



Village of Galena Council Meeting Agenda  
Monday, August 30, 2021, 7 p.m.  
Galena Village Hall, Council Chambers,  
109 Harrison St., Galena, OH 43021  
And Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/8688157832?pwd=MDITYmVmd0lNNVA2QU9hUUlLS0xoZz09>

Meeting ID: 868 815 7832

Passcode: 622207

One tap mobile

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Roll Call

Minutes of July 26, 2021 Council Meeting

Minutes of July 16, 2021 Special Council Meeting

Minutes of August 5, 2021 Special Council Meeting

Guest Participation –

Shelia Hiddleson – Delaware General Health District

Tom Curtin – Preservation Parks Delaware County

American Electric Power-Update

Administrator's Report – Jeff White

Mayor's Report – Jill Love

Fiscal Officer Report – Suzanne Rease

Payment of Invoices for August

Approval of Financial Statements

Code Compliance Report – Kenneth Levi Koehler

Wastewater Treatment Report – Brian Rammelsberg

Ordinance No. 2021-13 (3<sup>rd</sup> Reading, Emergency) An Ordinance Certifying Delinquent Sewer Service Accounts To The County Auditor For Lien Certification For The Period Of August 31, 2020 Through August 31, 2021 And Declaring An Emergency.

Ordinance No. 2021-15 (1<sup>st</sup> Reading, Emergency) An Ordinance Conditionally Accepting The Public Improvements At The Retreat At Dustin Phase I & 2; Implementing The Maintenance Period And Bond; Releasing The Performance Bond All In Accordance With The Development Agreement.

*\*Ordinance 2020-13 was passed at the organizational meeting in January. This ordinance was for the release of the performance bond and acceptance of maintenance bond M/I Phase 1, but the amount of the maintenance bond was an estimate and differed from the actual amount.*

MORPC Report & Delaware County Regional Planning Commission Report – Jill Love

BST&G Fire Board Report – Ruben Minor

Planning and Zoning Commission Report – Kathy Krupa

Bee City USA

Other Commission Reports

Other Business - Halloween

Executive Session

Adjournment



**Minutes of the Village of Galena Special Council Meeting  
July 16, 2021**

On Friday, July 16, 2021, the Village of Galena Special Council meeting was called to order at 4:02 p.m. in the Galena village Council Chamber and via Zoom meeting by Mayor Jill Love.

**Roll Call**

Jill Love, Mayor (Present)	Eric Johnston, Council Member (Present via Zoom)
David Simmons, Council Member (Present)	Ruben Minor, Council President (Present via Zoom)
Todd Musacchio, Council Member (Present)	Suzanne Rease, Fiscal Officer (Present)
Mike Fry, Council Member (Present)	
Kathy Krupa, Council Member (Present)	

**Also Present**

Jeff White, Village Administrator  
Ken Molnar, Village Solicitor  
Resident Tim Erb and Joanne Cubberly joined the meeting via zoom. Tom Hopper and Zach Hopper were present in the council chamber.

Village Solicitor Ken Molnar began by stating if Council wants to make this a Village sponsored event, and if you find this is an emergency our insurance will cover us at no cost. This only applies if no alcohol is served at the event, and if all the participants sign a waiver. Mayor Love stated the event had 2 different policy options, but the cost would be \$375 each. There is no cost for the Village to sponsor the event, and she would like to encourage events like this to take place in Galena. Mike Fry, Kathy Krupa and David Simmons all agreed the legislation should be enacted as an emergency since the event was being held the following morning. In addition, cancelling the event isn't an option at this point, most of the people would show up anyway. David Simmons pointed out two typos in the resolution.

Mayor Love read the resolution.

Resolution No. 2021-07 - A Resolution Adopting An Event Known As The Son Of Thurman Bash As A Village Event On A One Time Basis And Declaring An Emergency.

David Simmons made a motion to suspend the second and third reading. Mike Fry seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

David Simmons made a motion to adopt Resolution 2021-07 as an emergency, and as amended to correct the typing errors. Ruben Minor seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Minor-Absent Simmons-Yes Musacchio-Yes Johnston-Yes Fry-Yes

Ruben Minor lost connection before the roll call vote was taken.

**Adjournment**

David Simmons made a motion to adjourn. Todd Musacchio seconded the motion and the motion passed unanimously in a 5-0 voice vote. The meeting adjourned at 4:15 p.m.

Respectfully submitted, Suzanne Rease, Fiscal Officer

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**Certification:** I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.



**Minutes of the Village of Galena Council Meeting  
July 26, 2021**

On July 26, 2021, the Village of Galena Council meeting was called to order at 7:00 p.m. in Council Chambers of the Village Hall, 109 Harrison St. and via Zoom, by Mayor Jill Love.

**Roll Call**

Jill Love, Mayor (Present)  
David Simmons, Council Member (Present)  
Todd Musacchio, Council Member (Present)  
Eric Johnston, Council Member (Absent)  
Mike Fry, Council Member (Absent)

Kathy Krupa, Council Member (Present)  
Ruben Minor, Council President (Present)  
Suzanne Rease, Fiscal Officer (Present)

**Also Present**

Jeffrey White, Village Administrator  
Michelle Dearth, Asst. Fiscal Officer

Ken Molnar, Solicitor

A List of those in attendance is attached at the end of the minutes.

**Minutes of June 28, 2021, Council Meeting**

David Simmons made a motion to adopt the minutes of the June 28, 2021, Council meeting. Ruben Minor seconded the motion and the motion passed unanimously in a 4-0 voice vote.

**Minutes of July 16, 2021 Special Council Meeting**

Ruben Minor made a motion to adopt the minutes of the July 16, 2021 Special Council meeting. Kathy Krupa seconded the motion and the motion passed unanimously in a 4-0 voice vote.

David Simmons asked if the votes were legal since two people were not present and we didn't have a quorum for the rule suspension. Mayor Love responded that the event couldn't be cancelled so it could be approved without a quorum and that all questions should be directed to Solicitor Ken Molnar.

Minutes were not approved for the special Meeting.

**Guest Participation**

Mayor Love presented to Council her appointment to Planning and Zoning for consideration, and she said that Tim Erb was here for questions. David Simmons asked how many people had applied for the position and how it had been advertised. Mayor Love responded that Mr. Erb was the only applicant and that it had been advertised on social media.

Ruben Minor made a motion to appoint Tim Erb to Planning and Zoning Commission. Kathy Krupa seconded the motion and the motion passed unanimously in a 4-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes

Mayor Love swore in Tim Erb.

Jennifer Wilson from the Delaware County Health Department gave an update to Council. The COVID variant is mostly affecting people who are not vaccinated. The vaccine is pretty effective against the variant and things at the Health Department are getting back to normal, including going out and doing inspections.

David Simmons asked what percentage of people have been vaccinated in Delaware County. Jennifer did not have those figures with her but would send it to the Village the next day. Jennifer did send the information the next day and the current statistics for Delaware County is 63.17% have had at least one shot and the figures for people over 20 is at 78%.

David Simmons and Lorrie Armbruster did a power point presentation about Bee City USA. (Presentation is available upon request)

### **Administrator's Report**

Village Administrator Jeff White reported that Village zoning maps for the Galena Crossing have been updated to reflect the annexation and zoning changes. The amendment to the original development plan for this property was approved at the June Planning and Zoning Commission meeting. Based on recommendation by the Village's engineer, the decision has been made to close the Village's trail bridge over the Big Walnut creek to motorized vehicles because rotting parts of the wooden bridge deck may not be able to support the weight of vehicles. Presently the bridge is deemed to be safe for foot and bicycle traffic. The Village's funding application for the N. Walnut Street Culvert project has been approved by the Ohio Public Works commission (OPWC) and the Village must sign the funding agreement with the state. Councilman David Simmons is in the process of refinishing the outside surface of two exterior wood doors at the Village Hall, involving stripping the layers of peeling paint and repainting.

### **Mayor's Report**

Mayor Jill Love reported that the Son of Thurman Burger Bash to Cure Cancer Pelotonia event on July 17<sup>th</sup> was a success. Mayor Love participated in the 4<sup>th</sup> of July Parade in Sunbury. Tim Erb was appointed to the Planning and Zoning Commission. Vans Valley and Joe Walker Road 5 acres was recently sold and the owner of the land attended the Planning and Zoning Commission meeting to informally discuss options for the property. Cindy Cooper from Sunbury informed the Village that Sunbury voted to have Beggar's Night on October 31<sup>st</sup>. This item is tabled until the August meeting for discussion when all Council members are present.

### **Fiscal Officers Report**

Fiscal Officer Suzanne Rease reported that there were five new residents, one cremation burial, one regular burial, two cemetery plots sold and there was one rental of the Galena Village Hall.

### **Approval of Financial Statement**

David Simmons made a motion to approve the financial statements. Ruben Minor seconded the motion and the motion passed unanimously in a 4-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes

### **Payment of Invoices for July**

Kathy Krupa made a motion to approve the invoices for July. David Simmons seconded the motion and the motion passed unanimously in a 4-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes

### **Code Compliance Report**

Levi Koehler's report stated that Storm Water inspections have been conducted at the Retreat at Dustin, and Phase 2 construction is underway. Arrowhead Lake Estates Phase 2 construction is underway, and Mark Rufener and Levi met on site to discuss drainage. Miller Farm engineering has been approved by the Planning and Zoning Commission and some details are being worked out by the Village Engineer and the Development Agreement is under review by Village staff. Galena Crossing 's Development Plan and rezoning has been approved by the Planning and Zoning Commission, an amendment to the development plan has been submitted and approved. The development plan for the veterinary clinic at 51 Middle St. was approved, project is in the engineering phase.

### **Wastewater Treatment Plant Report**

Brian Rammelsberg's report stated that there were no violations for the month. There were 12 new sewer taps for the month. There was a heavy rain on 7/11/21 that caused a high-level alarm in the EQ tank. The total flow was 250,786 gallons which is 4 times the normal amount.

