



**Minutes of the Village Organizational Council Meeting
January 7, 2019**

On Monday January 7, 2019 the Village of Galena Organizational Council meeting was called to order at 7:04 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Thomas Hopper.

Roll Call

Tom Hopper, Mayor (Present)
Bob Molter, Council Member (Present)
David Simmons, Council Member (Present)
Chris Underwood, Council Member (Present)

Jason Hillyer, Council Member (Present)
David Walker, Council President (Present)
Kathy Krupa, Council Member (Present)
Suzanne Rease, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor
Jeanna Burrell, Village Administrator

Jeffrey White, Asst. Village Administrator
Michelle Dearth, Asst. Fiscal Officer

Election of Council President

David Simmons made a motion to nominate Dave Walker as Council President and Jason Hillyer seconded the motion. The motion passed in a 5-0 yes vote and one abstain.

Guest Participation

No guest participation.

Committee Appointments

Chris Underwood announced to Council that he is accepting a consulting position that requires travel and he will be unable to complete the last year of his term. He will delay giving official notice until potential replacement candidates are available.

David Simmons made a motion to appoint the Mayor or President of Council to sign off on receiving the application for the NCA. Bob Molter seconded the motion and the motion passed in a 6-0 voice vote.

Bob Molter made a motion to appoint Levi Koehler, Kristen Risch and Dave Walker to 2 year terms on the NCA Board. Jason Hillyer seconded the motion and the motion passed in a 6-0 voice vote.

David Simmons made a motion to adopt the 2019 committee assignments as listed. Dave Walker seconded the motion and the motion passed in a 6-0 voice vote.

Planning and Zoning Commission Appointment

Mayor Hopper recommended Stan Swisher to another three year term (2019-2021) on the Planning and Zoning Commission. David Simmons made a motion to appoint Stan Swisher to the Planning and Zoning Commission. Dave Walker seconded the motion and the motion passed in a 6-0 voice vote.

2018 Village Annual Reports

Administrator-Jeff White

Fiscal Officer-Suzanne Rease

Code Compliance-Kenneth Levi Koehler

Wastewater Treatment-Brian Rammelsberg

Maintenance-Josh Cherubini

Council reviewed annual reports

Payment of Invoices for the end of December 2018

Dave Walker made a motion to approve the invoices for the end of December. David Simmons seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Dave Walker made a motion to pay additional December bills as listed. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Resolution No. 2018-34 (3rd Reading, Emergency)

A Resolution To Hire Michelle Dearth As The Village Of Galena Assistant Fiscal Officer For Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution. David Simmons made a motion to adopt Resolution No. 2018-34 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-35 (3rd Reading, Emergency)

A Resolution To Hire Suzanne Rease As The Village Of Galena Fiscal Officer For Calendar Year 2019; Setting Salary And Compensation; And , Declaring An Emergency.

Mayor Hopper read the Resolution. Bob Molter made a motion to adopt Resolution No. 2018-35 as an emergency. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-36 (3rd Reading, Emergency)

A Resolution To Hire Kenneth Levi Koehler As The Village Of Galena Zoning Inspector, Property Maintenance Official, And Flood Plan Administrator For The Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Kathy Krupa made a motion to adopt Resolution No. 2018-36 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-37 (3rd Reading, Emergency)

A Resolution Appointing Jeffrey White As The Village Of Galena Administrator For Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the resolution. Jason Hillyer made a motion to adopt Resolution No. 2018-37 as an emergency. Chris Underwood seconded the motion and the motion passed in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Jason Hillyer made a motion to adjourn into Executive session for Pending Litigation (121.22G3) and Personnel (121.22G1). Bob Molter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Council adjourned to Executive Session at 7:44 p.m.

David Simmons made a motion to reconvene. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Council reconvened at 8:15 p.m.

Resolution No. 2018-38 (3rd Reading, Emergency)

A Resolution Appointing Jeanna Burrell As The Village Of Galena Village Assistant Administrator For Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Kathy Krupa made a motion to adopt Resolution No. 2018-38 as an emergency and revising pay to \$32.49 per hour. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-39 (3rd Reading, Emergency)

A Resolution Hiring Joshua Cherubini As Maintenance Supervisor For the Village Of Galena For The Calendar Year 2019; Setting Salary And Compensation ; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Bob Molter made a motion to adopt Resolution No. 2018-39 as an emergency. Kathy Krupa seconded the motion and the motion passed in a 5-0 roll call vote with one abstain.

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Abstain

Resolution No. 2018-40 (3rd Reading, Emergency)

A Resolution To Hire Cody Hale As A Village Of Galena Maintenance Employee For The Calendar Year 2019; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution. David Simmons made a motion to adopt Resolution No. 2018-40 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-41 (3rd Reading, Emergency)

A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For Calendar Year 2019; And, Declaring an Emergency.

