



**Minutes of the Village Council Meeting
June 24, 2019**

On Monday June 24, 2019 the Village of Galena Council meeting was called to order at 7:03 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Thomas Hopper.

Roll Call

Tom Hopper, Mayor (Present)
Bob Molter, Council Member (Present)
David Simmons, Council Member (Present)
Todd Musacchio, Council Member (Present)

Jason Hillyer, Council Member (Present)
David Walker, Council President (Present)
Kathy Krupa, Council Member (Present)
Suzanne Rease, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor
Christopher Underwood
Karin Underwood
Jennifer Strong, Health Department

Jeffrey White, Village Administrator
Michelle Dearth, Asst. Fiscal Officer
Eric Sandine, Ohio R.O.W. Consulting

Minutes of May 20, 2019

David Simmons made a motion to approve the minutes as corrected (correction on Administrator's report and correction on Code Compliance report). Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Minutes of June 17, 2019 Special Meeting

David Simmons made a motion to approve the minutes as corrected (Dave O'Neil left at Executive session and didn't return). Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Guest Participation

Eric Sandine from Ohio R.O.W. Consulting presented to Council the Right of Way program (ORC 49.30) which allows municipalities to charge a permit fee to utility companies for work in any Village's right of way. The benefits of such a program are 1. uniform regulations for all utility companies. 2. provides municipal jurisdiction over utility actions. 3. encourages communication and cooperation. 4. requires review and permitting of all upgrades. 5. allows for regulation of future activity (\$250 per year per site). The start-up cost is \$15,000.00 which is recoverable through the fees charged. After the first year the charge is \$3,000.00. Jeff White asked how long it takes to set up and Mr. Sandine indicated it takes 3-4 months. Jason Hillyer asked who their competitors are and Mr. Sandine replied two law firms that are considerably more expensive and they don't handle village's.

Jennifer Strong from the Delaware Health Department updated Council that their new Sunbury office is having an open house on Thursday June 27, 2019, if they receive their occupancy permit. Mosquito traps are coming soon. They have been unable to set traps due to the tremendous amount of rain. Todd Musacchio asked about the chemicals in the fogging, which she will find out and forward the information to the Village.

Administrator's Report

Village Administrator Jeff White reported that construction is under way at Arrowhead Lake Estates and the Village is working with Pulte about past due balances and that they need to apply to join the Village's New Community Authority (NCA). The real estate acquisition for the Galena Brick Trail Ph3 has been completed and ODNR has reviewed and approved the engineering plans and construction contract documents. Advertising for bids will appear in the Delaware Gazette on 6/14/19 and 6/21/19. Bid openings will be on 7/8/19 at 10:00 a.m.

Fiscal Officer Report

Fiscal Officer Suzanne Rease reported that late fees were applied and letters were sent out to past due sewer accounts. RITA sent a recap of the subpoena program, they sent out 206 letter and collected \$2,862.00 of the \$13,837.00 that was past due.

David Simmons made a motion to approve payment for Big B Concrete work in the cemetery up to \$1,300.00 when a bill is received. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Approval of Financial Statements

Dave Walker made a motion to approve the financial statements. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Payment of Invoices for June

Dave Walker made a motion to approve the invoices for June. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Code Compliance Report

Levi Koehler's report stated that work has begun at the Arrowhead Lake Estates. An amendment to Ross Estate's development plan is complete. The Village has issued numerous notices of violation to residents and continues to monitor progress. The Galena Commerce Center has submitted a preliminary development plan and Village comments have been returned.

Wastewater Treatment Report

No report submitted.

Maintenance Report

Josh Cherubini's report stated that the maintenance staff has been working on mowing and weeding and Village clean-up. They also assisted KEM with sewer line data transmission and I&I inflow from the sewer plant.

Resolution No. 2019-18 (2nd Reading)

A Resolution Establishing Pay, Compensation, Rate And Benefits For The Mayor Of The Village Of Galena Commencing With Calendar Year 2020.

Mayor Hopper read the Resolution.