### **Resolution No. 2021-05 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing The Acceptance Of Ohio Public Works Commission Grant (O.P.W.C.) For The Walnut Street Culvert Project, And Declaring An Emergency.**

Mayor Love read the Resolution.

### **Resolution No. 2021-06 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing Acceptance Of The Bid And Awarding A Contract To Elite Excavating Company Of Ohio, Inc. For Walnut Street Culvert Replacement Project, And Declaring An Emergency.**

Mayor Love read the Resolution.

### **Resolution No. 2021-08 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing An Increase In The Budget In The Amount Of Fifty -Eight Thousand Three Hundred Dollars (\$58,300); Authorizing Disbursement Of These Funds For the Purpose Of The Walnut Street Culvert Project, And Declaring An Emergency**

Mayor Love read the Resolution.

### **Ordinance No. 2021-13 (2<sup>nd</sup> Reading, Emergency)**

**An Ordinance Certifying Delinquent Sewer Service Accounts To The County Auditor For Lien Certification For The Period Of August 31, 2020 Through August 31, 2021 And Declaring An Emergency.**

Mayor Love read the Ordinance.

### **Delaware Regional Planning Commission Report**

Mayor Love reported there was nothing going on in our area.

### **MORPC Report**

Mayor Love reported that a presentation about The Power Of Parks and Waterways-Local Planners Unveil Designs To Connect was discussed. The Big Walnut Creek is one of the 5 waterways being discussed.

### **BST&G Fire Board Report**

Ruben Minor reported that there was nothing new, and they have hired some Part-time Fire Fighters.

### **Planning and Zoning Commission Report**

Kathy Krupa had nothing else to report that hadn't already been covered in other reports.

**Bee City USA**

Nothing else to report after presentation.

**Other Commission Reports**

None.

**Other Business**

David Simmons asked about the K E McCarney (KEM) bill that was reported in Jeff White’s report in June for reimbursement of pass- thru payments. Mayor Love responded that Mark Rufener said they will wait on the payment. Mayor Love has requested Romanelli & Hughes sign a pass-thru agreement.

**Executive Session**

None.

**Adjournment**

Ruben Minor made a motion to adjourn. Kathy Krupa seconded the motion and the motion passed unanimously in a 4-0 voice vote.

The meeting adjourned at 8:44 p.m.

A recording of the meeting is available upon request.

**Next Meeting**

The next Council meeting will be held on August 23, 2021, at 7 p.m. in Council Chambers at the Galena Village Hall and by Zoom.

Respectfully submitted, Michelle Dearth, Assistant Fiscal Officer

_____	_____	_____	_____
Fiscal Officer	Date	Mayor	Date

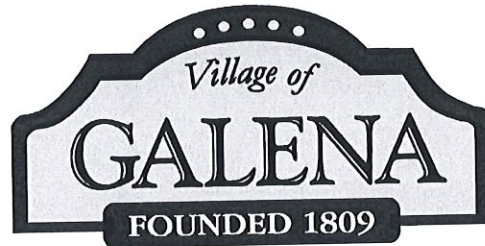
**Certification:** I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.





**SIGN IN SHEET**  
**GALENA VILLAGE COUNCIL**  
**Monday, July 26, 2021**

<u>Name</u>	<u>Address</u>	<u>Do you wish to speak</u>
Lorie Armbruster	6969 Red Bank Rd., Galena	No
Tim Erb	555 Parker Run	No
Jessal Dwyer	245 Heathermere Galena	
Robert Matter	245 Heathermere Galena	
Zach Hopper	275 Harrison St.	No
Tom Hopper	275 Harrison St.	No
Jennifer Wilson		only if needed for update



**Minutes of the Village of Galena Special Council Meeting  
August 5, 2021**

On Thursday August 5, 2021, the Village of Galena Council meeting was called to order at 3:06 p.m. in the Galena Village Council chamber, an in an online Zoom meeting by Mayor Jill Love.

**Roll Call**

Jill Love, Mayor (Present)	Eric Johnston, Council Member (Absent)
David Simmons, Council Member (Present)	Ruben Minor, Council President (Present)
Todd Musacchio, Council Member (Present)	Suzanne Rease, Fiscal Officer (Present)
Mike Fry, Council Member (Present)	
Kathy Krupa, Council Member (Present)	

**Also Present**

Jeff White, Village Administrator                      Zach Hopper attended the online zoom meeting.

Mayor love explained that this should be quick meeting. Our only purpose is to approve legislation for the Walnut Street culvert replacement project

Mayor Love read the Resolution.

Resolution No. 2021-05 (2<sup>nd</sup> Reading, Emergency) A Resolution Authorizing The Acceptance Of Ohio Public Works Commission Grant (O.P.W.C.) For The Walnut Street Culvert Project, And Declaring An Emergency.

David Simmons asked about the promissory note included in the documentation. Fiscal Officer Suzanne Rease explained we included the project in this years budget, and we will not need to borrow any monies for this project.

David Simmons made a motion to suspend the third reading. Ruben Minor seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes    Minor-Yes    Simmons-Yes    Musacchio-Yes    Fry-Yes

David Simmons made a motion to adopt Resolution No. 2021-05 as an emergency. Ruben Minor seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes    Minor-Yes    Simmons-Yes    Musacchio-Yes    Fry-Yes

Mayor Love read the Resolution.

Resolution No. 2021-06 (2<sup>nd</sup> Reading, Emergency) A Resolution Authorizing Acceptance Of The Bid And Awarding A Contract To Elite Excavating Company Of Ohio, Inc. For Walnut Street Culvert Replacement Project, And Declaring An Emergency.

Ruben Minor made a motion to suspend the third reading. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Fry-Yes

Mike Fry made a motion to adopt Resolution No. 2021-06 as an emergency. Todd Musacchio seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Fry-Yes

Mayor Love read the resolution.

Resolution No. 2021-08 (2<sup>nd</sup> Reading, Emergency) A Resolution Authorizing An Increase In The Budget In The Amount Of Fifty-Eight Thousand Three Hundred Dollars (\$58,300); Authorizing Disbursement Of These Funds For The Purpose Of The Walnut Street Culvert Project, And Declaring An Emergency

David Simmons made a motion to suspend the third reading. Ruben Minor seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Fry-Yes

Ruben Minor made a motion to adopt Resolution No. 2021-08 as an emergency. Kathy Krupa seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Krupa-Yes Minor-Yes Simmons-Yes Musacchio-Yes Fry-Yes

Fiscal Officer Suzanne Rease explained that when we receive grants, the Village must first pay the invoices, and when the checks clear, we send the cleared check to O.P.W.C. for reimbursement.

Fiscal Officer Suzanne Rease made the Village Council aware that Mr. Simmons and Mayor Love would be absent for the August Council meeting. She wanted to make sure we had enough members at the meeting for legislation to be passed. Ruben Minor realized he would not make that meeting. The Village Council decide to move the meeting to Aug. 30<sup>th</sup>.

### **Adjournment**

Mike Fry made a motion to adjourn. Ruben Minor seconded the motion and the motion passed unanimously in a 5-0 voice vote. The meeting adjourned at 3:19 p.m.

Respectfully submitted, Suzanne Rease, Fiscal Officer

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**Certification:** I, Suzanne Rease, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.

# Village Administrator's Report: August 2021

(as of 8/25/21)

## COMMUNICATIONS

Performed website updates.

Notified emergency response agencies about Summerfest street closures and the local detour.

Coordinated with Summerfest organizers.

## DEVELOPMENT

**Arrowhead Lake Estates:** The matter of the cost of the Zoar St extension from the Heathermere subdivision to Fescue St, and the responsibility for paying for this extension, is yet to be resolved. I've sent the matter over to the village solicitor. Communication with Pulte is ongoing.

**Retreat at Dustin:** The Village needs to release M/I's performance bonds and establish the maintenance bond dollar amounts and periods for both phases of this development. This is the subject of Ordinance 2021-15 for the 8/30 council meeting.

**Miller Farm:** The infrastructure engineering plans for Section 1 of the development have been signed. The Development Agreement is being drafted. The developer (Homewood Corporation) has raised the question about how to pay for upsizing of the sanitary system required by the Village to accommodate potential future land developments in areas beyond the Miller Farm development. Jim Lipnos is analyzing Homewood's financial options.

**State Route 3 Access:** Nothing new to report since the Oct 2019 report.

**Estates at Blackhawk, Phase D:** Nothing new to report since the June 2020 report.

**46 W. Columbus Street (a.k.a. Zoar Development):** Nothing new to report since the Jan 2020 report.

**Groezinger/Wright Tracts (a.k.a. Blackhawk):** Romanelli & Hughes signed a pass-through agreement to cover the Village's engineering and legal costs. Otherwise, nothing new to report since the June 2021 report.

**Galena Crossing:** The design process is underway.

**Proposed veterinary clinic at 51 Middle Street:** Tebbe Civil Engineering has submitted the site plan (8/24) for Village signatures.

**Parcel at Joe Walker/Vans Valley:** Representatives of 365Land, LLC, made an informal presentation at the 7/21 Planning & Zoning Commission meeting. The developer is preparing their development plan application.

**New Community Authority (NCA):** Nothing new to report since the Sept 2020 report.

The Planning & Zoning Commission held a public hearing on 8/12 and approved the proposed Amendment to the Zoning Ordinance along with a recommendation for council approval. Council will open its public hearing about this on 9/27. The document is posted on the village website.

## PARKS & TRAILS

**Columbus Nature Preserves Advisory Council:** August meeting not held.

**Delaware County Friends of the Trail (DCFT):** August meeting not held.

**Walnut Creek Trail Bridge:** A structural engineering analysis of the bridge's superstructure, substructure, deck and railings is needed in order to determine its deficiencies and what measures will be needed to restore its integrity. The report will document the deficiencies and provide recommendations and a construction cost estimate. The construction cost estimate would be needed if we were to apply for a grant. KEM estimates this study will cost \$10,000. We need to decide whether this engineering analysis can fit within the Village's 2021 budget or will need to be budgeted for 2022. A potential funding source is the Community Multi-use Trail Improvement Grant Program (CTIG) by the Preservation Parks of Delaware County. The deadline for applications for 2022 funding is Oct 1, 2021. If council wishes to proceed with a grant application to be prepared and submitted, a resolution will need to be adopted authorizing me to do so, and the engineering study would need to be completed before the application.



