



**Minutes of the Village Council Meeting  
July 23, 2018**

On Monday July 23, 2018 the Village of Galena Council meeting was called to order at 7:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Thomas Hopper.

**Roll Call**

Tom Hopper, Mayor (Present)  
Bob Molter, Council Member (Present)  
David Simmons, Council Member (Present)  
Chris Underwood, Council Member (Absent)

Jason Hillyer, Council Member (Present)  
David Walker, Council President (Present)  
Kathy Krupa, Council Member (Present)  
Suzanne Rease, Fiscal Officer (Present)

**Also Present**

Ken Molnar, Solicitor  
Jeanna Burrell, Administrator  
Lily Snyder  
Aubrey Burke  
Trish Smith  
Danielle Maynard

Michelle Dearth, Asst. Fiscal Officer  
Karli & Kim Murnieks  
LeAnne & Isabelle Carr  
Grace Smith  
Sam & Taylor Thompson  
Arya & Jaya Cox

**Minutes of June 25, 2018**

David Simmons made a motion to approve the minutes as presented. Jason Hillyer seconded the motion and the motion passed unanimously in a 5-0 voice vote.

**Guest Participation**

Kim Murnieks from the Big Walnut Cadette Girl Scouts explained that the girls who are in seventh and eighth grade were attending the Council meeting as part of their citizenship badges.

**Administrator's Report**

Village Administrator Jeanna Burrell reported that the tanks and lids have been installed for the Village's new wastewater treatment plant. Construction will begin in August on the State Route 3 lane improvements and traffic light project being coordinated by the Delaware County Engineer's Office. Light poles are back ordered nationwide which will mean the traffic light will not be installed until January 2019. The Galena Brick Trail Phase 2 project north of Holmes St. was awarded to Law General Contracting. Construction will begin in August and should be complete in October.

David Simmons made a motion to Accept /Authorize Friends of the Trail to install engraved bricks at the Water Tower. Jason Hillyer seconded the motion and the motion passed unanimously in a 5-0 voice vote.

**Fiscal Officer Report**

Fiscal Officer Suzanne Rease reported that sewer payments were processed. Letters were sent out to 25 property owners with overdue accounts which resulted in 19 payments. Solicitor Ken Molnar sent letters to 11 severely delinquent accounts. Council held a first reading on placing tax liens on eight properties to collect overdue amounts. There was also two burials and one veteran marker replaced in the cemetery.

Rease also discussed with council concerns about the current policy for the Galena Village Hall Application under the Non-Profit Organization rental rates. The current policy doesn't take into account the possibility of a Non-Profit Organization obtaining free use of the building for an extended period of time and therefore needs to be redrafted.

**Resolution No. 2018-25 (1<sup>st</sup> Reading, Emergency)**

**A Resolution To Suspend Rental Availability Of The Municipal Building For All Non-Profit Entities And Declaring An Emergency.**

Mayor Hopper read the Resolution. David Simmons made a motion to suspend the rules on the second and third readings. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

Bob Molter made a motion to adopt Resolution No. 2018-25 as an emergency. Dave Walker seconded the motion and the motion passed in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

**Payment of Invoices for June**

David Simmons made a motion to approve the invoices for June. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

**Approval of Financial Statements**

Dave Walker made a motion to approve the Financial Statements for June. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

**Code Compliance Report**

Dave LaValle's report stated that final engineering reviews are nearing completion on M/I's Retreat at Dustin. Public and private sewer Permit To Install Applications have been submitted to the Ohio Environmental Protection Agency. The Arrowhead Lake Estates property was purchased from the Fuller and Davis families. Final engineering plans are complete for the first phase. Homewood's final phase of the Estates at Blackhawk's final engineering plans are also complete. Development agreements are in the process for all three subdivisions. Final engineering reviews continue for the first phase of Homewood's Miller Farm project.

**Wastewater Treatment Report**

Brian Rammelsberg's report stated there were no violations this month. Tanks for the new sewer plant are being installed. There were no high flows due to a relatively dry month.

