



**Minutes of the Village of Galena Council Meeting  
January 25, 2021**

On January 25, 2021 the Village of Galena Council meeting was called to order at 7:02 p.m. in an online Zoom meeting by Mayor Jill Love.

**Roll Call**

Jill Love, Mayor (Present)  
David Simmons, Council Member (Present)  
Todd Musacchio, Council Member (Present)  
Eric Johnston, Council Member (Present)  
Mike Fry, Council Member (Present)

Kathy Krupa, Council Member (Present)  
Ruben Minor, Council President (Present)  
Suzanne Rease, Fiscal Officer (Present)

**Also Present**

Jeffrey White, Village Administrator  
Michelle Dearth, Asst. Fiscal Officer

Ken Molnar, Solicitor

A List of those in attendance is attached at the end of the minutes.

**Minutes of December 21, 2020 Council Meeting**

David Simmons made a motion to adopt the minutes of the December 21, 2020 Council meeting. Ruben Minor seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Minutes of January 4, 2021 Council Organizational Meeting**

David Simmons made a motion to adopt the minutes of the January 4, 2021 Council Organizational meeting. Eric Johnston seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Guest Participation**

Scout Leader, Larry Potter presented to Council a national program called Wreaths Across America. The program coordinates wreath laying ceremonies at more than 2,100 locations across the United States. Mr. Potter would like his troops to participate in the program by adopting the Galena Cemetery and placing the wreaths on the Veterans gravesites on December 18, 2021. David Simmons mentioned they would welcome scout involvement during Galena's Memorial Day Services.

David Simmons made a motion to approve Troops 197 & 719 adopting the Galena Cemetery to place wreaths on December 18, 2021 as part of the Wreaths Across America program. Ruben Minor seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Approval of Village Calendar**

David Simmons made a motion to approve the 2021 Village Calendar with additions of Summer Fest and Wreaths Across America. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Administrator's Report**

Village Administrator Jeff White reported that there is a matter being discussed between Pulte and The Village of Galena about the Zoar St. extension from the Heathermere Subdivision to Fescue Rd. and the

responsibility for paying for this extension. This may eventually require a decision by Village Council. There is a Columbia Gas line installation project that involves installing a new natural gas main from the Arrowhead Lake Estates Development to their regulator building on High St. The new line will follow along Zoar St., Heathermere Loop, Heathermere Dr., Walnut St., and High St.

### **Mayor's Report**

Mayor Jill Love reported that the Master Plan and 2020 Zoning Code draft is under review and in the final stages. A few outstanding questions are being addressed by the Village Solicitor and will be included in the final draft. The project at S. Galena Rd. and Rt. 3 will be presenting a proposal at the February 25<sup>th</sup> Planning and Zoning meeting. Son of Thurman's is busy renovating and hopes to be opening in February. Mayor Love performed a marriage ceremony and is now on the list of Delaware County Mayors that can perform marriages.

### **Fiscal Officers Report**

Fiscal Officer Suzanne Rease reported that the Fiscal Office completed all C.A.R.E.S. Act reporting. Completed all year end financial reports. Filed the Hinkle report. Uploaded all financial statements to Ohio Checkbook. Completed the Bureau of Workers Comp true-up report. Completed W2's and 1099's, and all annual reports for State of Ohio, Federal (941), School District, RITA and Job and Family Services were filed.

### **Approval of Financial Statements**

Kathy Krupa made a motion to approve the financial statements. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Johnston-Yes Musacchio-Yes Fry-Yes

### **Payment of Invoices for January**

Kathy Krupa made a motion to approve the invoices for January. Ruben Minor seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Johnston-Yes Musacchio-Yes Fry-Yes

David Simmons made a motion to pay 3 additional checks (Jess Howard Electric Company, Mr. Rooter and Mac Industries) not on the payment listing. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Johnston-Yes Musacchio-Yes Fry-Yes

### **Code Compliance Report**

Levi Koehler's report stated that Storm Water inspections have been conducted at the Retreat at Dustin, and Phase 2 construction has begun. Arrowhead Lake Estates Phase 2 construction is underway. Miller Farm engineering has been approved by the Planning and Zoning Commission.

### **Wastewater Treatment Plant Report**

Brian Rammelsberg's report stated that there were no violations for the month. There were 20 new sewer taps for the month. Tom Marshall is working on moving our chemical pumps and getting permanent storage containers.