**Walnut Creek Trail Drainage:** Regarding the ongoing groundwater seepage onto the Walnut Creek Trail, our village engineer has provided the following scope of work and associated cost estimates:

- Step 1: Concept Plan - \$2,000
  1. Develop a concept plan and construction cost estimate to address drainage issues along the trail.
- Step 2: Final Design and Construction Documents - \$6,000
  1. Prepare topographic survey and a base map of the existing conditions along the trail.
  2. Develop final design, construction documents, cost estimate and bid documents for the drainage improvements so that the Village can bid out the proposed construction.
- If we wish to skip directly to final design and construction documents - \$7,000



Jeff Dutiel's electrician fixed the electrical service problem at the ballfield.

Applied herbicide to kill vegetation in gravel parking lots, pavement cracks, sidewalks, etc.

The mowing hasn't slowed down for the maintenance crew. In addition to mowing and trimming all the village land areas, they have trimmed back vegetation along the trails and in the road rights-of-way more than once. They installed the electric panels for Summerfest and will be installing the temporary Del-Co water meter at the downtown hydrant.

Received several complaints about the quality of the lawn mowing and trimming by the village maintenance crew on the village square. Options are being researched and can be discussed during the budgeting process.

Conducted an inspection (8/6) with certified arborist Darius Hardwick of trees in the village's trail rights-of-way, to identify potential tree problems. Special attention was given to Village trees that are adjacent to residences. No imminent threats to residences were identified, however some trees of concern were noted over and/or adjacent to the trail that will be monitored.

Hill's Blacktop & Concrete, Inc. will seal coat the pavement of the Hopper Trail, from Dustin Road to the Sunbury corporation line, during September or October, depending on weather conditions. The trail will need to be closed for a few days until the seal coat has dried.

### SEWER

The chemical feed system (sodium hypochlorite and citric acid) appears to be ready for use. Delivery of the chemicals will be scheduled by Tom Marshall and Dale Davis. Planning for improvement of the alum pumping system is underway as well as to install a ventilation system for the screen room.

Governor DeWine has announced the launch of a new grant program with \$250 Million to fund improvements for water and wastewater systems around the state. The Ohio Water and Wastewater Infrastructure Grant Program is being administered by the Ohio Department of Development (ODOD) and Ohio EPA. The county engineers will administer the program at the local level. A short deadline was announced for interested parties to submit a list of potential projects to serve as placeholders. In consultation with our village engineer and wastewater system operator, I submitted the following:

- Replace Downtown Sanitary Lift Station – \$500,000 (Construction)
- Backup Generators for two Sanitary Lift Stations – \$100,000 (Construction)
- I&I Study, System Televising and Cleaning – \$160,000 (Design)

Submission of this list does not obligate the Village fiscally, and funding applications will need to be prepared and submitted if the council so desires. In that case, resolutions will need to be adopted authorizing the applications.

### STREETS

**Walnut Street Phase 4:** Nothing new to report since Feb 2020 report.

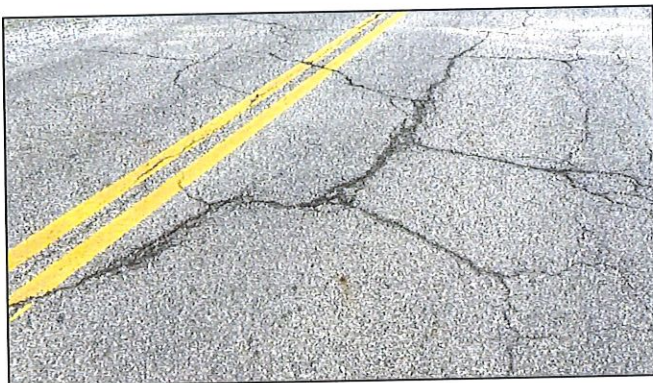
**N. Walnut Street Culvert:** Signed the funding agreement with Ohio Public Works Commission (OPWC). Signed the contract with Elite Excavating of Ohio and issued the Notice to Proceed. The contractor informed us that the precast headwalls are expected to be delivered around 9/10. This is after the project completion deadline of 9/8, in our contract specifications. As such, our contractor requested an extension to 9/30, which I granted. Construction can begin after the materials are available.

**Joe Walker Road Paving:** According to the Delaware County Engineer's project manager their paving contractor is behind schedule. The engineer's expectation is that the paving on Joe Walker Road will be done in September or early October. Meanwhile, Ken Molnar is working on correcting the Joe Walker Road right-of-way ownership problem reported at the June council meeting.

The concrete contractor for repairing curbs/gutters at several locations has stated he is planning to perform the work during September. He has agreed verbally to do it all for \$7,000, which is what the Village has budgeted. I will be coordinating and communicating with the affected businesses and residents as the details become known. I will confirm the scope and price in writing with the contractor before proceeding.

Working on arranging for pavement repairs on Rose Ave/Quinn St, in response to resident complaints.

The Harrison St pavement, from Walnut St to Holmes St, is deteriorating with various types of deficiencies including those pictured below. Our village engineer prepared a preliminary cost estimate (dated 8/12) of \$226,650. The Village could potentially obtain a grant from the Ohio Public Works Commission (OPWC). The application would need to indicate the amount of the Village's dollar match. For example, a 26% match would be nearly \$59,000. We will not know how the street fund balance looks until after this year's projects are completed including the Walnut St Culvert Replacement and Joe Walker Rd Paving, plus the final disposition about the Zoar St Extension. Meanwhile, OPWC's grant application deadline for 2022 is 11/5/21. Submission of an application would not obligate the Village if OPWC approves the application, but the Village later determines it cannot provide the match. However, scoring on future project applications could be negatively affected. If council wishes to proceed with a grant application to be prepared and submitted, a resolution will need to be adopted authorizing me to do so.



Harrison St

A rough estimate to provide Holmes St with a mill-and-fill pavement repair is \$130,000 total project cost including engineering and construction. This would be to maintain the existing pavement width, no other improvements. Examples of the Holmes St pavement condition are pictured below.



Holmes St

I have arranged for the Delaware County Sheriff's office to collect traffic data on Harrison St and Holmes St during September. This information will be needed for any potential funding applications for these streets.

### OTHER

**Sanitary sewer rate analysis:** The Finance Committee met to discuss this on 5/17 and should meet again to decide on a recommendation for council.

**Mapping of the village's sewer systems:** KEM has completed the initial field data collection and generated a first draft of our cloud-based geographic information system mapping (ArcGIS mapping). We should plan on budgeting additional funds each year for refining the mapping.

**Utility Registration and Right-of-Way Permit Program:** Notices were sent to the various utility companies on 4/22 (30 days after passage of the ordinance), apprising them that they are required to register with the Village of Galena. Since none of the utilities have responded yet, a second notice is being sent. After the registration step, Registration Fee invoices will be sent to the utilities. Our consultant, Eric Sandine, is handling all these steps of the process.

**The Columbia Gas (CG) line installation project:** Construction involving Walnut Street and High Street commenced the week of 4/12. CG's construction contractor is Miller Pipeline. Final welding and final connections were made at the High Street regulator station. The next step is restoring the pavement and markings on Walnut Street, which they believe will occur during October. Our KEM project inspector is monitoring the construction and coordinating with CG on the Village's behalf. I have requested CG to provide the Village with as-built plans.

The Cemetery Committee met on 6/15 and discussed the matter of cemetery rules and fees, as well as various potential improvements that are not in this year's budget. This will require further research and discussion for the 2022 budget.

The contractor for repairing the exterior concrete stairs at village hall has stated he is planning to perform the work during September.

Pursuant to Ordinance 2021-09, regarding street closures and detours for Summerfest, I prepared and submitted the road closure application to the county engineer's office.



Large sections of the 56-inch-diameter sycamore tree located along Harrison Street, at the driveway entrance to Ruffner Park, fell across the street on the afternoon of 7/27. A car passing by at that moment was damaged, but fortunately the car's occupants weren't injured. BST&G responded to the scene. Ted and I assisted with traffic control and clearing the debris from the road and stayed until 7:00PM when the state highway patrol finished documenting the scene. We had Hardwick Tree Care LLC remove the tree on 7/29 for \$2,800.



AEP is planning to replace the utility pole in front of the residence at 138 N Walnut St. This will be complicated since there are several different utilities attached to the pole as well as service distributions to several residences. I am not aware of the schedule for this.

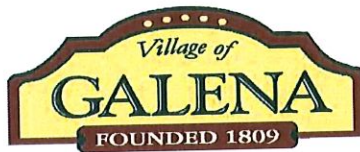
Councilman David Simmons has completed refinishing the outside surface of two exterior wood doors of the village hall, involving stripping the layers of peeling paint and repainting.

The much-anticipated US Census figures are finally being released and as of April 1, 2020, the Village of Galena's figures are:

2000 Census	2010 Census	00-10 Growth	2020 Census	10-20 Growth
305	653	114.1%	924	41.5%

Additional demographic figures continue to be released at the jurisdiction and block level. Delaware County Regional Planning Commission will be updating their website as that information is processed, at <https://regionalplanning.co.delaware.oh.us/data/census/>

Delaware County continued to be the #1 fastest growing by percentage of growth during the decade and was 86<sup>th</sup> by that measure nationally.



109 Harrison Street, PO Box 386 Galena, Ohio 43021  
 740-965-2484 740-965-5424 (fax)  
[srease@galenaohio.gov](mailto:srease@galenaohio.gov) [galenaohio.gov](http://galenaohio.gov)

**FISCAL OFFICERS REPORT AUGUST 2021  
 COUNCIL**

Michelle prepared the minutes from the July Council meetings.  
 We prepared the agenda for August Council meetings and posted the agenda and legislation at 5 locations and e-mailed to Council and the media.  
 I emailed packets to Council members.  
 Prepared all the Resolutions and Ordinances.

