are over \$300. A considerable amount of time has been spent on the 2019 Personnel and Annual Budget. There was one burial and one lot sale this month.

### **Payment of Invoices for December**

David Simmons made a motion to approve the invoices for December. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Dave Walker made a motion to pay additional December bills as listed. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

### **Approval of Financial Statements**

Dave Walker made a motion to approve the Financial Statements for December. David Simmons seconded the motion and the motion passed unanimously in a 5-0 voice vote.

### **Code Compliance Report**

Levi Koehler's report stated that construction is underway at the Retreat at Dustin. The Arrowhead Lake Estates development agreement will be signed within the week and the term sheet for the NCA has been signed. In Blackhawk Phase-C the last lot has been sold and the Village Solicitor is working on an access agreement for the Jeremy Miller property. The final Development agreement has been sent to Homewood for Blackhawk Phase-D. The area has been cleared and storm water prevention measures have been installed. In Miller Farm the easements from the site to the wastewater treatment plant are secured except for permission from the City of Columbus to cross Big Walnut Creek.

### **Wastewater Treatment Report**

Brian Rammelsberg's report stated there were no violations this month. There was not much rain this month so we did not have to bypass the sand filters. On 12/10/18 we had a Village wide power outage from 3:30 a.m. to 9:45 a.m. There is a new sewer at 423 Hawking Drive on 12/5/18.

### **Maintenance Report**

Josh Cherubini's report stated that the maintenance staff has done some snow and ice removal. They are working with Kleem, Inc. regarding replacement signs. Leaves and debris have been cleared at West and Water Streets. Contractor has cancelled remaining street line markings until next year.

### **Resolution No. 2018-34 ( 2<sup>nd</sup> Reading, Emergency)**

**A Resolution To Hire Michelle Dearth As The Village Of Galena Assistant Fiscal Officer For Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

### **Resolution No. 2018-35 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution To Hire Suzanne Rease As The Village Of Galena Fiscal Officer For Calendar Year 2019; Setting Salary And Compensation; And , Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-36 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution To Hire Kenneth Levi Koehler As The Village Of Galena Zoning Inspector, Property Maintenance Official, And Flood Plan Administrator For The Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-37 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Appointing Jeffrey White As The Village Of Galena Administrator For Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the resolution.

**Resolution No. 2018-38 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Appointing Jeanna Burrell As The Village Of Galena Village Assistant Administrator For Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-39 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Hiring Joshua Cherubini As Maintenance Supervisor For the Village Of Galena For The Calendar Year 2019; Setting Salary And Compensation ; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-40 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution To Hire Cody Hale As A Village Of Galena Maintenance Employee For The Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-41 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For Calendar Year 2019; And, Declaring an Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-42 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Authorizing A Contract With The City Of Delaware For Prosecutorial Services For Calendar Year 2019; And, declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-43 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution approving A Service Agreement With Professional Package Plant Services For Calendar Year 2019; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-44 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution To Hire Suzanne Rease As The Village Of Galena Zoning And Planning Commission Clerk For The Calendar Year 2019; setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-45 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Underwood Business Solutions, Inc.; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-46 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Authorizing the Delaware County Building Department to Enforce Building Codes For all Properties Within The Village Of Galena For Calendar year 2019; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-47 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution to Hire Thomas Marshall As The Village Of Galena Environmental Engineer For January And February 2019; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-48 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Approving A 2019 Budget For the Village Of Galena; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-49 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Adopting Rules Of Council For Calendar Year 2019; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-50 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Authorizing A Working Agreement Between The Delaware Soil And Water Conservation District (DSWCD) And The Village Of Galena, And Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2018-52 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Authorizing Acquisition Of An Insurance Contract Through Rinehart-Walters-Danner Insurance Agency For Multiple Lines Of Municipal Insurance Through The Ohio Plan; And, Declaring An Emergency.**

Mayor Hopper read the Resolution. Kathy Krupa made a motion to suspend the rules on the third reading. Dave Walker seconded the motion and the motion passed in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood –Absent Molter-Yes Hillyer-Yes

Dave Walker made a motion to adopt Resolution No. 2018-52 as an emergency. David Simmons seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

**Resolution No. 2018-53 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Transferring Funds In The Amount Of \$1200 From Salary Fiscal Officer Account Number 1000-725-121 To Salary Fiscal Officer Staff 1000-725-122; And Transferring Funds In The Amount Of \$2000 From OPERS Account Number 1000-410-111 To Salary Administrator 1000-710-211 And Transferring Funds In The Amount of \$5200 From Maintenance Personnel 1000-730-100 To Salaries Administrator 1000-710-131; And Declaring An Emergency**

Mayor Hopper read the Resolution. Kathy Krupa made a motion to suspend the rules on the second and third readings. David Simmons seconded the motion and the motion passed in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

Dave Walker made a motion to adopt Resolution No. 2018-53 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

**Ordinance No. 2018-14 (2<sup>nd</sup> Reading, Emergency)**

**An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc., And Declaring An Emergency.**

Mayor Hopper read the Ordinance. Kathy Krupa made a motion to suspend the third reading. Jason Hillyer seconded the motion and the motion passed in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

Kathy Krupa made a motion to adopt Ordinance No. 2018-14 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

**Ordinance No. 2018-16 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Adopting A Written Policy For The Use OF Village Credit Card Accounts, And Declaring An Emergency.**

Mayor Hopper read the Ordinance.

**Delaware County Regional Planning Commission Report**

Mayor Hopper did not attend meeting.

**BST&G**

Chris Underwood was absent and didn't have a report.

**Electronic Media Committee Report**

David Simmons had nothing to report.

**Zoning and Planning Commission Report**

Mayor Hopper reported that the December meeting was cancelled.

## MORPC

David Simmons reported that the main speaker was Dawn Tyler Lee from the City of Columbus, chair of a Diversity in Local Government Working Group at MORPC. She presented a PowerPoint on their study of the population of 15 counties in central Ohio. A quarter of the population is nonwhite and the largest percentage are African Americans. The numbers of Asians and Hispanics are about equal but the largest foreign group is Indian. Their mapping only showed southern Delaware County and the largest nonwhite groups of African, Asian, and Latinos were flanking SR 23 and in Orange Township. Delaware County has the lowest percentage of disabled residents and the largest number consisting of ambulatory disability. Knox County is now a member of MORPC. The lame duck legislature is passing a bill to increase the salaries of township elected officials. It's being tagged to a bill providing a death benefit for first responder families thinking that such a bill had a high chance of passing. Governor-elect DeWine is said to see himself as a partner with local governments. Whether that will result in an increase for the local government fund is yet to be determined. But the scuttlebutt is that there will be more funding for child services and early education at a minimum. A Blue ribbon committee is expected to be formed on infrastructure.

## Other Business

None.

## Executive Session

Dave Walker made a motion to adjourn into Executive Session for Pending Litigation (121.22G3) and Personnel (121.22G1) Jason Hillyer seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

Council adjourned to Executive session at 8:07 p.m.

David Simmons made a motion to reconvene. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

Council reconvened at 8:53 p.m.

## Adjournment

Jason Hillyer made a motion to adjourn. Bob Molter seconded the motion and the motion passed unanimously in a 5-0 voice vote. The meeting adjourned at 8:54 p.m.

## Next Meeting

The next Council meeting will be held on January 7, 2019 at 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Michelle Dearth, Asst. Fiscal Officer

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**Certification:** I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.