Resolution No. 2019-19 (2nd Reading)

A Resolution Adjusting The Pay And Compensation For Members Of Council Commencing With Calendar Year 2020.

Mayor Hopper read the Resolution.

Resolution No. 2019-20 (2nd Reading)

A Resolution Adjusting The Pay And Compensation For Members Of the Planning And Zoning Commission Commencing With Calendar Year 2020.

Mayor Hopper read the Resolution.

Resolution No. 2019-21 (1st Reading. Emergency)

A Resolution Transferring Funds In The Amount Of \$437.00 From Salary (T. Marshal) Account Number 5201-710-139 To Medicare Account Number 5201-710-213: And, Declaring An Emergency.

Mayor Hopper read the Resolution. David Simmons made a motion to suspend the second and third reading. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Musacchio-Yes Molter-Yes Hillyer-Yes

Dave Walker made a motion to adopt Resolution No. 2019 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Musacchio-Yes Molter-Yes Hillyer-Yes

Resolution No. 2019-24 (1st Reading, Emergency)

A Resolution Authorizing An Increase In The Budget In The Amount Of Two Hundred Thousand Dollars (\$200,000.00); Authorizing Disbursement Of These Funds For The Purpose Of Repairs And Replacement Of An Area Of Walnut Street Known As The Walnut Street Reconstruction Phase III, And Declaring An Emergency.

Mayor Hopper read the Resolution. David Simmons made a motion to suspend the second and third reading. Bob Molter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Musacchio-Yes Molter-Yes Hillyer-Yes

Bob Molter made a motion to adopt Resolution No. 2019-24 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Musacchio-Yes Molter-Yes Hillyer-Yes

Delaware County Regional Planning Commission Report

Mayor Hopper had nothing new to report.

BST&G Fire Board Report

Bob Molter reported there will be a “push-in” ceremony for the new fire truck on July 11, 2019. Three new full-time fire fighters were sworn in, which will allow for two emergency vehicles to run at the same time.

Kathy Krupa asked about how and when you can get CPR training. Bob said the person is on vacation and he will follow up with info about training.

Bee City

Bob Molter reported that Mayor Hopper presented a Mayor’s Proclamation to Bee City USA for National Pollinator’s Week. Flower beds on the square were cleaned out and new plants planted that will come back every year. Bee City’s next event will be at the Flea Market on July 4th and at Galena Summerfest. Bee City USA signs and plants were all donated by a company.

Zoning and Planning Commission Report

Mayor Hopper reported that there was a hearing on the amended development plan for the Galena Commerce Center and it was not completed. The Hearing will continue next month. There was also a discussion with the Galena Commerce Center about donating land for the trail.

MORPC Report

David Simmons reported that a new five-year plan for member dues was established, increasing Galena’s rate from \$.565 per capita for 2019 to \$.575 per capita for 2020. The proposed rate would continue to rise by a penny or more over the next five years until reaching \$.63 per capita. Each year requires a new resolution. At this point the minimum fee is still \$1000.00. Truro Township in Franklin County became a MORPC member.

Electronic Media Committee

David Simmons reported that he will be attending the social media training at MORPC on July 17, 2019 along with Bob Molter and Lisa Dyson.

Other Business

David Simmons attended a Cemetery Restoration Workshop at the North Fork Cemetery where he learned how to clean and reset monuments. He commented that the Galena Cemetery is in a lot better shape than the North Fork Cemetery.

Mayor Hopper reported that he did a Mayor’s Proclamation for Former Galena Police Department Chief Robert W. “Bob” Tschakert, who recently passed away.

Solicitor Ken Molnar discussed that a pre-annexation agreement for Champion will be at the next meeting and if Pulte and Arrowhead do not pay the past due pass through costs they will be shut down.

Executive Session

None.

Adjournment

Dave Walker made a motion to adjourn. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 voice vote. The meeting adjourned at 9:12 p.m.

Next Meeting

The next Council meeting will be held on July 22, 2019 at 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Michelle Dearth, Asst. Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.