**SEWER**

Michelle and I processed sewer payments as they came in.  
 We processed 65 ACH sewer payments and set up new accounts as needed.  
 We have started to include an ACH payment form with the new resident packets, and many of the new residents are choosing ACH payments.  
 Ordinance 2021-13 is a third reading of sewer accounts that will be certified to the Delaware County Auditor for collection in addition to their property taxes. We are down to one person !!! Merchant is an estate.  
 We currently have 414 sewer accounts

**FINANCIAL**

Michelle prepared the spreadsheet for July 2021.  
 Completed payroll biweekly.  
 The first of each month we balance the General and Sewer Accounts. We pay Federal, State and School District Taxes, as well as Generate OPERS reports and remit payment.  
 Completed bank reconciliation on UAN system.  
 We are using remote deposits and positive pay several times a week.  
 Interest earned for July was \$ 240.04

**OTHER**

UAN backup each week.  
 All new resident information is complete. For each resident we set up a sewer account, send a sewer billing statement, send information to RITA about new resident, mail a new resident packet and set up auto payments for their sewer account if they choose. Update the master address list.  
 There were 6 new residents for the month.  
 There was one cremation burial  
 1 Ruffner Park rental

**Next Council Meeting Dates**

- September 27, 2021**
- October 25, 2021**
- November 22, 2021**
- December 20, 2021**

**\*\*\*January 4, 2022- Organizational Meeting- All members need to be present to approve the temporary budget.**

Suzanne Rease, Fiscal Officer  
 Michelle Dearth, Assistant Fiscal Officer

**Bank Reconciliation**

Reconciled Date 7/31/2021

Posted 8/3/2021 9:28:29 AM

Prior UAN Balance:		\$3,271,674.97
Receipts:	+	\$132,291.50
Payments:	-	\$81,928.82
Adjustments:	+	-\$0.04
Current UAN Balance as of 07/31/2021:		\$3,322,037.61
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 07/31/2021:		<u>\$3,322,037.61</u>
Entered Bank Balances as of 07/31/2021:		\$3,342,332.67
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$20,295.06
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 07/31/2021:		<u>\$3,322,037.61</u>

Balances Reconciled

Governing Board Signatures

\_\_\_\_\_

\_\_\_\_\_

There are no outstanding receipts as of 07/31/2021.

There are no outstanding adjustments as of 07/31/2021.

*July 2021*

*Total*

103,423.35\*

2,717,715.90+

2,821,139.25\*

## Village of Galena 2021 Budget

Account		JULY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>Budget</b>							
<b>GENERAL FUND 1000</b>							
<b>OTHER CONTRACUAL SERVICES</b>	<b>1000-</b>						
Police						0	
<b>OPERATING SUPPLIES &amp; MATERIALS</b>	<b>1000-310-420</b>						
Easter				\$ 400.00		\$ 400.00	
Memorial Day				\$ 100.00		\$ 100.00	
Summerfest Sponsorship				\$ 1,250.00		\$ 1,250.00	
Halloween				\$ 800.00		\$ 800.00	
Christmas				\$ 6,500.00	1204	\$ 5,296.00	
Independence Day				\$ 600.00		600	
<b>Sub Total</b>			<b>0</b>	<b>\$ 9,650.00</b>	<b>1204</b>	<b>\$ 8,446.00</b>	
<b>OTHER-PARKS</b>	<b>1000-320-600</b>						
Grants						2000	
Playground Inspection				\$ 2,000.00			
Walnut Creek Trail Repair				\$ 15,000.00		\$ -	
Pond Maintenance				\$ 2,000.00		2000	
Misc							
Maintenance for Development/Trails				\$ 15,000.00		\$ 15,000.00	
<b>Sub Total</b>			<b>0</b>	<b>\$ 34,000.00</b>		<b>0 \$ 19,000.00</b>	
<b>PARK EQUIPMENT &amp; SUPPLIES</b>							
Playground Certified Mulch				\$ 3,500.00		\$ 3,500.00	
Flower Bed Plants & Mulch				\$ 2,000.00	1324	\$ 676.00	
Tree Replacement/Removal				\$ 7,000.00		\$ 7,000.00	
Seal Safe Surfaces				\$ 300.00		\$ 300.00	
Playground Parts/Repair				\$ 1,500.00	154	\$ 1,346.00	
Playground Equipment Replacement				\$ 10,000.00		\$ 10,000.00	
Miscellaneous				\$ 500.00	212	\$ 288.00	
Backflow Testing at Village Square				\$ 100.00		\$ 100.00	
Root Ripper				\$ 500.00		\$ 500.00	
Maintenance Equipment				\$ 500.00	119	\$ 381.00	
Water Fountain				\$ 4,000.00	3855	\$ 145.00	
<b>Sub Total</b>			<b>0</b>	<b>\$ 29,900.00</b>	<b>5664</b>	<b>\$ 24,236.00</b>	
<b>FACILITIES</b>							
Miller Park Porta Potty		80		\$ 1,200.00	560	\$ 640.00	
Ruffner Restroom				\$ 1,200.00			
Gazebo Repairs				\$ 200.00		\$ 200.00	
Misc							

## Village of Galena 2021 Budget

Account		JULY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
Budget							
<b>Sub Total</b>		80		\$ 2,600.00	560	\$ 840.00	
SALARIES COUNCIL (ZONING COMM)	1000-410-111			\$ 2,400.00		\$ 2,400.00	
SALARIES COUNCIL STAFF (ZONING)	1000-410-112					\$ -	
Zoning Asst.						\$ -	
Levi		3920		\$ 51,500.00	29006	\$ 22,494.00	
Jodi (Clerk)	1000-410-119	82		\$ 1,250.00	686	\$ 564.00	
OPERS	1000-410-211	584		\$ 7,400.00	3629	\$ 3,771.00	
SOCIAL SECURITY	1000-410-212			\$ 200.00	26	\$ 174.00	
MEDICARE	1000-410-213	58		\$ 800.00	437	\$ 363.00	
						0	
PRINTING	1000-410-324					\$ -	
ADVERTISING	1000-410-325					\$ -	
Legal Ads		365		\$ 3,500.00	942	\$ 2,558.00	
Court Reporter		210		\$ 1,000.00	1523	\$ (523.00)	
Security				\$ 500.00		\$ 500.00	
Misc						\$ -	
<b>Sub Total</b>		575		\$ 5,000.00	2465	\$ 2,535.00	
SALARIES ADMINISTRATOR	1000-710-131	4300		\$ 56,500.00	31754	\$ 24,746.00	
SALARIES ADMIN STAFF(Asst. Admin)	1000-710-132					\$ -	
SALARY MAYOR	1000-710-161	1643		\$ 62,400.00	10300	\$ 52,100.00	
OTHER (ENG. REVIEW,ZONING ETC.)						\$ -	
OPERS	1000-710-211	903		\$ 17,700.00	5586	\$ 12,114.00	
MEDICARE	1000-710-213	93		\$ 1,850.00	672	\$ 1,178.00	
ADMINISTRATIVE ASSISTANT						\$ -	
SALARIES COUNCIL	1000-715-111			\$ 4,800.00		\$ 4,800.00	
OPERS	1000-715-211					\$ -	
SOCIAL SECURITY	1000-715-212			\$ 400.00		\$ 400.00	
MEDICARE	1000-715-213			\$ 150.00		\$ 150.00	
						\$ -	
						\$ -	
TRAINING	1000-715-348			\$ -		\$ -	
Mileage				\$ 500.00		\$ 500.00	
Meals				\$ 200.00		\$ 200.00	
Unforeseen Training Expenses						\$ -	
Training				\$ 3,000.00		\$ 3,000.00	
<b>Sub Total</b>		0		\$ 3,700.00	0	\$ 3,700.00	

## Village of Galena 2021 Budget

Account	Budget	JULY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>DUES &amp; FEES</b>	<b>1000-715-391</b>					\$ -	
Chamber of Commerce				\$ 200.00		\$ 200.00	
MORPC				\$ 1,000.00	1000	\$ -	
EMA				\$ 420.00	519	\$ (99.00)	
DAS				\$ 100.00	100	\$ -	
DGHD				\$ 1,000.00		\$ 1,000.00	
DCRPC Fee				\$ 700.00	721	\$ (21.00)	
MFOA						\$ -	
OMCA				\$ 55.00	55	\$ -	
OML				\$ 285.00		\$ 285.00	
Web server rental		25		\$ 300.00	227	\$ 73.00	
Domain Name Registration (.gov /.org)				\$ 400.00	421	\$ (21.00)	
Adobe		11		\$ 252.00	66	\$ 186.00	
Misc				\$ 800.00		\$ 800.00	
Microsoft 365 Gov't				\$ 2,500.00	1830	\$ 670.00	
Post Office Box (Dec)				\$ 76.00		\$ 76.00	
Trail Interest						\$ -	
Ohio Dept of Agriculture				\$ 55.00		\$ 55.00	
<b>Sub Total</b>		<b>36</b>		<b>\$ 8,143.00</b>	<b>4939</b>	<b>\$ 3,204.00</b>	
<b>SALARY FISCAL OFFICER</b>	<b>1000-725-121</b>	<b>3272</b>		<b>\$ 49,216.00</b>	<b>25219</b>	<b>\$ 23,997.00</b>	
<b>SALARIES FISCAL OFFICER'S STAFF</b>	<b>1000-725-122</b>	<b>1754</b>		<b>\$ 28,300.00</b>	<b>12283</b>	<b>\$ 16,017.00</b>	
<b>OPERS</b>	<b>1000-725-211</b>	<b>709</b>		<b>\$ 12,000.00</b>	<b>4972</b>	<b>\$ 7,028.00</b>	
<b>MEDICARE</b>	<b>1000-725-213</b>	<b>80</b>		<b>\$ 1,320.00</b>	<b>595</b>	<b>\$ 725.00</b>	
<b>UAN FEES</b>	<b>1000-725-343</b>			<b>\$ 4,000.00</b>	<b>1602</b>	<b>\$ 2,398.00</b>	
<b>MAINTENANCE PERSONNEL</b>	<b>1000-730-100</b>						
Ted (40 hours/wk)		3346		\$ 44,370.00	24989	\$ 19,381.00	
						\$ -	
Cody(32 hours/wk)		3016		\$ 39,210.00	22310	\$ 16,900.00	
OPERS	1000-730-211	929		\$ 12,500.00	6012	\$ 6,488.00	
MEDICARE	1000-730-213	96		\$ 1,300.00	719	\$ 581.00	
<b>UTILITIES</b>	<b>1000-730-319</b>						
Delco Water		24		\$ 500.00	276	\$ 224.00	
Time Warner/Spectrum		230		\$ 2,400.00	1610	\$ 790.00	
AEP Electric		1414		\$ 18,500.00	10082	\$ 8,418.00	
Phone System		214		\$ 2,300.00	1205	\$ 2,300.00	
Columbia Gas		86		\$ 4,000.00	2705	\$ 1,295.00	
Bresco		39		\$ 468.00	273	\$ 195.00	

