



**Minutes of the Village Council Meeting
November 26, 2018**

On Monday November 26, 2018 the Village of Galena Council meeting was called to order at 7:02 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Thomas Hopper.

Roll Call

Tom Hopper, Mayor (Present)
Bob Molter, Council Member (Present)
David Simmons, Council Member (Present)
Chris Underwood, Council Member (Present)

Jason Hillyer, Council Member (Present)
David Walker, Council President (Present)
Kathy Krupa, Council Member (Present)
Suzanne Rease, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor
Jennifer Strong, Delaware County Health
Michelle Dearth, Asst. Fiscal Officer

Jeffrey White, Asst. Village Administrator
John Hower, Rinehart, Walters, Danner
Levi Koehler, Zoning

Minutes of September 24, 2018

David Simmons made a motion to approve the minutes as corrected. (In the waste water treatment report, changed to this week the membranes will be delivered). Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 voice vote.

John Hower-Rinehart-Walters-Danner Insurance

John Hower from Rinehart-Walters-Danner Insurance presented to Village Council the new Insurance policy for 2019.

Ken Molnar questioned whether the uninsured/ underinsured motorist bodily injury insurance should be added to the policy. Council decided to add \$1,000,000.00 coverage to the policy for the uninsured/underinsured motorist bodily injury. John will send a new bill showing this added insurance.

Resolution No. 2018-52 (1st Reading, Emergency)

A Resolution Authorizing Acquisition Of An Insurance Contract Through Rinehart-Walters-Danner Insurance Agency For Multiple Lines Of Municipal Insurance Through The Ohio Plan; And, Declaring An Emergency.

Mayor Hopper read the resolution.

Guest Participation

No guest participation.

Administrator's Report

Assistant Village Administrator Jeff White reported that the post construction walk-through at the Ohio to Erie Trail expansion north of Holmes St. was held with contractor KEM . All looked fine with some minor adjustments to ditch grades to improve drainage and they will return in the spring to assure grass germination and to remove temporary erosion and sediment controls. The new Waste Water Treatment

plant continues to make progress. The roof is complete. Siding and windows are almost done. The water wheel is installed and piping and equipment are being installed.

Fiscal Officer Report

Fiscal Officer Suzanne Rease reported that the last sewer billing for the year was sent out November 1st with payments due December 10th. A considerable amount of time has been spent on the 2019 Personnel and Annual Budget. We received \$208, 0000 in tap fees from M/I Homes for Phase 1 of the Retreats at Dustin, \$104,000 from Homewood for Blackhawk Phase D and \$352.000 from Pulte Homes for Phase 1 Section 1 of Arrowhead Lake Estates. We are working on advertising for inactive accounts (C.D.'s) to invest some of the sewer tap fees so that we can earn the most interest until the funds are needed for loan repayment on the new sewer plant.

Dave Walker made a motion to delete Jeanna Burrell's credit cards and issue Jeff White a Village credit card in the amount of \$5,000.00 and a Home Depot Card in the amount of \$5,000.00. David Simmons seconded the motion and the motion passed in a 6-0 voice vote.

Payment of Invoices for November

David Simmons made a motion to approve the invoices for November with the exception to check on the ACH AEP bill . Dave Walker seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Approval of Financial Statements

Dave Walker made a motion to approve the Financial Statements for November. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Code Compliance Report

Levi Koehler reported that construction is underway at the Retreat at Dustin. The Arrowhead Lake Estates development agreement will be signed within the week and the term sheet for the NCA has been signed. In Blackhawk Phase-C the last lot has been sold and the Village Solicitor is working on an access agreement for the Jeremy Miller property. The final Development agreement has been sent to Homewood for Blackhawk Phase-D. The area has been cleared and storm water prevention measures have been installed. In Miller Farm the easements from the site to the wastewater treatment plant are secured except for permission from the City of Columbus to cross Big Walnut Creek.

Ordinance No. 2018-15 (1st Reading, Emergency)

An Ordinance Amending Ordinance No. 2018-12 Amending The Master Plan Of 2010 For The Village Of Galena And Declaring An Emergency.

Mayor Hopper read the Ordinance. David Simmons made a motion to suspend the rules on the second and third readings. Bob Molter seconded the motion and the motion passed in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Bob Molter made a motion to adopt Ordinance No. 2018-15 as an emergency in accordance with the attached map. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Wastewater Treatment Report

Brian Rammelsberg's report stated there were no violations this month. On 10/31 Mack replaced the sand filter bypass line that was removed when construction started on the new wastewater treatment plant. On 11/1 we got 3" of rain and the flows averaged 120,000 gallons a day. The sand filters were unable to keep up so they had to bypass the flow around the sand filters. A report was filled out with the EPA with an estimate of 550,000 gallons bypassed. The bypass was stopped on 11/5 and the flows were back to normal and the sand filters cleaned.

Maintenance Report

Josh Cherubini's report stated that the maintenance staff completed the last chipper day for the year and the salt spreader has been installed on the truck to prepare for winter. There was one cremation funeral and one burial this month. Ruffner park restrooms have been shut down and winterized.