Mayor Hopper read the Resolution. Kathy Krupa made a motion to adopt Resolution No. 2018-41 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-42 (3rd Reading, Emergency)

A Resolution Authorizing A Contract With The City Of Delaware For Prosecutorial Services For Calendar Year 2019; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Bob Molter made a motion to adopt Resolution No. 2018-42 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-43 (3rd Reading, Emergency)

A Resolution approving A Service Agreement With Professional Package Plant Services For Calendar Year 2019; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Jason Hillyer made a motion to adopt Resolution No. 2018-43 as an emergency. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-44 (3rd Reading, Emergency)

A Resolution To Hire Suzanne Rease As The Village Of Galena Zoning And Planning Commission Clerk For The Calendar Year 2019; setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution. David Simmons made a motion to adopt Resolution No. 2018-44 as an emergency. Bob Molter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-45 (3rd Reading, Emergency)

A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Underwood Business Solutions, Inc.; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Kathy Krupa made a motion to adopt Resolution No. 2018-45 as an emergency. Bob Molter seconded the motion and the motion passed in a 5-0 roll call vote with one abstain:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Abstain Molter-Yes Hillyer-Yes

Resolution No. 2018-46 (3rd Reading, Emergency)

A Resolution Authorizing the Delaware County Building Department to Enforce Building Codes For all Properties Within The Village Of Galena For Calendar year 2019; And, Declaring An Emergency.

Mayor Hopper read the Resolution. David Simmons made a motion to adopt Resolution No. 2018-46 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-47 (3rd Reading, Emergency)

A Resolution to Hire Thomas Marshall As The Village Of Galena Environmental Engineer; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Jason Hillyer made a motion to adopt Resolution No. 2018-47 as an emergency. Bob Molter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-48 (3rd Reading, Emergency)

A Resolution Approving A 2019 Budget For the Village Of Galena; And, Declaring An Emergency.

Mayor Hopper read the Resolution. David Simmons made a motion to adopt Resolution No. 2018-48 as an emergency. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-49 (3rd Reading, Emergency)

A Resolution Adopting Rules Of Council For Calendar Year 2019; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Jason Hillyer made a motion to adopt Resolution No. 2018-49 as an emergency. Bob Molter seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-50 3rd Reading, Emergency)

A Resolution Authorizing A Working Agreement Between The Delaware Soil And Water Conservation District (DSWCD) And The Village Of Galena, And Declaring An Emergency.

Mayor Hopper read the Resolution. David Simmons made a motion to adopt Resolution No. 2018-50 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution No. 2018-54 (1st Reading, Emergency)

A Resolution Authorizing A Working Agreement Between The Delaware Soil And Water Conservation District (DSWCD) And The Village Of Galena, And Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2018-55 (1st Reading, Emergency)

A Resolution Transferring Funds In The Amount Of \$80.00 From Salary Fiscal Officer Account Number 1000-725-121 And \$935.00 From 1000-710-132 Salaries Administrator Staff To Salary Administrator 1000-710-131; And Transferring Funds In The Amount Of \$200.00 From Repairs And Maintenance Account Number 5201-549-430 To Other Utilities 5201-730-319 And Transferring In The Amount Of \$4.00 From Medicare-Zoning 1000-410-213 To Medicare-Administrator 1000-710-213; And Declaring An Emergency.

Mayor Hopper read the Resolution. David Simmons made a motion to suspend the rules for the second and third readings. Jason Hillyer seconded the motion and the motion was approved unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

David Simmons made a motion to adopt Resolution No. 2018-55 as an emergency. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Resolution 2019-01 (1st Reading, Emergency)

A Resolution Authorizing The Hiring Of Special Counsel For The Purpose Of Litigation And Declaring An Emergency.

Mayor Hopper read the Resolution. Dave Walker made a motion to suspend the rules for the second and third readings. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

David Simmons made a motion to adopt Resolution No. 2019-01 as an emergency. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Walker-Yes Simmons-Yes Underwood-Yes Molter-Yes Hillyer-Yes

Ordinance No. 2018-16 (2nd Reading, Emergency)

An Ordinance Adopting A Written Policy For The Use OF Village Credit Card Accounts, And Declaring An Emergency.

Mayor Hopper read the Ordinance.

Other Business

An e-mail was received by Council members regarding Galena becoming a Bee Community. Council discussed inviting them to a Council meeting. Jeff White will do a follow up email.

Adjournment

Chris Underwood made a motion to adjourn. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 voice vote. The meeting adjourned at 8:50 p.m.

Next Meeting

The next Council meeting will be held on January 28, 2019 at 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Michelle Dearth, Asst. Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.