## Village of Galena 2021 Budget

Account		JULY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>Budget</b>							
<b>Sub Total</b>		2007		\$ 28,168.00	16151	\$ 13,222.00	
<b>INSURANCE &amp; BONDING</b>	<b>1000-730-351</b>						
Mayor (every 4 years)				\$ 200.00		\$ 200.00	
Suzanne (Every 4 years)						\$ -	
Jeff				\$ 50.00		\$ 50.00	
Levi				\$ 50.00	50	\$ -	
Ted				\$ 50.00	50	\$ -	
Ken				\$ 50.00		\$ 50.00	
Jodi						\$ -	
Michelle				\$ 80.00		\$ 80.00	
Cody				\$ 50.00		\$ 50.00	
<b>Sub Total</b>		0		\$ 530.00	100	\$ 430.00	
<b>PROPERTY INSURANCE PREMIUMS</b>	<b>1000-730-352</b>			\$ 15,000.00	52	\$ 14,948.00	
Insurance Deductible						0	
NCA Insurance				\$ 2,727.00	2727	0	
<b>OPERATING SUPPLIES &amp; MATERIALS</b>	<b>1000-730-420</b>						
<b>EQUIPMENT</b>							
Equipment				\$ 5,000.00	60	\$ 4,940.00	
Maintenance & Parts				\$ 1,500.00	590	\$ 910.00	
Vehicle & Equipment Repairs				\$ 3,500.00	891	\$ 2,609.00	
Truck Lease 4 years						\$ -	
Mower Trade-In				\$ 5,000.00	2635	\$ 2,365.00	
Pesticide Storage				\$ 1,000.00		\$ 1,000.00	
Misc				\$ 500.00	357	\$ 143.00	
Safety Equipment				\$ 350.00		\$ 350.00	
Equipment Rental				\$ 1,500.00		\$ 1,500.00	
<b>Sub Total</b>		0		\$ 18,350.00	4533	\$ 13,817.00	
<b>MAINTENANCE SUPPLIES &amp; MATERIALS</b>							
Fuel & Fluids		353		3,000.00	1537	\$ 1,463.00	
Paint & Stain				\$ 1,000.00		\$ 1,000.00	
Unforeseen Maintenance Expense				\$ 1,500.00	204	\$ 1,296.00	
Welding Supplies		6		\$ 100.00	42	\$ 58.00	
Car Wash				\$ 100.00		\$ 100.00	
Tractor Weights						\$ -	
Shop Water Heater						\$ -	
<b>Sub Total</b>		359		\$ 5,700.00	1783	\$ 3,917.00	

## Village of Galena 2021 Budget

Account	Budget	JULY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>1000-730-430</b>						
<b>STREETS</b>							
Signs, Posts & Hardware				\$ 2,500.00	933	\$ 1,567.00	
Street Markings				\$ 5,000.00		\$ 5,000.00	
Street Light Repair		543		\$ 6,000.00	3673	\$ 2,327.00	
Guard Rails				\$ 1,000.00		\$ 1,000.00	
Salt & Brine Treatments				\$ 3,500.00	3963	\$ (463.00)	
Gravel & Grit				\$ 4,000.00		\$ 4,000.00	
Pothole Patching						\$ -	
Crack Sealing						\$ -	
Unforeseen				\$ 500.00		\$ 500.00	
Preventative Maintenance				\$ 50,000.00		\$ 50,000.00	
Right-of-Way Permit Program				\$ 5,000.00		\$ 5,000.00	
Heathermere catch basin repair				\$ 7,000.00		\$ 7,000.00	
						\$ -	
<b>Sub Total</b>		<b>543</b>		<b>\$ 84,500.00</b>	<b>8569</b>	<b>\$ 75,931.00</b>	
<b>Storm Water</b>	<b>1000-640-397</b>						
MS4 Storm Sewer				\$ 1,000.00	205	\$ 795.00	
Storm sewer cleaning/repair				\$ 5,000.00	2947	\$ 2,053.00	
EPA				\$ 175.00	375	\$ (200.00)	
KEM Mapping -4 years						\$ -	
Education/Misc				\$ 1,300.00		\$ 1,300.00	
SWMP update				\$ 10,000.00		\$ 10,000.00	
SW Infrastructure O&M Program				\$ 7,000.00		\$ 7,000.00	
<b>Sub Total</b>		<b>0</b>		<b>\$ 24,475.00</b>	<b>3527</b>	<b>\$ 20,948.00</b>	
<b>OTHER FACILITIES</b>	<b>1000-730-430</b>						
Garage Rental		1200		\$ 7,200.00	4200	\$ 3,000.00	
Maintenance Bldg/Land Purchase						0	
Maintenance Bldg New Furnance				\$ 3,500.00		3500	
Maintenance Bldg Gutters & Drainage						\$ -	
Miscellaneous						0	
Pole Building						\$ -	
Tent Shelter						\$ -	
Windows				\$ 2,500.00		2500	
<b>Sub Total</b>		<b>1200</b>		<b>\$ 13,200.00</b>	<b>4200</b>	<b>\$ 9,000.00</b>	
<b>REPAIRS &amp; MAINT. BLDGS &amp; LAND</b>	<b>1000-730-431</b>						
<b>VILLAGE HALL</b>							
Windows				\$ 1,387.00		\$ 1,387.00	

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## Village of Galena 2021 Budget

Account	JULY		Totals			Revenue	
	Budget	Actual	Revenue	Budget	Paid		Balance-YTD
Interior Com. Room Lighting				\$ 2,500.00	292	\$ 2,208.00	
Exterior Lighting						\$ -	
Security System						\$ -	
Miscellaneous Repairs				\$ 1,500.00	172	\$ 1,328.00	
Replace Cellar Doors				\$ 1,000.00		\$ 1,000.00	
Tuck Point Chimney						\$ -	
Wire for Generator						\$ -	
Concrete steps Repair				\$ 2,600.00		\$ 2,600.00	
Paint or Replace Siding (\$6,500-Paint)						0	
Wash exterior Village Hall				\$ 750.00		\$ 750.00	
Harrison St. Deck						0	
Remodel LL offices & Large Room						\$ -	
Community Room Doors						\$ -	
Carpet Cleaning						\$ -	
Pictures						\$ -	
Fire Alarm & Extinguisher inspections				\$ 350.00		\$ 350.00	
Backflow Test				\$ 150.00		\$ 150.00	
Hallway Trim						\$ -	
New Doors Upper Level						\$ -	
Repairs to Council Chamber Outside Door				\$ 1,000.00		\$ 1,000.00	
<b>Sub Total</b>			<b>0</b>	<b>\$ 11,237.00</b>	<b>464</b>	<b>\$ 10,773.00</b>	
<b>TAX COLLECTION FEES</b>	<b>1000-740-344</b>		2126	\$ 30,000.00	14073	\$ 15,927.00	
<b>WORKERS COMPENSATION</b>	<b>1000-790-225</b>		227	\$ 5,000.00	1364	\$ 3,636.00	
<b>POSTAGE</b>	<b>1000-790-322</b>		110	\$ 1,000.00	262	\$ 738.00	
<b>ACCOUNTING &amp; LEGAL FEES</b>	<b>1000-790-341</b>						
Village Solicitor				\$ 52,000.00	3776	\$ 48,224.00	
Auditor (2020)				\$ 7,500.00		\$ 7,500.00	
Outside Counsel				\$ 10,000.00		\$ 10,000.00	
<b>OTHER PROFESSIONAL TECH SERVICES</b>	<b>1000-790-349</b>						
Tech Support			277	\$ 8,000.00	5631	\$ 2,369.00	
Inspections (pass thru cost)						\$ -	
Development Eng. Reviews (pass thru cost)			16486	\$ 400,000.00	75110	\$ 324,890.00	
Annexation Review Fees(Pass thru cost)				\$ 2,000.00		\$ 2,000.00	
Other Engineering			3101	\$ 20,000.00	16861	\$ 3,139.00	
Unforseen Prof. & Tech.				\$ 15,000.00	1160	\$ 13,840.00	
New IT System setup						\$ -	
<b>Sub Total</b>			<b>19864</b>	<b>\$ 445,000.00</b>	<b>98762</b>	<b>\$ 346,238.00</b>	