Dave Simmons made a comment about West St. and Columbus St. being a dangerous intersection. Council discussed about removing parking space. Mayor Hopper reminded Council that the County Engineer passed this intersection within the last year. Discussion also occurred about possibly making the parking space for compact cars only. It was decided to have staff study the situation and make a recommendation to council.

Resolution No. 2018-34 (1st Reading, Emergency)

A Resolution To Hire Michelle Dearth As The Village Of Galena Assistant Fiscal Officer For Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-35 (1st Reading, Emergency)

A Resolution To Hire Suzanne Rease As The Village Of Galena Fiscal Officer For Calendar Year 2019; Setting Salary And Compensation; And , Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-36 (1st Reading, Emergency)

A Resolution To Hire Kenneth Levi Koehler As The Village Of Galena Zoning Inspector, Property Maintenance Official, And Flood Plan Administrator For The Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-37 (1st Reading, Emergency)

A Resolution Appointing Jeffrey White As The Village Of Galena Administrator For Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the resolution.

Resolution No. 2018-38 (1st Reading, Emergency)

A Resolution Appointing Jeanna Burrell As The Village Of Galena Village Assistant Administrator For Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-39 (1st Reading, Emergency)

A Resolution Hiring Joshua Cherubini As Maintenance Supervisor For the Village Of Galena For The Calendar Year 2019; Setting Salary And Compensation ; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-40 (1st Reading, Emergency)

A Resolution To Hire Cody Hale As A Village Of Galena Maintenance Employee For The Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-41 (1st Reading, Emergency)

A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For Calendar Year 2019; And, Declaring an Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-42 (1st Reading, Emergency)

A Resolution Authorizing A Contract With The City Of Delaware For Prosecutorial Services For Calendar Year 2019; And, declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-43 (1st Reading, Emergency)

A Resolution approving A Service Agreement With Professional Package Plant Services For Calendar Year 2019; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-44 (1st Reading, Emergency)

A Resolution To Hire Suzanne Rease As The Village Of Galena Zoning And Planning Commission Clerk For The Calendar Year 2019; setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-45 (1st Reading, Emergency)

A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Underwood Business Solutions, Inc.; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-46 (1st Reading, Emergency)

A Resolution Authorizing the Delaware County Building Department to Enforce Building Codes For all Properties Within The Village Of Galena For Calendar year 2019; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-47 (1st Reading, Emergency)

A Resolution to Hire Thomas Marshall As The Village Of Galena Environmental Engineer For January And February 2019; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-48 (1st Reading, Emergency)

A Resolution Approving A 2019 Budget For the Village Of Galena; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-49 (1st Reading, Emergency)

A Resolution Adopting Rules Of Council For Calendar Year 2019; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-50 (1st Reading, Emergency)

A Resolution Authorizing A Working Agreement Between The Delaware Soil And Water Conservation District (DSWCD) And The Village Of Galena, And Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-51 (1st Reading, Emergency)

A Resolution Transferring Funds In The Amount Of \$2500.00 From Repairs And Maintenance Account Number 5201-549-430 To Other Utilities 5201-730-319; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Dave Walker made a motion to suspend the rules on the second and third readings. David Simmons seconded the motion and the motion and the motion passed in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Dave Walker made a motion to adopt Resolution No. 2018-51 as an emergency. Chris Underwood seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Ordinance No. 2018-14 (1st Reading, Emergency)

An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc., And Declaring An Emergency.

Mayor Hopper read the Ordinance.

Delaware County Regional Planning Commission Report

Mayor Hopper had nothing to report.

BST&G

Chris Underwood reported that Lieutenant Stambaugh was promoted to Assistant Chief, fireman Chad Cavinee was promoted to Lieutenant, and part-time firemen Isaac Swarts and Richard Stewart were promoted to full-time. The Fire Prevention vehicle had to be replaced due to an accident on the way to a call.

Electronic Media Committee Report

David Simmons had nothing to report.

Zoning and Planning Commission Report

Mayor Hopper reported that Joe Clase came to zoning and planning with a proposal for an additional building in the Commerce Center that would house Division 7. Belinda Brown's variance was approved for additions to her house. Zoning approved getting the process started for the rezoning of Holmes/Harrison St.

MORPC

David Simmons reported that Lobbyists reported that no matter which party won the gubernatorial race, the attitude toward local governments was going to be markedly better than under Kasich. In fact, DeWine has been talking up the local government fund right after the election. Summer intern requests are due to Eileen Leuby on December 3. The Pets in Communities luncheon is December 13 before the next board meeting.

Other Business

Kathy Krupa had some questions about some of the line items on the 2019 budget.

Executive Session

Chris Underwood made a motion to adjourn into Executive Session for Personnel (121.22G1. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

David Simmons made a motion to reconvene. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Council reconvened at 9:34 p.m.

Adjournment

Jason Hillyer made a motion to adjourn. Bob Molter seconded the motion and the motion passed unanimously in a 6-0 voice vote. The meeting adjourned at 9:35 p.m.

Next Meeting

The next Council meeting will be held on December 17, 2018 at 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Michelle Dearth, Asst. Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.