**Maintenance Report**

Josh Cherubini's report stated that the maintenance staff has been busy with mowing, weeding and mulching throughout the Village. The Estates at Blackhawk's streets were recently cracked sealed. Two test LED lights were installed on Sunbury Rd. Bridge.

**Resolution No. 2018-22 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Accepting An Ohio Public Works Commission (OPWC) Grant And Authorizing A Project Agreement With The State Of Ohio Through The OPWC Director For The State Route 3/Walnut Street/S. Galena Rd. Lane Improvements And Traffic Light Project, And Declaring An Emergency.**

Mayor Hopper read the Resolution. Dave Walker made a motion to suspend the rules on the second and third readings. David Simmons seconded the motion and the motion passed in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

David Simmons made a motion to adopt Resolution No. 2018-22 as an emergency. Bob Molter seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

**Resolution No. 2018-23 (1st Reading, Emergency)**

**A Resolution To Hire Kenneth Levi Koehler As The Village Of Galena Interim Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator For The Balance Of Calendar Year 2018; setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the Resolution. David Simmons made a motion to suspend the rules on the second and third readings. Bob Molter seconded the motion and the motion passed in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

Bob Molter made a motion to adopt Resolution No. 2018-23 as an emergency. Jason Hillyer seconded the motion and the motion passed in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

**Resolution No. 2018-24 (1st Reading, Emergency)**

**A Resolution To Increase Cody Hale's Hours As Village Of Galena Maintenance Employee For The Calendar Year 2018; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the resolution. David Simmons made a motion to suspend the rules on the second and third readings. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

Bob Molter made a motion to adopt Resolution No. 2018-24 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Absent Molter-Yes Hillyer-Yes

**Ordinance No. 2018-11 (1st Reading, Emergency)**

**An Ordinance Certifying Delinquent Sewer Service Accounts To The County Auditor For Lien Certification For The Period Of August 31, 2017 Through August 31, 2018 And Declaring An Emergency.**

Mayor Hopper read the ordinance.

**Delaware County Regional Planning Commission Report**

Mayor Hopper reported that the Ohio Department of Transportation (ODOT) responded to his request regarding issuance of a new driveway permit on State Route 3 just north of the Village. ODOT said an existing field permit erroneously was not closed years ago so it was able to be converted to a residential

driveway. It was also discussed how this could possibly be an issue for the Arrowhead Golf Course and the western Miller's property. The property owners have been notified to check the status of their driveways.

### **BST&G**

Chris Underwood was unable to attend the meeting. New Fire Chief Christopher Kovach was sworn in.

### **Electronic Media Committee Report**

David Simmons reported that the next Electronic Media Committee meeting is July 26. Bob Molter and Nick Tarpey attended training at MORPC and reported that the training was informative and the slide decks were very good.

### **Zoning and Planning Commission Report**

Mayor Hopper reported that the Zoning and Planning Commission was updated on developments. Discussion about potential buyer for property owned by Zoar Developers at the corner of Columbus St. and Middle St., and referencing the parking issues and current development plan.

### **MORPC**

David Simmons reported that he didn't attend the meeting. MORPC is in the process of completing their Annual Salary and Fringe Benefit Survey. Municipal HR teams should have the survey, and MORPC extended the deadline through July 13. The results will be shared in late summer, in time for budgeting decisions.

### **Other Business**

Dave Walker wanted to thank Joe Daly for removing the bees at the cemetery building to make it safe for demolition. Dave Walker also brought up about the erosion on the trail and Josh Cherubini is working on a solution.

### **Executive Session**

No executive session.

### **Adjournment**

Jason Hillyer made a motion to adjourn. Bob Molter seconded the motion and the motion passed unanimously in a 6-0 voice vote. The meeting adjourned at 8:33 p.m.

### **Next Meeting**

The next Council meeting will be held on August 27, 2018 at 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Michelle Dearth, Asst. Fiscal Officer

---

Fiscal Officer

Date

---

Mayor

Date

**Certification:** I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.