## Village of Galena 2021 Budget

Account		JULY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>Budget</b>							
<b>OFFICE SUPPLIES &amp; MATERIALS</b>	<b>1000-790-410</b>					\$ -	
Computers						\$ -	
Office Supplies		27		\$ 3,000.00	807	\$ 2,193.00	
Office Equipment				\$ 1,000.00		\$ 1,000.00	
Copier (lease)		186		\$ 2,250.00	1302	\$ 948.00	
Copies		123		\$ 2,000.00	738	\$ 1,262.00	
Newspaper subscriptions				\$ 250.00	195	\$ 55.00	
Ohio Basic Code				\$ 800.00		\$ 800.00	
Meeting Refreshments/Supplies				\$ 200.00	6	\$ 194.00	
Build a new website						\$ -	
Electronic newsletter				\$ 120.00		\$ 120.00	
Shredding				\$ 50.00		\$ 50.00	
Misc				\$ 500.00		\$ 500.00	
<b>Sub Total</b>		<b>336</b>		<b>\$ 10,170.00</b>	<b>\$ 3,048.00</b>	<b>\$ 7,122.00</b>	
<b>OTHER-CAPITAL OUTLAY</b>	<b>1000-800-590</b>			\$ 100,000.00		\$ 100,000.00	
<b>PRINCIPAL(GVH)</b>	<b>1000-850-710</b>			\$ 20,000.00		\$ 20,000.00	
<b>INTEREST</b>	<b>1000-850-720</b>			\$ 12,000.00	5981	\$ 6,019.00	
<b>TRANSFERS-OUT</b>	<b>1000-910-910</b>					0	
<b>ADVANCES-OUT</b>	<b>1000-920-920</b>					0	
<b>GENERAL FUND ACCT TOTALS</b>		<b>52248</b>	<b>79075</b>	<b>\$ 1,389,116.00</b>	<b>\$ 365,001.00</b>	<b>\$ 1,009,120.00</b>	<b>\$ 652,939.00</b>
<b>STREET CONSTRUCTION 2011</b>							
<b>STREETS, HWY, SIDEWALKS, CURBS</b>	<b>2011-620-555</b>		0			\$ -	
Walnut St P2 Loan				\$ 2,780.00		\$ 2,780.00	
Walnut St P3 Loan				\$ 4,576.00		\$ 4,576.00	
Zoar/Arrowhead Connector				\$ 25,000.00		\$ 25,000.00	
Walnut St. Culvert-OPWC Match				\$ 15,900.00		\$ 15,900.00	
Walnut St. Culvert-OPWC Match				\$ 35,000.00		\$ 35,000.00	
Unforseen Street Expenses				\$ 49,000.00		\$ 49,000.00	
Curb Repairs				\$ 7,000.00		\$ 7,000.00	
Joe Walker Road Repair				\$ 20,000.00		\$ 20,000.00	
<b>Sub Total</b>		<b>0</b>		<b>\$ 159,256.00</b>	<b>0</b>	<b>\$ 159,256.00</b>	
<b>OTHER-CAPITAL OUTLAY</b>	<b>2011-620-590</b>			\$ 100,000.00		\$ 100,000.00	
<b>ACCOUNT TOTALS</b>		<b>0</b>	<b>6462</b>	<b>\$ 259,256.00</b>	<b>0</b>	<b>\$ 259,256.00</b>	<b>\$ 31,416.00</b>
			0				

## Village of Galena 2021 Budget

Account	Budget	JULY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>STATE HIGHWAY 2021</b>							
REPAIRS & MAINTENANCE	2021-620-431			\$ 5,238.62		\$ 5,238.62	
SR3							
<b>ACCOUNT TOTAL</b>		0	522	\$ 5,238.62	0	\$ 5,238.62	\$ 6,808.00
<b>CEMETERY 2031</b>							
CONTRACTUAL SERVICES	2031-240-300			\$ 500.00		\$ 500.00	
Equipment				\$ 500.00		\$ 500.00	
Pontem Support				\$ 3,300.00		\$ 3,300.00	
Excavation				\$ 3,700.00		\$ 3,700.00	
Protective Mats				\$ 3,500.00		\$ 3,500.00	
Maintenance of Pavement				\$ 5,000.00	2090	\$ 2,910.00	
Foundations				\$ 250.00	297	\$ (47.00)	
Misc.						\$ -	
<b>ACCOUNT TOTAL</b>		0	1700	\$ 16,750.00	\$ 2,387.00	\$ 14,363.00	\$ 8,847.00
<b>PARKS AND REC 2041</b>							
OTHER CONTRACTUAL SERVICES	2041-320-390			\$ 11,375.92		\$ 11,375.92	
<b>CARES ACT 2151</b>							
Other Professional & Technical	2151-790-349					\$ -	
Office Supplies & Materials	2151-790-410					\$ -	
<b>ACCOUNT TOTAL</b>		0		\$ -	0	\$ -	
<b>GRANT CONST-ODNR 4201</b>							
	4201-800-590					\$ -	
<b>SEWER OPERATING 5201</b>							
CAPITAL OUTLAY	5201-541-590			\$ 75,000.00		\$ 75,000.00	
OTHER CONTRACTUAL SERVICES	5201-541-399						
Professional Package Plant Services		4165		\$ 49,981.00	29155	\$ 20,826.00	
Emergency Calls				\$ 8,000.00	1275	\$ 6,725.00	
Tap Inspections		2400		\$ 20,000.00	15600	\$ 4,400.00	
Engineering		3998		\$ 10,000.00	3998	\$ 6,002.00	
Depositions						\$ -	
Legal Services				\$ 20,000.00	35	\$ 19,965.00	
Billing Supplies/UB MAX				\$ 2,000.00	554	\$ 1,446.00	
Unforeseen Contractual Services						\$ 0	

## Village of Galena 2021 Budget

Account		JULY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
<b>Budget</b>							
Suez Annual Service Agreement				\$ 15,000.00		\$ 15,000.00	
Status Control Integration/annual agree.				\$ 6,500.00		\$ 6,500.00	
OUPS Membership/Marking				\$ 5,000.00		\$ 5,000.00	
ARC GIS Online (annual subscription)				\$ 1,100.00		\$ 1,100.00	
Rate Analysis (KEM)				\$ 15,000.00	3167	\$ 11,833.00	
Crane Inspection/Generator Maintenance				\$ 3,500.00		\$ 3,500.00	
Sewer system mapping (KEM)				\$ 25,000.00	6358	\$ 18,642.00	
Insurance				\$ 11,000.00		11000	
SCADA Tech-Annual				\$ 10,000.00		10000	
Generator Maintenance				\$ 3,000.00		3000	
Tom Marshall		3000		\$ 45,000.00	21000	24000	
<b>Sub Total</b>		<b>13563</b>		<b>\$ 250,081.00</b>	<b>81142</b>	<b>\$ 168,939.00</b>	
<b>REPAIRS &amp; MAINTENANCE</b>	<b>5201-549-430</b>						
Chemicals		915		\$ 20,000.00	4174	\$ 15,826.00	
Lab Service		1299		\$ 20,000.00	7318	\$ 12,682.00	
Lab Equipment				\$ 10,000.00		\$ 10,000.00	
Replace Grates				\$ 8,500.00		\$ 8,500.00	
Sludge Hauling		3000		\$ 30,000.00	23500	\$ 6,500.00	
Cleaning Lines/Trash Trap				\$ 25,000.00	4293	\$ 20,707.00	
Backflow Tests at WWTP				\$ 300.00		\$ 300.00	
Supplies		1109		\$ 2,000.00	2656	\$ (656.00)	
EQ Pump Panel						\$ -	
Calibrating Meters				\$ 600.00		\$ 600.00	
Repairs				\$ 15,000.00	175	\$ 14,825.00	
Home Grinder Pumps				\$ 2,000.00		\$ 2,000.00	
Spare PLC						\$ -	
Spare Parts Inventory						\$ -	
Columbus St & Walnut St Lift Statons				\$ 9,000.00		\$ 9,000.00	
Smoke Testing				\$ 2,000.00		\$ 2,000.00	
Dumpster Rental						\$ -	
Unforeseen Repairs and Maintenance				\$ 40,000.00	9179	\$ 30,821.00	
Parts & Equipment				\$ 30,000.00	6819	\$ 23,181.00	
Lift Station Parts				\$ 10,000.00		\$ 10,000.00	
Alum Mixing System				\$ 25,000.00		\$ 25,000.00	
Ventilation System				\$ 16,500.00	5500	\$ 11,000.00	
Chemical Feed System		8565		\$ 40,000.00	49303	\$ (9,303.00)	
Electrical safety upgrades 3 lift stations				\$ 33,500.00		\$ 33,500.00	
<b>Sub Total</b>		<b>14888</b>		<b>\$ 339,400.00</b>	<b>112917</b>	<b>\$ 226,483.00</b>	
<b>SALARY ADMIN. (JEFF, MICHELLE)</b>	<b>5201-710-131</b>					\$ -	

## Village of Galena 2021 Budget

Account		JULY		Totals			Revenue
		Actual	Revenue	Budget	Paid	Balance-YTD	
Jeff		445		\$ 5,850.00	3590	\$ 2,260.00	
Ted	5201-620-100	225		\$ 2,960.00	1567	\$ 1,393.00	
Michelle	5201-725-129	406		\$ 5,350.00	2941	\$ 2,409.00	
<b>SALARY ADMIN OFF(T. MARSHALL)</b>	5201-710-139					\$ -	
TOM MARSHALL						\$ -	
OPERS	5201-710-211			\$ 1,050.00		\$ 1,050.00	
MEDICARE	5201-710-213			\$ 120.00		\$ 120.00	
Maintenance Technician	5201-710-139			\$ 7,500.00		\$ 7,500.00	
Unforseen salary (contingency)						\$ -	
<b>OTHER UTILITIES</b>	5201-730-319						
High Tide Cell (Besco)				\$ 3,500.00	3690	\$ (190.00)	
AEP		2090		\$ 40,000.00	17205	\$ 22,795.00	
DelCo Water		47		\$ 1,100.00	181	\$ 919.00	
Spectrum Phone and Internet		142		\$ 1,500.00	994	\$ 506.00	
Unforeseen Utilities				\$ 5,000.00		\$ 5,000.00	
<b>Sub Total</b>		<b>2279</b>		<b>\$ 51,100.00</b>	<b>22070</b>	<b>\$ 29,030.00</b>	
<b>OTHER CAPITAL OUTLAY (OWDA)</b>	5201-800-590			\$ 66,328.21		\$ 66,328.21	
<b>DUES &amp; FESS</b>	5201-549-391			\$ 1,300.00	40	\$ 1,260.00	
EPA Sludge Fee				\$ 100.00	100	\$ -	
EPA annual discharge fee for WWTP				\$ 500.00		\$ 500.00	
<b>SALARIES-LEGAL COUNSEL</b>	5201-750-140			\$ 1,800.00		\$ 1,800.00	
<b>POSTAGE</b>	5201-790-322			\$ 800.00	343	\$ 457.00	
<b>PRINCIPAL (OWDA,OPWC,DESIGN LOAN)</b>	5201-850-710			\$ 300,000.00	68741	\$ 231,259.00	
<b>INTEREST (OWDA,OPWC,DESIGN LOAN)</b>	5201-850-720			\$ 200,000.00	79631	\$ 120,369.00	
<b>OTHER-OTHER</b>	5201-541-690					0	
<b>SEWER ACCOUNT TOTALS</b>		<b>\$ 31,806.00</b>	<b>\$ 46,658.00</b>	<b>\$ 1,309,239.21</b>	<b>\$ 373,082.00</b>	<b>\$ 936,157.21</b>	<b>\$ 708,447.00</b>
<b>ENTERPRISE IMPROVEMENT</b>							
Other-Debt Service(OWDA Loan)Design	5701-850-790					\$ -	
<b>ANNUAL BUDGET</b>		<b>\$ 84,054.00</b>	<b>\$ 134,417.00</b>	<b>\$ 2,990,975.75</b>	<b>\$ 740,470.00</b>	<b>\$ 2,235,510.75</b>	<b>\$ 1,408,457.00</b>