**Resolution No. 2020-43 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Authorizing Budgeting For Repair And/ Or Replacement Of Parts Of Joe Walker Road Which Have Deteriorated In Contemplation Of A Contract With Other Governmental Entities And Declaring An Emergency.**

Mayor Love read the Resolution. Kathy Krupa made a motion to adopt Resolution No. 2020-43 as an emergency. Todd Musacchio seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Johnston-Yes Musacchio-Yes Fry-Yes

**Ordinance No. 2020-10 (3<sup>rd</sup> Reading, Emergency) TABLED UNTIL 1-25-21**

**An Ordinance Regulating The Use Or Occupation Of All Public Rights-Of-Way In The Village Of Galena, The Issuance Of Right-Of-Way Permits To Persons For Such Use Or Occupancy And To Set Forth The Policies Of The Village Related To Its Public Rights-Of-Way And Declaring An Emergency.**

Mayor Love read the Ordinance. David Simmons made a motion to table Ordinance No. 2020-10 until the February 22, 2021 Council meeting. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Johnston-Yes Musacchio-Yes Fry-Yes

**Ordinance No. 2020-16 (3<sup>rd</sup> Reading)**

**An Ordinance Conditionally Accepting The Public Improvements At The Arrowhead Lake Estates Section 2; Implementing The Maintenance Period And Bond, Releasing the Performance Bond All In Accordance With The Development Agreement.**

Mayor Love read the Ordinance. David Simmons made a motion to table Ordinance No. 2020-16 until the February 22, 2021 Council meeting. Eric Johnston seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Johnston-Yes Musacchio-Yes Fry-Yes

**Ordinance No. 2021-01 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Approving, Adopting And Enacting American Legal Publishing's Ohio Basic Code 2021 Edition, As the Code Of Ordinances For The Municipality Of Galena, Ohio, And Declaring An Emergency.**

Mayor Love read the Ordinance. David Simmons made a motion to suspend the second and third reading. Todd Musacchio seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Johnston-Yes Musacchio-Yes Fry-Yes

David Simmons made a motion to adopt Ordinance No. 2021-01 as an emergency. Eric Johnston seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Johnston-Yes Musacchio-Yes Fry-Yes

**Ordinance No. 2021-02 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Suspending The Operation Of Ohio Basic Code Section 137.09 E Regarding Large Agricultural Properties Situated Within The Corporate Limits Of The Village Of Galena; And, Declaring An Emergency.**

Mayor Love read the Ordinance. David Simmons made a motion to suspend the second and third reading. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Johnston-Yes Musacchio-Yes Fry-Yes

Todd Musacchio made a motion to adopt Ordinance No. 2021-02 as an emergency. Kathy Krupa seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Johnston-Yes Musacchio-Yes Fry-Yes

**Ordinance No. 2021-3 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Regulating The Payment Of Passthrough Developer Fees; Providing For The Time Of Payment; Providing For Late charges And Declaring An Emergency.**

Mayor Love read the Ordinance.

Administrator Jeff White mentioned that a fee should be added for snow removal for developments that are not the Village's responsibility in the Ordinance.

**Other Business**

Christmas lights will be removed by Adams Tree Care.

**Executive Session**

None.

**Adjournment**


David Simmons made a motion to adjourn. Rubin Minor seconded the motion and the motion passed unanimously in a 6-0 voice vote.

The meeting adjourned at 8:24 p.m.

**Next Meeting**

The next Council meeting will be held on February 22, 2021 at 7 p.m. This will be a zoom meeting.

Respectfully submitted, Michelle Dearth, Assistant Fiscal Officer

  
Fiscal Officer                      2-23-2021                      Date

  
Mayor                                      24-21                                      Date

**Certification:** I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.

## Michelle Dearth

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**From:** Jill Love  
**Sent:** Monday, January 25, 2021 8:42 PM  
**To:** Michelle Dearth; Suzanne Rease  
**Subject:** Attendees at the January Council Meeting

Tom McCall  
Larry Potter  
Monica Cubberly-Early  
JoAnn Cubberly  
Daryl's i-pad  
Tim and Heidi Erb  
Jill Schwachow  
Noah Hostetler  
Kathy Farkas  
Zach Hopper  
Mary Howard  
Kathy Krupa  
David Simmons  
Mike Fry  
Ruben Minor  
Todd Musacchio  
Eric Johnston  
Michelle Dearth  
Suzanne Rease  
Ken Molner  
Jeff White

Thank you,

Jill