## Village of Galena 2021 Budget

Account	JULY		Totals			
Budget	Actual	Revenue	Budget	Paid	Balance-YTD	Revenue

PERSONNEL HOURS	Total Hrs. Worked
Jill Love	54
Jeff White (full time) 40hrs/wk	160
Ted Roson (full time) 40 hrs/wk	160
Suzanne Rease (full time) 32 hrs/wk	125
Jodi/ Zoning 5 hrs/month	4.5
Michelle Dearth (part time) 12 hrs/wk	82.25
Levi Koehler (full time) 40 hrs/wk	160
Cody Hale (full time) 40 hrs/wk	160

*31*

**Cash Summary by Fund**

1/1/2021 to 7/31/2021

Fund #	Fund Name	Fund Balance 1/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 7/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$484,542.36	\$0.00	\$652,939.07	\$0.00	\$0.00	\$1,137,481.43	\$365,002.06	\$0.00	\$0.00	\$772,479.37	\$0.00	\$772,479.37
2011	Street Construction Maint. & Repair	\$221,777.96	\$0.00	\$31,415.57	\$0.00	\$0.00	\$253,193.53	\$0.00	\$0.00	\$0.00	\$253,193.53	\$0.00	\$253,193.53
2021	State Highway	\$5,239.94	\$0.00	\$6,808.33	\$0.00	\$0.00	\$12,048.27	\$0.00	\$0.00	\$0.00	\$12,048.27	\$0.00	\$12,048.27
2031	Cemetery	\$13,832.75	\$0.00	\$8,847.00	\$0.00	\$0.00	\$22,679.75	\$2,386.90	\$0.00	\$0.00	\$20,292.85	\$0.00	\$20,292.85
2041	Parks and Recreation	\$11,375.92	\$0.00	\$0.00	\$0.00	\$0.00	\$11,375.92	\$0.00	\$0.00	\$0.00	\$11,375.92	\$0.00	\$11,375.92
2051	Federal Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2061	State Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2151	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2901	Other Special Revenue/FEMA Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3901	Other Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3902	Sewer Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4101	SEWER CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4201	Grant Construction-odnr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	Other Capital Projects/FEMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4902	Municipal Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	Other Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5201	Sewer Operating	\$1,917,281.65	\$0.00	\$708,447.48	\$0.00	\$0.00	\$2,625,729.13	\$373,081.46	\$0.00	\$0.00	\$2,252,647.67	\$0.00	\$2,252,647.67
5701	Enterprise Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9976	Private -CLOSSEN BEQUEATH FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$2,654,050.58	\$0.00	\$1,408,457.45	\$0.00	\$0.00	\$4,062,508.03	\$740,470.42	\$0.00	\$0.00	\$3,322,037.61	\$0.00	\$3,322,037.61

Last reconciled to bank: 07/31/2021 – Total other adjusting factors: \$0.00

**Cash Summary by Fund**

July 2021

Fund #	Fund Name	Fund Balance 7/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 7/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$745,653.27	\$0.00	\$79,075.49	\$0.00	\$0.00	\$824,728.76	\$52,249.39	\$0.00	\$0.00	\$772,479.37	\$0.00	\$772,479.37
2011	Street Construction Maint. & Repair	\$246,731.69	\$0.00	\$6,461.84	\$0.00	\$0.00	\$253,193.53	\$0.00	\$0.00	\$0.00	\$253,193.53	\$0.00	\$253,193.53
2021	State Highway	\$11,526.24	\$0.00	\$522.03	\$0.00	\$0.00	\$12,048.27	\$0.00	\$0.00	\$0.00	\$12,048.27	\$0.00	\$12,048.27
2031	Cemetery	\$18,592.85	\$0.00	\$1,700.00	\$0.00	\$0.00	\$20,292.85	\$0.00	\$0.00	\$0.00	\$20,292.85	\$0.00	\$20,292.85
2041	Parks and Recreation	\$11,375.92	\$0.00	\$0.00	\$0.00	\$0.00	\$11,375.92	\$0.00	\$0.00	\$0.00	\$11,375.92	\$0.00	\$11,375.92
2051	Federal Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2061	State Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2151	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2901	Other Special Revenue/FEMA Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3901	Other Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3902	Sewer Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4101	SEWER CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4201	Grant Construction-odnr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4901	Other Capital Projects/FEMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4902	Municipal Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4903	Other Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5201	Sewer Operating	\$2,237,795.00	\$0.00	\$46,658.08	\$0.00	\$0.00	\$2,284,453.08	\$31,805.41	\$0.00	\$0.00	\$2,252,647.67	\$0.00	\$2,252,647.67
5701	Enterprise Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9976	Private -CLOSSEN BEQUEATH FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$3,271,674.97	\$0.00	\$134,417.44	\$0.00	\$0.00	\$3,406,092.41	\$84,054.80	\$0.00	\$0.00	\$3,322,037.61	\$0.00	\$3,322,037.61

Last reconciled to bank: 07/31/2021 – Total other adjusting factors: \$0.00



# **Wastewater Treatment**

## **August 2021 Report**

### **Brian Rammelsberg, Package Plant Professionals**

- We had no violations this month.
- We had 22 new sewer taps this month.
- We have been experiencing foam at the plant, so we started wasting more and adding a defoamer to the tanks.
- The chemical feed system should be ready soon.



## ZONING, FLOOD PLAIN, AND PROPERTY MAINTENANCE REPORT AUGUST 12, 2021

### MAJOR SUBDIVISIONS:

- **Retreat at Dustin:** Storm Water inspections have been conducted by the Zoning Inspector and Mark Rufener of KEM. Phase 2 construction is underway.
- **Arrowhead Lake Estates:** Storm Water inspections have been conducted by the Zoning Inspector and Mark Rufener of KEM. Construction of homes is underway. Phase 2 construction is underway. Mark and Levi met on site to discuss drainage.
- **Blackhawk Phase-D:** Storm Water inspections have been conducted by the Zoning Inspector and Mark Rufener of KEM. Homes are under construction.
- **Miller Farm:** Engineering has been approved by the Planning and Zoning Commission. Some details are still being worked out by the Village Engineer. The Development Agreement is under review by Village staff. Addresses have been assigned for phase 1.

### DEVELOPMENT PLANS

- **1811 South Galena Rd.:** Engineering is ongoing.
- **51 Middle St.:** Engineering is nearly complete. Sewer tap equivalency has been determined.
- **Vans Valley/Joe Walker:** Developer is preparing documents for initial submission.

### VIOLATION PROGRESS REPORT:

**Exterior Property Maintenance:** A list of major property maintenance issues is being compiled. Pictures will be taken to document these issues. Violations will be mailed by 4/21/2021.

- **244 N. Walnut St:** Sheds in disrepair. **Correction pending.**
- **263 Heathermere Loop:** Unlicensed vehicle.
- **44 High St.:** Refuse at rear of property and behind out buildings. **Correction pending.**
- **370 N. Walnut St.:** Garage in disrepair, missing roof. **Correction pending.**

### PERMITS ISSUED:

- 224 Hawking Dr. Patio
- 285 Hawking Dr. New build
- 535 Zoar St. New build
- 520 Flintlock Dr. New build
- 573 Flintlock Dr. New build
- 602 Zoar St. New build
- 590 Flintlock Dr. New build
- 515 N. Walnut St. Pool
- 550 Melimare Dr. Porch w/ roof
- 376 Sweet Run Cr. New build
- 369 Sweet Run Cr. New build
- 373 Sweet Run Cr. New build
- 371 Sweet Run Cr. New build

**SIDEWALK INSPECTIONS COMPLETED:**

- Four inspections: Pulte

**MINOR SUBDIVISION APPROVAL:**

- None

**DEVELOPMENT INQUIRIES:**

- None

**OTHER:**

- Zoning Ordinance amendments have been recommended to council

**ORDINANCE NO. 2021-13 ( 3<sup>rd</sup> Reading, Emergency)**

**AN ORDINANCE CERTIFYING DELINQUENT SEWER SERVICE ACCOUNTS TO THE COUNTY AUDITOR FOR LIEN CERTIFICATION FOR THE PERIOD OF AUGUST 31, 2020 THROUGH AUGUST 31, 2021 AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Village of Galena maintains a sanitary sewer treatment and collection system and imposes certain sanitary sewer service use charges, and,

**WHEREAS**, delinquent sanitary sewer service charges may be certified by the County Auditor for the purpose of placing liens on delinquent premises to be collected with county real estate taxes, and,

**NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF GALENA, DELAWARE COUNTY, OHIO, AS FOLLOWS:**

**Section 1:** The Fiscal Officer is authorized to present a certified copy of this legislation to the Delaware County Auditor for purposes of placing liens upon the properties reflected on the list attached hereto as **Exhibit "A"** for delinquent sanitary sewer use charges and collection of those liens with county real estate taxes, the liens accruing for the period of August 31, 2020 through August 31, 2021. Solicitor or Fiscal Officer can delete an account if paid.

**Section 2:** That it is hereby found and determined that all formal actions of this Council concerning and relating to passage of this *Ordinance* were adopted in an open meeting of the Council and that all deliberations of this Council and any of the decision making bodies of the Village of Galena which resulted in such formal actions were in meeting so open to the public in compliance with all legal requirements of the Village of Galena, Delaware County, Ohio.

**Section 3:** Council finds and determines that an emergency exists affecting the health, safety and welfare of the residents of the Village of Galena, such emergency arising out of the necessity to certify *Delinquent Sanitary Sewer Liens* to the County Auditor prior to the next regularly scheduled Village Council Meeting for certification of those liens to the tax duplicate and by reason thereof Council determines that this legislation shall take effect immediately upon its adoption.

**VOTES ON RULE SUSPENSION:**

Y \_\_\_\_\_ N \_\_\_\_\_

**VOTES ON ORDINANCE NO.: 2021-13**

Y \_\_\_\_\_ N \_\_\_\_\_

\_\_\_\_\_  
Suzanne Rease, Fiscal Officer      Date

\_\_\_\_\_  
Jill K. Love, Mayor      Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Kenneth J. Molnar, Solicitor      Date

**CERTIFICATION**

I, **Suzanne Rease, Fiscal Officer** of the **Village of Galena, Ohio** hereby certify that these documents are true and accurate copies of *Ordinance 2021-13*. An *Ordinance* certifying delinquent sanitary sewer service accounts to the county auditor for lien certification for the period of August 31, 2020 through August 31, 2021

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**Suzanne Rease, Fiscal Officer**

**LIENS PLACED ON DELINQUENT SEWER BILLS  
EXHIBIT "A"**

<u>Name &amp; Address</u>	<u>Auditor's Parcel No.</u>	<u>Certified Delinquent Amount From August 31, 2020 to August 31, 2021</u>
Kevin Rankin 467 Melimare Dr. Galena, OH 43021	417-440-06-010-000	\$1142.63
Roy Douglas Merchant 99 Walnut St. Galena, OH 43021	417-431-04-036-000 417-431-04-037-000	\$178.47

**ORDINANCE NO. 2021-15 1<sup>st</sup> Reading, Emergency**

**AN ORDINANCE CONDITIONALLY ACCEPTING THE PUBLIC IMPROVEMENTS AT THE RETREAT AT DUSTIN PHASE 1 & 2; IMPLEMENTING THE MAINTENANCE PERIOD AND BOND; RELEASING THE PERFORMANCE BOND ALL IN ACCORDANCE WITH THE DEVELOPMENT AGREEMENT.**

WHEREAS, Council ratified and approved a *Development Agreement* for the Retreat at Dustin Phase I & 2 and ,

WHEREAS, the staff having advised Village Council that the public improvements in this phase are complete and ready for conditional acceptance and,

WHEREAS, upon such conditional acceptance, the *Maintenance Bond* shall be implemented for a period of two (2) years

1. Phase 1 Maintenance Bond \$74,820.00- March 4, 2020 – March 4, 2022
2. Phase 2 Maintenance Bond \$22,671.00- Nov. 17, 2020- Nov. 17, 2022

WHEREAS, developer has indicated that all labor, material and equipment incorporated into public improvements have been paid for and are warranted for a period of two (2) years.

**NOW THEREFORE BE IT ORDAINED BY THE VILLAGE OF GALENA, DELAWARE COUNTY, OHIO AS FOLLOWS:**

**Section 1:** Council hereby conditionally accepts the public improvements of the Retreat at Dustin Phase I & 2 with the following conditions:

a. Certification by staff that all public improvements are ready to be accepted and are in good condition.

b. Developer has separately agreed that all material, labor, and costs associated with public improvements have been paid.

c. Developer shall furnish a *Maintenance Bonds* in accordance with *Village Regulations* in the amounts of Phase 1- Seventy-four thousand eight hundred twenty dollars (\$74,820.00) and Phase 2 Twenty -two thousand six hundred seventy-one dollars (\$22,671.00)

d. The *Maintenance Bond* mentioned above shall be for a period of two (2) years effective for the period indicted for the maintenance bonds above.

e. That adoption of this legislation constitutes conditional acceptance of the public improvements in accordance with *Village Regulations*, release of the *Performance Bond* upon delivery and acceptance of the *Maintenance Bond*.

f. Public improvements will not be finally accepted until further legislation indicating final acceptance within twenty four (24) months from the effective date of the maintenance bond.

**Section 2:** That it is hereby found and determined that all formal actions of this Council concerning and relating to passage of this *Ordinance* were adopted in an open meeting of the Council and that all deliberations of this Council and any of the decision making bodies of the Village of Galena which resulted in such formal actions were in meeting so open to the public in compliance with all legal requirements of the Village of Galena, Delaware County, Ohio.

**Section 3:** The effective date of this legislation is \_\_\_\_\_.

**VOTES ON RULE SUSPENSION:** Y \_\_\_\_\_ N \_\_\_\_\_

**VOTES ON ORDINANCE NO.: 2021 – 15** Y \_\_\_\_\_ N \_\_\_\_\_

\_\_\_\_\_  
Jill K. Love, Mayor Date

\_\_\_\_\_  
Suzanne Rease, Fiscal Officer Date

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Kenneth J. Molnar, Solicitor Date



**Engineer's Estimate of Probable Construction Cost  
for  
Retreat at Dustin Phase 1 - Public Sanitary Sewer  
September 11, 2018**

Item	Description	Quantity	Unit	Unit Price	Price
208	8" Sanitary Sewer Pipe (SDR 35) w/Type I Bedding	2360	LF	\$32.23	\$76,062.80
208	8"x 6" Wye Fitting (SDR 35)	14	EA	\$131.70	\$1,843.80
209	Manhole, Type A (Sa.S-3)	11	EA	\$2,062.00	\$22,682.00
209	Manhole, Type A (Sa.S-3) w/Outside Drop (Sa.S-8)	1	EA	\$3,735.00	\$3,735.00
210	4" Force Main -C900, 4-6' w/GRBF	257	LF	\$32.56	\$8,367.92
430	4" Force Main -Directional Bore	1179	LF	\$28.55	\$33,660.45
435	4" Force Main -Directional Bore, Including 8" Casing Pipe	280	LF	\$74.58	\$20,882.40
518	Air Release Valves, Includes Structure (Sa.S-21)	1	EA	\$5,696.00	\$5,696.00
SPEC	Pump Station, Complete	1	LS	\$525,255.00	\$525,255.00
SPEC	Pump Station Building Structure	1	LS	\$50,000.00	\$50,000.00

**Total Construction Estimate - \$748,185.37**

**Rounded Total Construction Estimate for Bonding - \$748,200.00**

**Inspection Fee Estimate (10% of Total Cost) - \$74,820.00**

(Inspection fees are an estimate, bills will be passed thru to developer as received)

MAINTENANCE BOND

Bond SUR0048144

KNOW ALL BY THESE PRESENTS, That we, M/I Homes of Central Ohio, LLC

3 Easton Oval, Suite 310 Columbus, OH 43219

as Principal, and Argonaut Insurance Company,

a corporation organized under the laws of the State of Illinois and duly authorized to do business in

the State of Ohio, as Surety, are held and firmly bound unto

Village of Galena 109 Harrison Street Galena, OH 43021

as Obligee, in the penal sum of Seventy-four Thousand Eight Hundred Twenty And No/100

( \$74,820.00 )

to which payment well and truly to be made we do bind ourselves, our and each of our heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal entered into a Contract with the

Village of Galena dated \_\_\_\_\_

for Retreat at Dustin 1

Sanitary

WHEREAS, said Contract has been completed, and was approved on \_\_\_\_\_ day of \_\_\_\_\_,

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That if the Principal shall guarantee that the work will be free of any defective materials or workmanship which became apparent during the period of Two (2) Expiring 03/15/2022 year(s) following completion of the Contract then this obligation shall be void, otherwise to remain in full force and effect, provided however, any additional warranty or guarantee whether expressed or implied is extended by the Principal or Manufacturer only, and the Surety assumes no liability for such a guarantee.

Signed and sealed this 4th day of March, 2020.

M/I Homes of Central Ohio, LLC (Seal)

[Signature] (Seal)

\_\_\_\_\_ (Seal)

Argonaut Insurance Company

By [Signature]  
Denise Nelson Attorney-in-Fact

**MAINTENANCE BOND**

**Bond CMS0341247**

KNOW ALL BY THESE PRESENTS, That we, M/I Homes of Central Ohio, LLC

4131 Worth Avenue Columbus, OH 43219

as Principal, and RLI Insurance Company,

a corporation organized under the laws of the State of Illinois and duly authorized to do business in

the State of Ohio, as Surety, are held and firmly bound unto \_\_\_\_\_

Village of Galena 109 Harrison Street Galena, OH 43021

as Obligee, in the penal sum of Twenty-two Thousand Six Hundred Seventy-one And No/100

( \$22,671.00 )

to which payment well and truly to be made we do bind ourselves, our and each of our heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal entered into a Contract with the

Village of Galena dated \_\_\_\_\_

for **Retreat at Dustin 2  
Sanitary & Storm**

WHEREAS, said Contract has been completed, and was approved on \_\_\_\_\_  
day of \_\_\_\_\_,

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That if the Principal shall guarantee that the work will be free of any defective materials or workmanship which became apparent during the period of Two (2) Expiring 12/01/2022 year(s) following completion of the Contract then this obligation shall be void, otherwise to remain in full force and effect, provided however, any additional warranty or guarantee whether expressed or implied is extended by the Principal or Manufacturer only, and the Surety assumes no liability for such a guarantee.

Signed and sealed this 17th day of November, 2020.

M/I Homes of Central Ohio, LLC (Seal)

[Signature] (Seal)

\_\_\_\_\_  
(Seal)

RLI Insurance Company

By [Signature]  
**Denise Nelson** Attorney-in-Fact